



ERIC GARCETTI  
MAYOR

DEPARTMENT OF AGING  
AN AREA AGENCY ON AGING  
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July 15, 2019

Honorable Eric Garcetti  
Mayor, City of Los Angeles  
200 N. Spring St., Room 303  
Los Angeles, CA 90012

Los Angeles City Council  
c/o City Clerk's Office  
200 N. Spring St., Room 395  
Los Angeles, CA 90012

Attention: Mandy Morales, Legislative Coordinator

**HEALTH, EDUCATION, NEIGHBORHOODS, PARKS, ARTS, AND RIVER COMMITTEE  
TRANSMITTAL: FISCAL YEAR 2019-2020 BUDGET AND STANDARD AGREEMENT  
TV-1920-25-AMENDMENT #1 FOR SENIOR COMMUNITY SERVICE EMPLOYMENT  
PROGRAM**

The Los Angeles, Department of Aging (LADOA) respectfully requests approval of Fiscal Year 2019-2020 Senior Community Service Employment Program (SCSEP) Budget and Standard Agreement TV-1920-25 Amendment #1. The grant award total of \$1,511,361 reflects a net increase of \$8,710 from the FY 2019-2020 original SCSEP grant award of \$1,502,651 approved by City Council on June 5, 2019 (C.F. # 19-0385). General breakdown of expenses is as follows:

Expense Category	FY 2019-20 Original Award	FY 2019-20 Amendment #1	Difference
Departmental Salaries	\$315,557	\$315,557	0
SCSEP Participant Salaries	\$1,187,094	\$1,195,804	\$8,710
	<b>\$1,502,651</b>	<b>\$1,511,361</b>	<b>\$8,710</b>

**RECOMMENDATIONS**

That the City Council, subject to the approval of the Mayor:

1. Approve the FY 2019-2020 Amendment #1 SCSEP Budget included as an attachment to this report and the Standard Agreement No. TV-1920-25-Amendment #1 with the State of California, Department of Aging;

2. Authorize the General Manager, Los Angeles Department of Aging (LADOA) or designee to:
  - a. Execute the FY 2019-2020 Amendment #1 SCSEP Budget Application (attached) and the Standard Agreement No. TV-1920-25-Amendment #1, subject to the review and approval of the City Attorney as to form and legality;
  - b. Implement revised funding levels from the State of California, Department of Aging \$1,511,361 in SCSEP Program funds;
3. Authorize the Controller to:
  - a. Adjust the appropriation within the Other Programs for Aging Fund Number 410 as follows:

ACCOUNT NO.	ACCOUNT TITLE	AMOUNT
021021	Enrollee Wages	8,710
	<b>Total</b>	<b>\$8,710</b>

4. Authorize the General Manager of the Department of Aging, or designee, to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

### **SUMMARY**

The SCSEP provides classroom training and part-time work experience in non-profit community service agencies to City residents who are at least 55 years old, unemployed and have annual incomes that are no more than 125% of Federal Poverty Guidelines. Program participants, who are technically trainees, are paid under the City classification of Community Administrative Support Workers. The participants perform a variety of training duties that include clerical and office functions, food service, and other community support work.

The original funding amount of \$1,502,651 supports 165 training slots for program expenditure. The modest \$8,710 increase will provide 611 additional training hours to eligible enrolled participants.

### **FISCAL IMPACT STATEMENT**

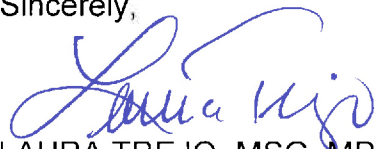
The LADOA's proposed action authorizes the receipt of \$1,511,361 in Federal grant dollars for the SCSEP program.

Adoption of the report recommendations result in no material impact on the General Fund, and the report's recommendations materially comply with the City's Financial Policies.

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Honorable Eric Garcetti  
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A copy of this transmittal with attachments is being forwarded to the City Attorney for review and approval.

Sincerely,



LAURA TREJO, MSG, MPA  
General Manager

LT:JD:MP:MRF:jcn/Transmittals TitleV Budget\_1920 Amendment 1 071519

#### Attachments

cc: City Attorney  
City Administrative Officer  
Chief Legislative Analyst  
President, Council on Aging