

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: August 1, 2019

CAO File No. 0130-01862-0025

Council File No. 19-0537

Council District: --

To: The Mayor and Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Board of Police Commissioners transmittal dated May 21, 2019; referred for report July 11, 2019

Subject: **2018 CALIFORNIA COVERDELL PROGRAM GRANT**

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### RECOMMENDATIONS

That the Council, subject to approval of the Mayor:

1. Authorize the Chief of Police or his designee to:
  - a. Retroactively apply for and accept the grant award for the 2018 California Coverdell Program Grant from the California Governor's Office of Emergency Services in the amount of \$154,770 for the period of January 1, 2019 through December 31, 2019;
  - b. Negotiate and execute the Grant Agreement for the period of January 1, 2019 through December 31, 2019, subject to the approval of the City Attorney as to form;
2. Authorize the Controller to:
  - a. Set up a grant receivable and appropriate \$154,770 to appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the receipt and disbursement of the 2018 California Coverdell Program Grant funds;
  - b. Increase appropriations for the 2018 California Coverdell Program Grant as needed from appropriation account number to be determined in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001090, Overtime Civilian	\$ 101,770
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3. Authorize the Los Angeles Police Department to:
  - a. Spend up to the grant amount of \$154,770 in accordance with the grant award agreement;

- b. Submit grant reimbursement requests to the grantor and deposit grant receipts into Fund No. 339, Department No. 70; and,
- c. Prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## **SUMMARY**

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$154,770 grant award for the 2018 California Coverdell Program Grant from the California Governor's Office of Emergency Services. The grant term is from January 1, 2019 through December 31, 2019. The California Governor's Office of Emergency Services awards the California Coverdell Program Grant to states and units of local government to improve the quality, timeliness, and credibility of forensic science and medical examiner services. Grant funds may also be used to eliminate backlogs in the analysis of forensic evidence, including controlled substances, firearms examination, forensic pathology, latent prints, questioned documents, toxicology, and trace evidence. The 2018 California Coverdell Program Grant will fund the following expenses: 1) \$101,770 for civilian overtime in the Firearms, Toxicology, and Trace Analysis Units of the Forensic Science Division; 2) \$35,000 for Shooting Incident Reconstruction training; and, 3) \$18,000 for equipment, including Crime-lites, a handheld high-intensity alternative light source, and a 16 Gigabyte server, keyboard, and mouse.

The Recommendations in this report differ from the Recommended Actions in the Board of Police Commissioners (BOPC) transmittal dated May 21, 2019. To provide Shooting Incident Reconstruction training sessions in the local area, Recommendation No. 3.A in the BOPC transmittal requested authority to contract with Forensic Science Consultants (FSC). The Department subsequently discovered that FSC has already agreed to provide the training in the Los Angeles area and no additional contract is needed for LAPD personnel to participate; the cost of the training will be paid through an Authority for Expenditure. Therefore, Recommendation No. 3.A is not included in this report. Additionally, Recommendation 3.G and 3.H from the BOPC transmittal have been combined into Recommendation 2(b) since this report is being released after July 1, 2019. The Department concurs with the recommendations in this report.

## **FISCAL IMPACT STATEMENT**

Approval of the recommendations in this report will allow for the expenditure of the 2018 California Coverdell Program grant award totaling \$154,770. There is no impact to the General Fund as a result of these actions. These actions are in compliance with the City's Financial Policies in that one-time revenue is being used for one-time expenses. There are no matching funds required.