

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 19, 2019

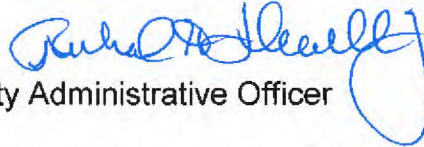
CAO File No. 0220-03695-0249

Council File No. 19-0381

Council District: --

To: The Mayor and Council

From: Richard H. Llewellyn, Jr., City Administrative Officer



Reference: Transmittal from the Emergency Management Department dated April 8, 2019; referred for report April 10, 2019

Subject: **ACCEPTANCE OF THE FISCAL YEAR 2018 EMERGENCY MANAGEMENT PERFORMANCE GRANT**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor, authorize the General Manager of the Emergency Management Department (EMD), or designee, to:

1. Accept the Fiscal Year 2018 Emergency Management Performance Grant (EMPG) from the Federal Emergency Management Agency in the amount of \$644,547 with a grant performance period of July 1, 2018 through June 30, 2019;
2. Execute the subrecipient agreement, included as an attachment to the EMD's transmittal, between the City of Los Angeles and the County of Los Angeles, in the amount of \$644,547 for a term of July 1, 2018 through June 30, 2019, subject to the approval of the City Attorney as to form;
3. Submit grant reimbursement requests to the grantor and deposit the grant receipts into the General Fund 100, Department 35, Revenue Source Code 3685 "Emergency Management Assistance";
4. Expend up to the total grant amount of \$644,547 in accordance with the grant award agreement; and,
5. Prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Emergency Management Department (EMD) requests authority to accept the Fiscal Year 2018 Emergency Management Performance Grant (EMPG) in the amount of \$644,547 from the

U.S. Department of Homeland Security (DHS) through the Grant Programs Directorate of the Federal Emergency Management Agency (FEMA). The grant has a performance period of July 1, 2018 to June 30, 2019. The EMD also requests authority to execute a subrecipient agreement with the County of Los Angeles (County) to receive the City's portion of the EMPG. The EMPG is a reimbursement-based grant and requires a dollar-for-dollar match that the City has already met through emergency management expenses supported by the General Fund. Annual receipt of the EMPG funds is reflected as revenue in the EMD's budget.

The purpose of the Emergency Management Performance Grant (EMPG) is to sustain and improve comprehensive emergency management programs at the state, tribal, and local levels from all man-made and natural disasters through the prevention, mitigation, response, and recovery of all-hazards events.

The EMPG is provided by the DHS through FEMA to the California Office of Emergency Services (Cal OES), who then distributes the EMPG to counties on a baseline plus per capita basis. As a subrecipient, the County of Los Angeles distributes funding following a similar formula. The City of Los Angeles, designated as Disaster Management Area H, will receive approximately 40 percent of the County's grant allocation, which is equivalent to \$644,547 for the Fiscal Year 2018 EMPG. The State of California and County use all available management and administration funds (M&A); therefore, no M&A funds are passed through to the City.

As the EMPG requires a dollar-for-dollar match from the City, the City is responsible for demonstrating expenses matching the current grant allocation of \$644,547. The grant qualifies salaries, equipment, and other expenses related to emergency management as allowable match contributions. Eligible costs must be completed within the grant performance period of July 1, 2018 through June 30, 2019. Historically, the EMD has met the match through program expenditures from the Emergency Operations Fund, EMD staff salaries, and staff salaries from other City departments with emergency management functions.

Additional information on the positions and allowable expenses to meet the match requirement is provided below. An excess of matching funds has been identified by the EMD to ensure that contingencies are available should any items be disqualified by the grantor.

Direct Expenses

Emergency Management Department	Amount
Emergency Management Coordinator I (7 positions)	\$ 760,656.00
Emergency Management Coordinator II (3 positions)	424,928.40
TOTAL	\$ 1,185,584.40

(Continued on Page 3)

Indirect Expenses

Department of Water and Power	Amount
Emergency Management Coordinator I (3 position)	\$ 242,563.88
Emergency Management Coordinator II (1 positions)	100,788.03
Department of Recreation and Parks	
Emergency Management Coordinator I (2 positions)	\$ 146,430.45
Port of Los Angeles	
Emergency Management Coordinator II (1 position)	\$ 112,755.20
Emergency Management Department	
Emergency Management Coordinator II (1 position)	\$ 141,642.80
TOTAL	\$ 744,180.36

All subrecipients of the EMPG within the County of Los Angeles are required to have a subrecipient agreement. The General Manager of the EMD is the Designated Applicant Agent for the City of Los Angeles for this grant program and as such, is responsible for ensuring all grant and contracting requirements are met.

FISCAL IMPACT STATEMENT

There is no additional impact to the General Fund. Acceptance of the Fiscal Year 2018 Emergency Management Performance Grant in the amount of \$644,547 will provide support for the City's emergency management programs. These recommendations are in compliance with the City's Financial Policies in that grant funds will be utilized to support emergency preparedness activities.

RHL:SJ:04190128