

CITY OF LOS ANGELES

CALIFORNIA



Workforce **Development** Board
City of **Los Angeles**

Workforce Development Board
CHARLES WOO
CHAIR



ERIC GARCETTI
MAYOR



**Economic and Workforce
Development Department**
JOHN L. REAMER JR.
INTERIM GENERAL MANAGER

May 24, 2019

Council File Number:
Council Districts: All
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The Honorable Eric Garcetti
Mayor, City of Los Angeles
Room 303, City Hall

City Council
c/o City Clerk
Room 395, City Hall

Attention: Heleen Ramirez, Legislative Coordinator

COMMITTEE TRANSMITTAL: APPROVAL OF THE CITY OF LOS ANGELES YEAR 20 WORKFORCE DEVELOPMENT BOARD ANNUAL PLAN FOR PROGRAM YEAR JULY 1, 2019 THROUGH JUNE 30, 2020, TO PROVIDE EMPLOYMENT SERVICES TO BUSINESSES AND JOB SEEKERS

DEADLINE FOR ACTION

The Interim General Manager of the Economic and Workforce Development Department (EWDD) and the Chair of the Workforce Development Board (WDB) respectfully submit this transmittal for your review and approval. Approval of this item is requested no later than June 30, 2019, to ensure the uninterrupted provision of services to City residents.

BACKGROUND

The Year 20 WDB Annual Plan (Annual Plan) for Program Year 2019-20 establishes the priorities, strategies, budget and policies for the City's Workforce Development System (WDS). The Annual Plan is developed by the EWDD under the governance of the City of Los Angeles Workforce Development Board (WDB), City Council, and Mayor. It outlines WDS strategies for achieving an equitable labor market that provides opportunities for all Angelenos.

In developing the Annual Plan, the WDB took into consideration the priorities established by the Mayor and the California Workforce Development Board (CWDB), its own established priorities, the state of the city's economy, the employment needs of the

city's major industry sector employers, the educational situation of its job seekers, and its available resources.

Last year, the WDS, through a comprehensive network of workforce service providers, educators, employers, and other strategic partners, served over 97,000 Angelenos and assisted nearly 28,800 in finding employment. The WDS also engaged nearly 20,000 youth through Workforce Innovation and Opportunity Act (WIOA), HIRE LA's Youth, and the Performance Partnership Pilot (P3) programs.

LONG TERM STRATEGIC GOALS

Building an equitable labor market that provides economic opportunities for all Angelenos, and meeting the growing demand for trained workers by our region's employers are challenges that the WDS prioritizes in this Annual Plan. The WDS is committed to developing goals and strategies that embrace the principles of a high-road economy that is competitive, innovative, of high quality, and that builds high skills rather than an economy of low wages, contingent employment, and low or no benefits.

The WDS will continue to improve its delivery of workforce services to individuals who lack economic opportunity through the following ten long-term strategic initiatives:

1. Reducing homelessness by increasing employment opportunities;
2. Increasing employment opportunities through partnerships with major economic drivers in the region;
3. Increasing access to career pathways through Industry Sector Strategies;
4. Increasing services to targeted high-barrier populations (vulnerable populations) with a geographic focus;
5. Increasing Gender Equity in the delivery of workforce services;
6. Increasing employment outcomes for the reentry population;
7. Increasing education and/or employment outcomes for disconnected youth;
8. Increasing the impact of the City's Workforce Development System through the strategic alignment of City and Regional Planning Efforts such as the Los Angeles Regional Plan, Local Plan, WDS Annual Plan and P3 Strategic Plan;
9. Training Angelenos to participate in the new green economy; and
10. Creating and expanding career ladder opportunities for L.A.'s workforce to fill the demand for early childhood education positions.

FUNDING RESOURCES

Proposed WDS service strategies, activities, and budget set forth in the Annual Plan are based on funding allocations from various sources -- federal, state formula (Adult, Dislocated Worker, Youth, Rapid Response), competitive grants, other workforce allocations and also projected prior-year carryover of funds.

Prior-Year Carryover Funds

Each year the Department develops and presents a report relative to carryover monies, which are allocated but unexpended prior-year WIOA and other workforce development-related program funds. For PY 2019-20, the City anticipates a WIOA carryover of \$3.25 million.

Funding Allocations as of May 10, 2019

On April 24, 2019, the State Employment Development Department announced its WIOA Adult, Dislocated Worker, and Youth Formula allocations to Local Workforce Development Areas. The allocations represent a net decrease of \$3.38 million for the City for PY 2019-20 as compared to PY 2018-19. This decrease in the formula allocation is partially offset by an anticipated \$364,000 increase in WIOA anticipated carryover funds for PY2019-20. As summarized in the table below, the City projects a total reduction of \$3.0 million WIOA formula and carryover funding for PY 2019-20.

Table 1: Workforce Innovation and Opportunity Act Formula Funding

| | PY 2018-19 WIOA Funds | PY 2019-20 WIOA Funds | Difference |
|-------------------|-----------------------|-----------------------|----------------------|
| Adult | \$12,356,409 | \$11,022,250 | (\$1,334,159) |
| Dislocated Worker | \$8,535,377 | \$8,347,977 | (\$187,400) |
| Youth | \$13,105,934 | \$11,292,058 | (\$1,813,876) |
| Rapid Response* | \$961,851 | \$917,251 | (\$44,600) |
| Carryover | \$2,886,000 | \$3,250,000 | \$364,000 |
| Total | \$37,845,571 | \$34,829,536 | (\$3,016,035) |

*PY 2019-20 Rapid Response Funds are estimated. This table does not include other grant funding including other WIOA grants.

New Revenues

In order to continue supporting critical workforce programs despite the WIOA formula funding reductions of the past few years, the Department intensified its efforts at raising new revenue streams. Critically important programs such as the Los Angeles Regional Initiative for Social Enterprise (LA:RISE), Summer Youth Employment Program (SYEP), Performance Partnership Pilot (P3), and the various Reentry programs have all been sustained by outside revenues secured by the Department.

Table 2 below sets forth new revenues that the Department anticipates in the PY 2019-20 Annual Plan.

Table 2: New Revenues

| Program | Funder | Service Providers | Program Oversight / Administration | Total Allocation |
|----------------------------|--|--------------------|------------------------------------|--------------------|
| Systems Involved Youth | Los Angeles County/WDACS | \$1,538,100 | \$170,900 | \$1,709,000 |
| Prison to Employment (P2E) | California Workforce Development Board | \$2,630,865 | \$292,318 | \$2,923,183 |
| LA:RISE Bridge Home | City General Fund | \$900,000 | \$100,000 | \$1,000,000 |
| Total | | \$5,068,965 | \$563,218 | \$5,632,183 |

WDS FUNDING RECOMMENDATIONS

The Annual Plan offers a balanced budget for PY 2019-20. The balanced budget was achieved through commensurate cuts to WIOA oversight and administration activities, service providers, and to supporting program activities. The table below sets forth EWDD’s proposed funding reductions relative to the prior year’s budget.

Table 3: Proposed Funding Reductions

| Activity | PY 18-19 Budget | PY 19-20 Budget | WIOA Reduction |
|-------------------------------|-----------------|-----------------|----------------|
| EWDD Program and Admin | \$8,570,482 | \$7,675,888 | (\$894,594) |
| Workforce Development Board | \$1,398,538 | \$1,248,533 | (\$150,005) |
| WorkSource Centers | \$14,283,002 | \$13,483,008 | (\$799,994) |
| YouthSource Centers | \$9,310,630 | \$8,470,630 | (\$840,000) |
| Rapid Response | \$796,724 | \$716,124 | (\$80,600) |
| Layoff Aversion/LAEDC | \$401,612 | \$301,612 | (\$100,000) |
| WDB Innovation Fund | \$250,000 | \$100,000 | (\$150,000) |
| Customer Satisfaction Surveys | \$150,000 | \$100,000 | (\$50,000) |

Difficult choices were made in developing a balanced PY 2019-20 Annual Plan budget. In developing its funding recommendations, the Department weighed the need for appropriate oversight of public resources with the City’s overwhelming need for employment services. The Department also had to consider its own stated goal of maintaining services for high barrier populations.

Recommendation to the WDB

Because of the various constraints set forth above, the Department recommends that the WDB establish a Priority List for additional revenues that may be realized. Table 4 sets out, based on public input, the Department’s recommendations to the WDB for future funding priorities.

Table 4: Schedule of Funding Priorities

| No. | Program / Strategy | Description | Amount |
|-----|---------------------------|--|---------------------|
| 1. | WDB Innovation Fund | Provides funding for the development of innovative workforce development activities throughout the program year, including services for Under-Represented Populations. | Up to \$750,000 |
| 2. | YouthSource Center System | Restore funding to YouthSource Centers | Up to \$850,000 |
| 3. | WorkSource Center System | Restore funding for WorkSource Centers. | Up to \$1.0 million |

| | | | |
|----|---|---|-----------------|
| 4. | Layoff Aversion | Restore funding to layoff aversion activities. | Up to \$100,000 |
| 5. | EWDD Program Oversight / Administration | Provides funding to EWDD for program oversight and administration activities related to the implementation of workforce programs. | Up to \$500,000 |

Table 5 below represents PY 2019-20 Annual Plan funding, strategies, outcomes and strategic goal highlights, which will provide employment services to Angelenos, especially those left out of the region's economic recovery – the homeless, disconnected youth, and reentry populations.

Table 5: Annual Plan Funding Highlights

| No. | Funding | Strategy | Outcome | Strategic Goal |
|-----|--------------|---|--------------|--|
| 1. | \$13,483,008 | Fund 16 WorkSource Centers to provide employment training and placement services to high-barrier adults and dislocated workers and employers. | Serve 20,000 | Strengthen connections with major economic drivers in the region and Target vulnerable populations with a geographic focus |
| 2. | \$9,667,330 | Fund 14 YouthSource Centers | 7,000 | Focus on disconnected youth |
| 3. | \$12,215,720 | Year-Round Youth Employment Program | 18,500 | Focus on disconnected youth |
| 4. | \$6,750,000 | Los Angeles Reconnections Career Academy (LARCA 2.0) | 750 | Target vulnerable populations with a geographic focus |
| 5. | \$6,400,000* | Los Angeles Regional Initiative for Social Enterprise (LA:RISE) | TBD | Address homelessness with more employment opportunities |
| 6. | \$1,440,000 | LA County Probation/ Workforce Development, Aging and Community Services (WDACS)/INVEST | TBD | Focus on the reentry population |
| 7. | \$301,612 | Layoff Aversion | TBD | Strengthen connections with major economic drivers in the region |

*The LA:RISE funding includes an additional \$1.0 million in City General Funds recommended by City Council. Funding recommendations for service providers will be provided in a separate report.

WDB ACTION

The draft Annual Plan was released for a thirty-day public comment period on April 3, 2019. The EWDD received public comments and WDB recommendations during this period, which ended May 3, 2019. Written public comments are contained within the Appendix (Tab 7) of the Annual Plan.

In accordance with the Workforce Development Board – Local Elected Official (WDB-LEO) Agreement, the Workforce Development Board approved the Year 20 WDB Annual Plan on May 15, 2019. The Annual Plan approved by the WDB is attached.

FISCAL IMPACT

The recommendations contained in this report involve the allocation of approximately \$72.4 million to the Workforce Development Board Year 20 Annual Plan (Fiscal Year 2019-20) from various federal and State formula and competitive grants (including Workforce Innovation and Opportunity Act Title I funds) and from local sources (including City and County sources). The budget reflects the City's preliminary CAP 41 rates for related costs (fringe benefits and central services) applicable for FY 2018-19, which are still pending approval from the City's federal cognizant agency.

This report complies with City financial policies that allow reimbursement up to grant limitations. This report provides for reimbursement of Related Costs to the General Fund, save for the administrative component of the Related Costs under the WIOA fund that is in excess of the WIOA administrative cap limitation of 10%, currently estimated to be approximately \$1.593 million. The WIOA funds will reimburse the general funds for its Related Costs as allowed by federal grant. Subject to WIOA grant limitations, the recommendations contained herein comply with City Financial Policies in that federal, State, and local grant sources and the PY 2019-20 Adopted Budget support budgeted costs in the Annual Plan.

RECOMMENDATIONS

The Interim General Manager of the EWDD, or designee, and the Chair of the WDB request that the City Council, subject to the approval of the Mayor as required:

1. ADOPT the Year 20 WDB Annual Plan for Program Year 2019-20 and its supporting budget, approve and implement all policies contained in the Annual Plan, and authorize the Interim General Manager of the EWDD, or designee, to implement the Annual Plan consistent with the recommendations contained herein.
2. AUTHORIZE the Interim General Manager of the EWDD, or designee to:
 - a. Negotiate and execute agreements and amendments to agreements with public, private, non-profit and/or governmental entities with funds awarded as described in the Annual Plan, subject to the WDB-LEO agreement. Per the

WDB-LEO, any agreements and amendments to agreements identified and previously approved in the Annual Plan require no further action from the LEO or WDB.¹ Any amendments to agreements resulting in a policy change or in the purpose of the agreement, or a change in funding in excess of \$250,000 (in one year), requires approval of the LEO and WDB. Any amendment in an amount from \$25,000 to \$250,000 requires approval only from the WDB. All amendments are subject to approval of the City Attorney as to form and legality.²

With respect to Workforce Innovation and Opportunity Act (WIOA) Authorities:

- b. Accept U.S. Department of Labor (DOL) WIOA grant funds, assist the Controller in depositing and transferring WIOA funds as appropriate within established WIOA trust funds, and expend such funds upon proper demand in accordance with the directions in the Annual Plan.
- c. Accept funds and execute Subgrant Agreements and any unilateral agreements to Subgrant Agreements, including amendments thereto, between the State of California and the City of Los Angeles, between the DOL and the City of Los Angeles for WIOA funds (including federal and State Discretionary awards, and other WIOA competitive grants), between the County of Los Angeles and the City of Los Angeles for WIOA funds, and between other Local Workforce Development Areas (LWDA) and the City of Los Angeles for WIOA, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code §14.8 *et seq.* (City grant regulations). The receipt of such funds shall be reported to the WDB within 30 days.
- d. Develop and submit to the California Workforce Development Board the Los Angeles Basin Regional Planning Unit Regional Plan and any modifications to the same.

¹ WDB-LEO Agreement, Section 4.D. "Therefore, upon approval of the Local Annual Plan, the WIOA Administrative Entity shall take all steps necessary to implement the Local Annual Plan. No further LEO or WDB approval shall be required to execute contracts, amendments to contracts, leases or other commitments described in, authorized by and consistent with the Local Annual Plan."

² WDB-LEO Agreement, Section 4.D.4. "Negotiate and execute amendments to the agreements mentioned above, provided that no amendment to a program agreement shall change the policy or purpose of the agreement or increase or decrease the funding level of any agreement in an amount in excess of two hundred and fifty thousand dollars (\$250,000) in one year, without the approval of the LEO and the WDB, or in an amount from twenty-five thousand dollars to two hundred fifty thousand dollars (\$25,000 to \$250,000) without the approval of the WDB and subject to the approval of the City Attorney as to form and legality."

- e. Develop and submit to the California Workforce Development Board the City of Los Angeles Workforce Development Area Local Plan and any modifications to the same.

With respect to solicitation authorities:

- f. Develop and submit proposals and applications to secure additional WIOA funds and available non-WIOA funds to any public, private, nonprofit, or governmental entity for workforce development-related activities in accordance with City grant regulations. All applications and their status shall be reported to the WDB within 30 days after submission.
- g. Develop and submit proposals or applications representing the WDB, subject to approval of the WDB, to any public, private, nonprofit, or governmental entity for workforce development-related activities. If the application period is less than 60 days from the notice of the Request for Proposals (RFP), then the EWDD may submit proposals concurrently to the funding source and to the WDB. Approval of the WDB is required before acceptance of an award.
- h. Accept funds and execute grant award agreements, subject to the review and approval of the City Attorney as to form and legality, in the event any proposals and/or applications are selected by any public, private, nonprofit, or governmental entity for funding (in accordance with City grant regulations). In accordance with the WDB-LEO agreement, Mayor, Council, and WDB approval is required prior to acceptance of and/or expenditure of any awards in excess of \$250,000. Award amounts between \$25,000 and \$250,000 are subject to approval by the WDB only.
- i. Negotiate and execute agreements and amendments to agreements with funds awarded, as described in the Annual Plan, subject to approval as authorized in the WDB-LEO.

With respect to procurement authorities:

- j. Issue Small Bid Purchases, Requests for Proposals (RFPs) or Requests for Qualifications (RFQs) in accordance with City procurement and Charter Section 1022 requirements (where applicable), subject to the approval of the City Attorney as to form and legality. Anticipated service procurements related to items that are listed in the Service Strategies and Activities section of the Annual Plan include, but are not limited to:
 - Assessment services for youth, adult and dislocated workers.
 - Audit, payroll processing, and consultant services.
 - Customer Satisfaction Survey; Evaluation Service Providers; and Certification and Performance Improvement Services.

- Capacity Building and Training Academy initiatives (including Fiscal and Integrated Services Delivery training providers).
- Consulting Services for the WDB.
- Crossroads policy symposium.
- Gang Injunction Curfew Settlement/LARCA 2.
- Labor Market Analysis.
- Los Angeles Regional Initiative for Social Enterprise (LA:RISE).
- National Dislocated Worker Grants
- Program Evaluations.
- Promotion and Outreach Services, including marketing plan activities, communications, and publication services.
- Rapid Response enhancement and expansion, including layoff aversion and business retention.
- Services provided through the WDB Innovation Fund.
- Services related to the implementation of the Los Angeles YouthSource Program, including the Los Angeles Youth Opportunity Movement program.
- Summer Youth Employment Program.
- WorkSource System Enhancements.
- WorkSource Integrated Service Delivery System providers.
- Youth and Young Adult System Support Service providers.
- Prison to Employment (P2E) Service Providers

With respect to contracting authorities:

- k. Negotiate and execute agreements and amendments to agreements with public, private, nonprofit, and/or governmental entities with funds awarded as a result of a Small Bid Purchase, RFP, or RFQ, related to activities listed in Recommendation No. 2(j), subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- l. Negotiate and execute agreements and amendments to agreements, where appropriate, with entities on a sole source basis, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements. Anticipated service providers, as listed in the Service Strategies and Activities section of the Annual Plan include, but are not limited to, the following:
 - FutureWork Systems LLC for the LA Performs online performance management system.
 - Homeboy Industries for Tattoo Removal Services.

- Launchpad Career Services to gather requirements, design, develop and deploy a Layoff Aversion Application.
 - Los Angeles Area Chamber of Commerce for Cash for College.
 - Los Angeles Basin Workforce Development Boards for Regional Planning and Training Coordination
 - Los Angeles Unified School District.
 - Managed Career Solutions for the Disability Employment Accelerator.
 - REDF to provide project management and technical assistance services to EWDD for the LA:RISE Program.
 - South Bay WDB for management of Eligible Training Provider List (ETPL) services.
- m. Negotiate and execute agreements, and amendments to agreements, subject to City Attorney approval as to form and legality, with service providers and other organizations, in accordance with the City Procurement Policy and Charter Section 1022 (where applicable), and in compliance with the City's contracting requirements. Anticipated service providers and/or activities, as listed in the Service Strategies and Activities section of the Annual Plan, include, but are not limited to:
- ADP, Crowe LLP, Davis Farr LLP, Macey Prince-Swinson, and Qui Accountancy for audit, fiscal review, financial and grant regulations technical assistance and payroll processing services.
 - Closeout Activities for the Boyle Heights WorkSource Center (Arbor E&T dba Rescare Workforce Services).
 - Employment services at the Los Angeles Public Library (Pacific Asian Consortium in Employment).
 - Employment services at Los Angeles Pierce College (Build Rehabilitation Industries).
 - Employment services at Los Angeles Valley College (Community Career Development).
 - California State University Northridge (The University Corporation / University Foundation) for performance evaluation and program evaluation.
 - Day Laborer Centers.
 - Federal and State discretionary awards.
 - FutureWork Systems LLC, for access and support to the LA Performs website.
 - Gang Injunction Curfew Settlement contractors.
 - Grant Funds for WorkSource Center operators.
 - Hire LA's Youth providers, including UNITE-LA.
 - ICF Incorporated for performance evaluation, customer satisfaction, apprenticeship consultant services, and program evaluation.

- InnerSight LLC for the provision of assessments.
 - Labor market information/analysis providers.
 - Leadership training, mentoring, and systems support to youth and young adults providers.
 - Los Angeles Area Chamber of Commerce Foundation.
 - Los Angeles Community College District.
 - Los Angeles County Economic Development Corporation (LAEDC) for services to businesses relative to layoff aversion.
 - Los Angeles Unified School District.
 - Los Angeles Youth Opportunity Movement contractors.
 - Manuel R. Bagaoisan, for technical support in the continued implementation of the CalJOBSsm data collection and reporting system.
 - Performance Partnership Pilot (P3) contractors.
 - Regional Plan Development and Training Coordination.
 - Rapid Response enhancement and expansion, including lay-off aversion and business retention providers.
 - Ruben Gonzales Jr. for Workforce Consultant Strategic Planning-Out-of-School/Disconnected Youth.
 - Services provided through the WDB Innovation Fund.
 - Services provided through the City General Fund for the LARCA 2.0 Gang Injunction Curfew Settlement.
 - LA:RISE program service providers.
 - Summer Youth Employment Program (SYEP) providers, including those funded through City, county, state, federal, and private funds.
 - WorkSource Center/AJCC One-Stop operators.
 - YouthSource System contractors and related subcontractors (e.g., Los Angeles Community College District; and El Centro de Ayuda).
 - Youth assessment service providers.
 - Youth and Young Adult System Support Services providers.
 - YouthSource Center operators.
- n. Negotiate and execute agreements and amendments to agreements with bidders successful in responding to any Competitive or Noncompetitive proposal, Sealed Bid, Small Purchase or Micro Purchase procurements released by the EWDD, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- o. Make payments of stipends, wages, and supportive services to City-operated YouthSource Center participants from WIOA Youth Formula, City of Los Angeles General Funds, County of Los Angeles General Funds, County of

Los Angeles Temporary Assistance to Needy Families (TANF) funds, and other grant and private funds.

With respect to non-WIOA authorities:

- p. Authorize the accrual and payment of program and administrative expenses, which are directly related to the operation and oversight of the Summer Youth Employment Program (SYEP) funded by City of Los Angeles General Funds, the County of Los Angeles General Funds, and County of Los Angeles TANF monies.
- q. Negotiate and execute Memoranda of Understanding (MOUs) and amendments to MOUs with the City-operated YouthSource Centers to provide services to youth.
- r. Accept a donation in the amount of \$121,000 from Bank of America for the Summer Youth Employment Program, and deposit such funds into the EWDD account. Prepare necessary Controller instructions relative to the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors listed in the attached Annual Plan and Recommendation 2(ff) below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- s. Accept up to, \$545,000 in Evolve Entertainment and Cities for Financial Empowerment (CFE) funds from the Mayor's Fund for Los Angeles to provide work experience for 220 participants, prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- t. Accept up to \$7.0 million in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the Summer Youth Employment Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services in the attached Annual Plan and Recommendation 2(ff) below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.

- u. Accept up to \$419,000 in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the Juvenile Justice Crime Prevention Act (JJCPA) Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services in the attached Annual Plan and Recommendation 2(ff) below, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City Contracting requirements.
- v. Accept funds from, and execute grant agreements and/or unilateral amendments with, Local Workforce Development Areas and private funding sources (including for the operation of the Summer Youth Employment Program) into the WDB account. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors listed in the attached Annual Plan subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- w. Accept up to \$232,698 from the County of Los Angeles Probation Department for the High Risk/High Need program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- x. Accept up to \$1.6 million from the County of Los Angeles Probation Department/Workforce Development, Aging and Community Services for the INVEST program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- y. Accept up to \$1.709 million from the County of Los Angeles Probation Department through Workforce Development, Aging and Community Services for the Systems Involved Youth program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to

form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.

- z. Accept up to \$4.0 million in Measure H funds from the County of Los Angeles Workforce Development, Aging and Community Services for the LA:RISE program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts for such services with contractors listed in the Annual Plan, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- aa. Accept up to, \$2,923,183 in Prison to Employment (P2E) Initiative funds from the California Workforce Development Board to provide employment services to 283 formerly incarcerated individuals, prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- bb. Accept reimbursements from the Social Security Administration (SSA) for serving as an Employment Network (EN) under the SSA's "Ticket to Work Program" (TTW) (as previously approved under CF 12-0818), and authorize EWDD to appropriate and expend within the Disability Employment Initiative Fund No. 54N upon presentation of supporting documentation.
- cc. Accept up to \$63,800 in California Employment Training Panel (ETP) and California Department of Rehabilitation funds from the ETP for the Summer Training and Employment Program for Students with Disabilities (STEPS), and execute grant agreements and/or unilateral amendments with the Foundation for California Community Colleges, prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- dd. Accept up to, \$207,000 in County of Los Angeles Probation Department funds for the Juvenile Day Reporting Center, execute grant agreements and/or unilateral amendments with the County of Los Angeles, prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services with contractors, subject to the approval of the City Attorney as to

form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.

With respect to Administrative Authorities:

- ee. Negotiate and execute agreements and amendments to the Workforce Development System (One-Stop) Memorandum of Understanding (MOU) between the partners of the City of Los Angeles Workforce Development System.
- ff. Negotiate and execute agreements and amendments to agreements with SYEP providers for a term effective July 1, 2019 through June 30, 2020, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements. Eligible SYEP providers are pursuant to the 2018 Request for Qualifications for Youth and Young Adult System Support Services.
- gg. Negotiate and execute agreements and amendments to agreements with Day Laborer Center providers funded by the City General Fund for a term effective July 1, 2019 through June 30, 2020, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- hh. Negotiate and execute agreements and amendments to agreements with LA:RISE providers for a term effective July 1, 2019 through June 30, 2020, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- ii. Negotiate and execute agreements and amendments to agreements with LARCA 2.0 providers for a term effective July 1, 2019 through June 30, 2020, subject to the approval of the City Attorney as to form and legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.
- jj. If deemed appropriate, transfer monies up to the maximum amount of the total PY 2018-19 and 2019-20 allotments allowed by WIOA statute or by other governmental administrative instructions between the Dislocated Worker and Adult programs.
- kk. Prepare a report to the WDB and City Council by October 31, 2019, which identifies all carry-in funds and any changes to the federal funding allocations, including those already identified herein, and prepare recommendations,

subject to WDB and City Council approval, regarding proposed use of such funds.

3. CONTINUE funding for existing regular and resolution position authorities as approved in the Annual Plan budget.
4. FIND that it is beneficial to the City, and, therefore more feasible, for the EWDD to execute contracts with the service providers listed in the Annual Plan, effective July 1, 2019, to June 30, 2020, subject to the City Attorney review and approval as to form and legality, and in compliance with City contracting requirements.
5. AUTHORIZE the Workforce Development Board to submit to the California Workforce Development Board an application for Local Workforce Development Board Recertification for Program Years 2019-21.
6. EWDD to transfer expenditures from the WIOA Fund No. 57W to the WIA Fund No. 44A if unexpended savings materialize within the WIA Fund No. 44A as a result of disallowed costs from audits, fiscal and program reviews, post-closeout interests earned and unliquidated accruals within the WIA Fund No. 44A accounts.
7. AUTHORIZE EWDD to allocate and transfer the remaining post-closeout interest income earned within the following closed grants to the WIOA Fund No. 57W:
 - a. Bradley/Milken Family Youth Center Fund No. 678,
 - b. Welfare-to-Work Fund No. 41F,
 - c. Brownfields Training Demonstration Grant Fund No. 44Y,
 - d. Rewarding Youth Achievement Fund No. 45F,
 - e. Ending Chronic Homelessness Fund No. 48D,
 - f. LAUSD Grant Fund No. 48J,
 - g. Community Technology Centers Fund No. 48K,
 - h. LAWA Job Training Program Fund No. 48V,
 - i. Healthcare Career Ladder Training Fund No. 48W,
 - j. Re-Entry Employment Options Demonstration Project Fund No. 49S,
 - k. Department of Education Youth Programs Fund No. 51J,
 - l. LACCD WIA ARRA Fund No. 52M, and
 - m. DOL Federal Earmark Fund No. 52R.
8. AUTHORIZE the Controller to implement the Controller Instructions and to implement the Annual Plan budget.
9. AUTHORIZE the Interim General Manager of the EWDD, or designee to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action required to implement the Annual

Plan, subject to the approval of the City Administrative Officer (CAO), and authorize the Controller to implement the instructions.

CALIFORNIA ENVIRONMENTAL QUALITY ACT OF 1970

A Notice of Exemption has been filed in compliance with City Environmental Guidelines and the California Environmental Quality Act of 1970. The Notice will exempt the Year 20 WDB Annual Plan, and covers services only. The project exemption is justified as a federally funded program for the provision of public services that result in no impact on the physical environment and that do not involve the construction of new public or private facilities.



JOHN L. REAMER JR.
Interim General Manager



CHARLES WOO, Chair
Workforce Development Board

JLR:RS:GR:TJ

Attachments: Year 20 Annual Plan PY 2019-20

WDB Year 20 Annual Plan Controller Instructions

cc: Mike Feuer, City Attorney

