

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 1, 2019

CAO File No. 0220-03695-0244

Council File No. 19-0051

Council District: All

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Transmittal from the Mayor dated January 16, 2019

Subject: **FISCAL YEAR 2018 STATE HOMELAND SECURITY PROGRAM GRANT
ACCEPTANCE**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or his designee, to:

- a. Accept the Fiscal Year 2018 State Homeland Security Program (FY18 SHSP) grant in the amount of \$672,294 for a grant performance period of September 1, 2018 through February 28, 2021 to fund approved City of Los Angeles Emergency Management, Fire, and Police Departments' projects as outlined in Attachment 3 of the Mayor's transmittal dated January 16, 2019;
- b. Negotiate and execute an agreement with the County of Los Angeles for a term between September 1, 2018 through February 28, 2021 for receipt of FY18 SHSP funds, consistent with the approved grant budget and in accordance with the agreement included as Attachment 2 of the Mayor's transmittal dated January 16, 2019, subject to the approval of the City Attorney as to form;
- c. Negotiate and execute a contract with a vendor to develop and conduct Emergency Operations Center section training for a term of up to 10 months within the grant performance period, and for an amount not to exceed \$100,000, subject to approval of the City Attorney as to form;
- d. Submit to the grantor requests for drawdown of funds or reimbursements of City funds expended for eligible grant purposes;
- e. Prepare the Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;

2. Authorize the Controller to:

- a. Create a receivable in Fund 60S in the amount of \$672,294 for the FY18 SHSP grant;
- b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments;
- c. Appropriate funds within the new Fund 60S, Department 46 as follows:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
60S/46	46R935	EMD	\$100,000
60S/46	46R138	Fire	247,294
60S/46	46R938	LAFD Grant Allocation	125,000
60S/46	46R170	Police	200,000
Total			\$672,294

- d. Transfer appropriations in the amount of \$672,294 within the FY18 SHSP Grant Fund No. 60S on an as-needed basis to reimburse for grant-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
60S/46	46R935	EMD	\$100,000
60S/46	46R138	Fire	247,294
60S/46	46R170	Police	100,000
Total			\$447,294

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
392/34	343040	Contractual Services	\$100,000
100/38	001098	Salaries, Variable Staffing	247,294
100/70	001092	Overtime, Sworn	100,000
Total			\$447,294

- e. Transfer cash from Fund 60S/46 to reimburse the General Fund, on an as-needed basis upon presentation of proper documentation from the City of Los Angeles Emergency Management, Fire, and Police Departments; and,

3. Authorize the City Clerk to:

- a. Place the following action relative to the FY18 SHSP grant on the City Council agenda on July 1, 2019 or the first meeting day thereafter:

Authorize the Controller to transfer from Fund No. 60S, Department No. 46, account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001092, Overtime Sworn, \$100,000

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the Fiscal Year 2018 State Homeland Security Program (FY18 SHSP) award in the amount of \$672,294 from the United States Department of Homeland Security. The grant performance period is from September 1, 2018 through February 28, 2021. There is no matching requirement for this grant.

The FY18 SHSP provides funding for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness, and response. The grant is allocated to the States and distributed to Operational Areas based on population to support first responders. The grant is provided by the United States Department of Homeland Security to the California Governor's Office of Emergency Services (Cal OES), who in turn allocates the funds to the County of Los Angeles as a sub-grantee. The County of Los Angeles administers the grant for the area and the City of Los Angeles is a sub-recipient. The Mayor's Office requests authority to negotiate and execute the sub-recipient agreement between the City and the County of Los Angeles for the FY18 SHSP allocation, which is provided as Attachment 2 to the Mayor's transmittal dated January 16, 2019.

The City's FY18 SHSP allocation will fund training projects within the Los Angeles Emergency Management Department (EMD), Los Angeles Fire Department (LAFD), and Los Angeles Police Department (LAPD).

Los Angeles Emergency Management Department

Funding in the amount of \$100,000 is provided to the EMD to hire a vendor to develop materials and training focused on the Emergency Operations Center (EOC) sections and each sections' responsibilities. The vendor will be tasked to develop and deliver an advanced level, National Incident Management System (NIMS) EOC section training along with a train-the-trainer instructional component that may be utilized by the City's EOC and other EOCs in the Operational Area. The Mayor's Office reports that the vendor is expected to provide training for approximately 200 individuals and that training will be offered to City emergency responders and emergency management partners in the surrounding Operational Areas.

The Mayor's Office requests authority negotiate and execute a contract with a vendor to develop and conduct the EOC section training for a term of up to 10 months within the grant performance period, for an amount not to exceed \$100,000.

Los Angeles Fire Department

Community Emergency Response Team (CERT) Equipment

Funding in the amount of \$25,000 is provided to the LAFD for the Community Emergency Response Team (CERT) program. The CERT program provides federally-sanctioned disaster response training to citizens of Los Angeles County. Participants are educated regarding disaster preparedness and receive training in basic disaster response, such as fire safety, light search and rescue, team organization, and disaster medical operations. Funding will be used to purchase equipment related to CERT training and response operations.

Personal Protective Equipment – Gloves and Headlamps

Funding in the amount of \$10,237 is provided to the LAFD for the purchase of personal protective equipment, such as gloves and headlamps. These items are required for the safety of LAFD firefighters performing training and response operations in confined space rescue, rope rescue, trench rescue, swift water rescue, and structural collapse rescue.

Regional Training Center Maintenance and Sustainment-Hazardous Materials

Funding in the amount of \$50,000 is provided to the LAFD to coordinate and deliver Hazard Materials (HazMat) training in the surrounding region. Funding will be used to purchase HazMat consumables, which will be utilized during the regional training, such as the HazMat Technician 1a-d courses and the HazMat Specialist 1f & g courses.

Regional Training Center Maintenance and Sustainment-Urban Search and Rescue

Funding in the amount of \$39,673 is provided to the LAFD to coordinate and deliver Urban Search and Rescue training in the surrounding region. Funding will be used to purchase Urban Search and Rescue consumables, which will be utilized during the regional training, such as confined space rescue, rope rescue, trench rescue, swift water rescue, and structural collapse rescue training.

LA Urban Area Regional Training Green Cell

Funding in the amount of \$247,294 is provided to the LAFD to support and coordinate the Regional Training Green Cell (RTGC) project in conjunction with the Los Angeles Area Fire Chief's Association. The RTGC project is aimed at delivering simulation exercises to regional fire departments within the County of Los Angeles. Funding will be utilized for overtime and to backfill personnel costs associated in maintaining the current level of unified regional training. Training consists of simulation exercises, master scenario events, and command and control simulations. Continuous training is critical to replace members lost through attrition, promotion, or retirement.

Los Angeles Police Department

Funding in the amount of \$200,000 is provided to the LAPD for the Weapons of Mass

Destruction (WMD) and Multi-Assault Counter Terrorism Action Capabilities (MACTAC) trainings. The WMD courses train first responders to respond to incidents such as chemical, biological, radiological, nuclear, and explosive incidents, suspicious events, responder self-protection, site security, crime scene consideration, and specialized incident command issues. The MACTAC courses will train first responders to respond to active shooter, terrorist attacks, and hostage siege incidents and include a train-the-trainer course so that training can be delivered to more responders in the future. The Mayor's Office reports that funding will provide training for approximately 650 WMD trainees and approximately 500 MACTAC trainees. Funding is provided for overtime salary costs for staff to conduct the trainings.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund. Acceptance of the Fiscal Year 2018 State Homeland Security Program (FY18 SHSP) award in the amount of \$672,294 will provide funding for the Los Angeles Emergency Management, Los Angeles Fire Department, and Los Angeles Police Department. Acceptance of the grant and the recommendations in this report are in compliance with the City's Financial Policies in that one-time grant funds will be used for one-time expenditures.

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