

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 19, 2020
To: The Mayor
The Council
From: Richard H. Llewellyn, Jr., City Administrative Officer
Reference: Transmittal from the Mayor dated February 6, 2020; referred for report February 12, 2020
Subject: **FISCAL YEAR 2019 URBAN AREAS SECURITY INITIATIVE GRANT AWARD ACCEPTANCE**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Accept on behalf of the City of Los Angeles (City) and the Los Angeles/Long Beach Urban Area (LA/LB UA), the Fiscal Year 2019 Urban Areas Security Initiative (FY19 UASI) Grant in the amount of \$56,236,000 from the California Governor's Office of Emergency Services, for a performance period of September 1, 2019 to May 31, 2022;
 - b. Submit to the grantor on behalf of the City and the LA/LB UA, requests for drawdown of funds for payment or reimbursements of City and Partner Jurisdiction funds expended for approved grant purposes;
 - c. Execute a Memoranda of Agreement, subject to the approval of the City Attorney as to form, for the distribution of the FY19 UASI grant funds, for a term of 33 months with the Los Angeles World Airports (LAWA), consistent with the approved grant budgets;
 - d. Execute a Memoranda of Agreement, subject to the approval of the City Attorney as to form, for the distribution of the FY19 UASI grant funds, for a term of 33 months with the Port of Los Angeles (POLA), consistent with the approved grant budgets;
 - e. Execute subrecipient agreements, subject to the approval of the City Attorney as to form, for the distribution of the FY19 UASI grant funds, for a term of up to 33 months within the applicable performance period with the LA/LB UA partner jurisdictions including: Burbank, Glendale, Inglewood, Long Beach, Monterey Park, Pasadena,

San Fernando, Santa Monica, and the County of Los Angeles consistent with the approved grant budgets and in accordance with the pro forma Agreement (Attachment 7 to the Mayor's transmittal dated February 6, 2020);

- f. Release Requests for Proposal, evaluate proposals, and negotiate contracts for the purchase of approved equipment, training, exercise, and planning items, including consulting services, with the assistance of General Managers of affected City departments, as detailed in the FY19 UASI budget;
 - g. Execute on behalf of the City, the contracts referenced in Attachment 6 of the Mayor's transmittal dated February 6, 2020 for a term of up to 33 months within the applicable performance period, subject to the approval of the City Attorney as to form;
 - h. Negotiate and execute a contract with a vendor to assist the Mayor's Office of Public Safety (Mayor's Office), for a term up to 24 months, within the grant performance period, in an amount not to exceed \$100,000, subject to the approval of the City Attorney as to form; and,
 - i. Receive, deposit into, and disburse from a new FY19 UASI Homeland Security Grant Fund, the grant funds from the FY19 UASI grant award;
2. Authorize the continuance of resolution position authority for three grant-funded sworn positions for the Los Angeles Fire Department for Fiscal Year 2021-22, one for the Joint Regional Intelligence Center, and two for the Regional Training Group:

<u>No. of Positions</u>	<u>Class Code</u>	<u>Class Title</u>
2	2142-2	Fire Captain II
1	2152	Fire Battalion Chief

- 3. Authorize the Controller to establish a new interest-bearing fund entitled "FY19 UASI Homeland Security Grant Fund" and create a receivable in the Fund in the amount of \$56,236,000 for the FY19 UASI grant;
- 4. Authorize the Controller to expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office to reimburse City departments and the LA/LB UA participants for approved FY19 UASI Homeland Security grant purchases;
- 5. Authorize the Controller to transfer funds between appropriation accounts upon request by the Mayor, pursuant to modifications of the grant approved by the grantor;
- 6. Adopt the FY19 UASI Grant Budget (Attachment 3 to the Mayor's transmittal dated February 6, 2020), and authorize the Mayor to create new appropriation accounts within the new FY19 UASI Homeland Security Grant Fund No. XXX for the FY19 UASI Grant, as follows:

(Continued on Page 3)

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
46S138	LAFD	\$ 1,080,128.35
46S299	Reimbursement of General Fund Costs	287,871.65
46S668	Partner Jurisdictions	6,693,486.00
46S904	LAWA Grant Allocation	676,000.00
46S935	EMD Grant Allocation	125,229.00
46S938	LAFD Grant Allocation	347,305.00
46S942	Port of Los Angeles	3,465,113.00
46S946	Grant Management & Administration	2,721,800.00
46S950	Los Angeles/Long Beach Region	35,000,000.00
46S970	LAPD Grant Allocation	5,839,067.00
Total		\$ 56,236,000.00

7. Transfer appropriations from FY19 UASI Homeland Security Grand Fund No. XXX, Department 46, to the General Fund to reimburse the General Fund for FY19 UASI as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46S138	LAFD	\$ 1,080,128.35
Total			\$ 1,080,128.35

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Salaries, Sworn	\$ 412,128.35
100/38	001098	Overtime, Variable Staffing	668,000.00
Total			\$ 1,080,128.35

8. Authorize the Controller to transfer up to \$287,871.65 from Fund No. XXX, Account No. 46S299 to the General Fund, Department No. 38, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
9. Authorize the Controller to transfer cash from Fund XXX, Department 46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office;
10. Instruct the City of Los Angeles Police, Fire, and Emergency Management Departments, Los Angeles World Airports, and the Port of Los Angeles to provide quarterly reports to the Mayor, who in turn will compile and forward to the Chief Legislative Analyst and City Administrative Officer, relative to Request for Proposals, contracts, and other procurements undertaken and completed for approved FY19 UASI grant projects within their respective entities; and,
11. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the United States Department of Homeland Security (DHS) Fiscal Year 2019 Urban Areas Security Initiative (FY19 UASI) grant award and to take actions related to award implementation. The grant performance period is from September 1, 2019 to May 31, 2022. The grant award provides a total allocation of \$56,236,000 divided among the City of Los Angeles (City) and Los Angeles/Long Beach Urban Area (LA/LB UA) Partner Jurisdictions. While the grant funds are provided to the entire LA/LB UA, the City serves as the administrative and fiscal agent for the grant and receives the total allocation to distribute the grant funds in accordance with the approved grant budget. No matching funds are required for this grant.

Because the performance period of the FY19 UASI grant commenced on September 1, 2019, certain grant-approved activities that will be reimbursed by grant funds have already occurred; therefore, the recommendations to accept the grant, adopt the FY19 UASI budget, and enter into certain contracts would include retroactive approval of grant-funded activities that occurred within the grant performance period, but prior to the Council adoption of the recommendations set forth in this report.

Program Background

The Urban Areas Security Initiative (UASI) program provides funding to dense urban areas to prevent, protect against, mitigate, respond to, and recover from threats or acts of terrorism. The grant funding can be used to purchase homeland security equipment and fund costs associated with planning, training, exercises, operational costs, and grant administration.

The DHS awards the UASI grant funds to the State Administrative Agent (SAA) using risk-based methodology and assessment of each grant applicant's proposed solutions to urban area risks. The SAA then disperses the funds to the urban areas and is permitted by grant guidelines to retain up to 20 percent of the grant award to support the designated urban area in the state. The State of California's SAA is the California Governor's Office of Emergency Services (Cal OES). The FY19 UASI funding retained by Cal OES will be provided to the State of California for projects that will benefit the region, but will not be allocated to, or managed by, the LA/LB UA.

In September 2019, the DHS awarded \$68,000,000 in FY 19 UASI funds to the LA/LB UA. The Cal OES retained approximately 17.3 percent, or \$11,764,000, of the allocation, leaving a final allocation of \$56,236,000 for the LA/LB UA. The City, as the administrative and fiscal agent for the LA/LB UA, distributes the grant funds to the Partner Jurisdictions based on the region's approved allocation plan and funding priorities. The FY19 UASI allocation plan provides funding for four major homeland security focus areas, or Investment Justifications (IJs), as provided in the chart on the following page.

FY19 UASI Investment Justifications

1. Strengthen interoperable and communications capabilities - \$43,916,668
2. Strengthen information sharing, collaboration capabilities, and law enforcement investigations - \$5,700,349
3. Protection of critical infrastructure and key resources (limited to commercial airports and seaports) - \$1,326,989
4. Catastrophic incident planning response and recovery - \$2,480,194

The remaining \$2,811,800 in FY19 UASI funding will be dedicated to Management and Administration expenditures for the LA/LB UA. Additional detail on the IJs is provided in the Mayor's transmittal dated February 6, 2020.

City of Los Angeles Allocations

The FY19 UASI grant award is allocated to the City as follows:

Department	Allocation
Emergency Management Department	\$ 125,229
Los Angeles Fire Department	\$ 1,715,305
Los Angeles Police Department	\$ 5,839,067
Port of Los Angeles	\$ 3,465,113
Los Angeles World Airports	\$ 676,000
Mayor's Office (Management and Administration)	\$ 2,721,800
Total	\$ 14,542,514

Attachment 4 to the Mayor's transmittal provides a detailed list of the projects to be completed by the City as part of the FY19 UASI program.

The grant guidelines allow up to five percent of the grant award, or \$2,811,800, to be allocated for Management and Administration (M&A) of the grant; however, it should be noted that the allocation for the Mayor's Office for M&A is presented as \$2,721,800 in the table above. The remaining \$90,000 for M&A is reflected in the City of Long Beach's FY19 UASI allocation for its personnel costs associated with managing FY19 UASI grant projects.

Of the Mayor's Office's M&A allocation, funding in the amount of \$2,421,800 will support the salaries and fringe benefits of the Mayor's Office UASI team throughout the grant performance period of September 1, 2019 through May 31, 2022. The Mayor's Office utilizes funding from various UASI grant award cycles to support salaries over several fiscal years. An amount of \$200,000 in M&A funding will cover administrative expenses, including office supplies and grant-related travel. The remaining \$100,000 is allocated towards contractual services for temporary staffing. To procure these services, the Mayor's Office requests the authority to contract with a temporary employment agency to assist the Mayor's Office in grant fiscal operations and compliance according to City and grant standards.

Furthermore, the Mayor's Office requests authority to execute contractual services agreements to implement the projects detailed in Attachment 6 of the Mayor's transmittal dated February 6, 2020. In ensuring the appropriate use of contracting authority, the Mayor's Office will require FY19 UASI-funded City departments to provide quarterly reports summarizing Request for Proposals, other procurements, and contracts that have been issued and/or completed in the implementation of the FY19 UASI grant program.

Partner Jurisdiction Allocations and Contracting Authority

The Mayor's Office requests authority to execute subrecipient agreements with the cities of Burbank, Glendale, Inglewood, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, and the County of Los Angeles. Partner Jurisdictions will receive a total of \$6,693,486 in FY19 UASI funding. Attachment 7 to the Mayor's transmittal provides a draft of the subrecipient agreement.

The remaining \$35,000,000 in FY19 UASI funds is allocated to the Joint Powers Authority for the LA-RICS interoperable communications project. Funding will be utilized for project management staff salaries, equipment purchases, and construction-related activities associated with various Land Mobile Radio project sites.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund. Approval of the recommendations in this report will provide a total allocation of \$56,236,000 to various City departments and Los Angeles/Long Beach Urban Area Partner Jurisdictions from the Fiscal Year 2019 Urban Areas Security Initiative (FY19 UASI) Grant award. No matching funds are required.

FINANCIAL POLICIES STATEMENT

The recommendations in this report are in compliance with the City's Financial Policies in that all grant-eligible costs are fully covered by grant funds.