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January 13, 2020

Council File No.: 19-0777
Council Districts: 13, 1
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Honorable Eric Garcetti
Mayor, City of Los Angeles
Room 303, City Hall
200 N. Spring Street
Los Angeles, CA 90012

Honorable Members of the City Council
City of Los Angeles
c/o City Clerk, City Hall
200 N. Spring Street
Los Angeles, CA 90012

Attention: Heleen Ramirez
Legislative Coordinator

Attention: Eric Villanueva
Legislative Assistant

COUNCIL TRANSMITTAL: THE LOS ANGELES HOUSING + COMMUNITY INVESTMENT DEPARTMENT'S REPORT BACK REGARDING UNACCOMPANIED MINORS AND REQUEST FOR AUTHORITY TO ENTER INTO A SOLE SOURCE CONTRACT WITH THE SALVADORAN AMERICAN LEADERSHIP AND EDUCATION FUND TO PROVIDE CASE MANAGEMENT SERVICES FOR UNACCOMPANIED MINORS

SUMMARY

In accordance with Executive Directive No. 3, the General Manager of the Los Angeles Housing + Community Investment Department (HCIDLA) respectfully requests that the City Council review and approve this transmittal. Through this transmittal, HCIDLA is reporting back in response to City Council File No. 19-0777, adopted on August 7, 2019. This motion directed HCIDLA, in coordination with the County of Los Angeles (County) and with the assistance of the Los Angeles Homeless Services Authority (LAHSA), to report to the City Council with analysis of housing and shelter needs facing unaccompanied minors in the City of Los Angeles (City) that have been held in federal custody through the Office of Refugee Resettlement (ORR). The City Council also requests that the County advise the City on steps that local government entities can

take to better coordinate services for this population. This transmittal summarizes the current and planned City, County, Los Angeles Unified School District (LAUSD) and LAHSA efforts.

This transmittal also includes HCIDLA’s request for City Council and Mayoral approval to enter into a sole source contract with Salvadoran American Leadership and Education Fund to use \$100,000 General City Purposes funds appropriated in the 2019-20 City budget to implement a pilot project to provide case management services to unaccompanied minor youth in the City of Los Angeles. SALEF is uniquely qualified to deliver these services due to their specialized experience working with Central American migrant youth. Additionally, SALEF has established partnerships with nonprofit and local government entities to leverage cultural, legal, health and educational supports and services specifically tailored for this population.

RECOMMENDATIONS

- I. That the City Council, subject to the approval of the Mayor:
 - A. INSTRUCT the General Manager of the Los Angeles Housing + Community Investment Department, or designee, to enter into a sole source contract with the Salvadoran American Leadership and Education Fund (SALEF) for an amount not to exceed \$100,000 and a term of 12 months, commencing on or about April 1, 2020, and ending March 31, 2021, to provide case management and housing navigation services to migrant transitional aged youth in Los Angeles, subject to funding availability and compliance with all applicable City contracting requirements and approval of the City Attorney as to form.
 - B. AUTHORIZE the Controller to:
 - 1. Establish a new account “***43S861 SALEF - Salvadoran American Leadership and Education Fund***” within the HCIDLA General Fund Program 10A/43 and appropriate \$100,000, upon receipt of transfer.
 - 2. Transfer from Fund 100/56 to Fund 10A43, as follows:

From

Fund	Account	Account Name	Amount
100/56	000943	Clinica Romero	\$100,000.00

To

Fund	Account	Account Name	Amount
10A/43	43S861	SALEF-Salvadoran American Leadership & Education	\$100,000.00

Fund

- C. AUTHORIZE the General Manager of HCIDLA, or designee, to prepare Controller instructions and make any necessary technical adjustments consistent with the Mayor and City Council action on this matter, subject to the approval of the City Administrative Officer, and instruct the Controller to implement the instructions.

WORKING GROUP TO COORDINATE SUPPORT FOR UNACCOMPANIED MINORS

Since adoption of the motion, HCIDLA, LAHSA, LAUSD, Los Angeles County Office of Immigrant Affairs (OIA) in the County Department of Consumer and Business Affairs and Council District 13 have established a working group with regular meetings to identify opportunities to improve coordination between City, County, LAHSA and nonprofit service providers to address the housing and shelter needs of unaccompanied minors in Los Angeles. The County is currently working on creating and implementing a pilot program to assess the unmet needs of unaccompanied minors released from federal facilities and provide them with wraparound services available for them and their families. The City will coordinate with the County to ensure relevant City programs, services, and educational programs are made available to the unaccompanied minors and their sponsoring families.

LOS ANGELES COUNTY AND LAUSD PROGRAMS

Los Angeles County's Office of Immigrant Affairs is developing and implementing a pilot program to provide wraparound support services available to the unaccompanied minors being held in Los Angeles-area residential facilities contracted by the U.S. Department of Health and Human Services' Office of Refugee Resettlement (ORR). There are two known ORR shelters in Los Angeles County, David and Margaret in La Verne and Nuevo Amanecer in Boyle Heights. The total number of unaccompanied minors being held in ORR shelters in the Los Angeles area is unknown.

OIA reports that the following components of the County-led pilot project are currently underway:

- 1) Identifying how many minors are in Los Angeles-area ORR shelters, including their age.
- 2) Determining how many minors are released every month and release dates.
- 3) Identify the needs of the minors, including:
 - a. Legal representation;
 - b. Housing;
 - c. Health care and mental health needs; and
 - d. Educational programs.

- 4) Coordinate with County departments and LAUSD to provide minors with proactive wraparound services available to them and their families in a linguistically, culturally, and immigration sensitive manner.
- 5) Recruit sponsors who can care for minors once they are released from ORR.
- 6) Coordinate with County departments to provide minors with proactive wraparound services available to them and their families in a linguistically, culturally, and immigration sensitive manner.

Additionally, many of these minors attend schools in the LAUSD. The academic and social-emotional needs of these students is significant. LAUSD allocates dedicated staff to provide personalized case management and connect these students with school-based and community resources, but current funding is inadequate to fully meet the needs of this population.

NEXT STEPS

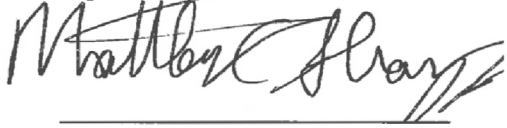
In the weeks ahead, the working group will:

- 1) Identify ways that City programs and services can be integrated, where appropriate, into the OIA pilot program.
- 2) Support effective implementation and assessment of the pilot program.
- 3) Leverage the City's 16 FamilySource Centers, which have a staff liaison (City and LAUSD) for unaccompanied minors and sponsors, to assist these individuals and households to best navigate programs and services in the City.
- 4) Report back on the implementation of the pilot program.

FISCAL IMPACT

There are no additional funds requested from the City's General Fund.

Prepared By:



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Reviewed By:



ABIGAIL R. MARQUEZ
Assistant General Manager

Reviewed By:



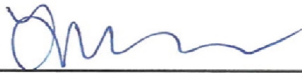
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General Manager