

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: July 30, 2019

To: The City Council

From: Richard H. Llewelyn, Jr., City Administrative Officer



Subject: **ESTABLISHMENT OF SALARIES FOR NEW, NON-REPRESENTED CLASSIFICATIONS OF BENEFITS ANALYST (CODE 9108) AND SENIOR BENEFITS ANALYST I AND II (CODE 9109-1 AND -2)**

RECOMMENDATION

It is recommended that:

1. The City Council, subject to approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending the classification listing in Schedule "A" of the Los Angeles Administrative Code Section 4.61 to provide for the following new, non-represented classifications and pay grades of Benefits Analyst (Code 9108) and Senior Benefits Analyst I and II (Code 9109-1 and -2).
2. The City Council authorize the Controller and City Administrative Officer to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the Ordinance.

SUMMARY

At its meeting on September 27, 2018, the Board of Civil Service Commissioners approved the creation of the new classifications and pay grades of Benefits Analyst (Code 9108) and Senior Benefits Analyst (Code 9108-1 and -2). The Executive Employee Relations Committee approved salary ranges at its July 2, 2019, meeting as follows: Benefits Analyst (Class Code 9108), Salary Range 3500; Senior Benefits Analyst (Code 9109), Salary Range 4135 for pay grade I and Salary Range 5117 for pay grade II.

These classifications serve in the Personnel Department, the Los Angeles City Employee's Retirement System and in the Los Angeles Fire and Police Pensions.

FISCAL IMPACT

There is no additional impact upon the General Fund for FY 2019-20. The Personnel Department will absorb any additional costs into its approved FY 2019-20 budget. There is no General Fund impact for additional costs in the two pension departments.

RHL:DB:EAG:0720011