

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT and ORDINANCES FIRST CONSIDERATION relative to amending the Los Angeles Administrative Code (LAAC) pertaining to the 12-Step Salary Range Structure for Non-Represented Classifications and a Class Title Change.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. PRESENT and ADOPT the accompanying ORDINANCES, approved as to form and legality by the City Attorney:

<u>Ordinance</u>	<u>Date</u>
a. Amending LAAC Section 4.91, pertaining to step placement when assigned to a different position, to add language to reflect establishment of 12-step salary ranges for non-represented classifications.	December 18, 2019
b. Amending LAAC Section 4.92, to add language specific to the 12-step salary range structure established for non-represented classifications	December 18, 2019
c. Amending Schedule A of LAAC Section 4.61, to reflect a class title change adopted by the Civil Service Commission for the class of Superintendent of Planning and Development-Recreation and Parks (Class Code 9237).	December 18, 2019

2. AUTHORIZE the Controller and the City Administrative Officer (CAO) to correct any clerical errors or make necessary technical corrections subsequent to City Council approval.

Fiscal Impact Statement: The CAO reports that there are no costs associated with the technical changes reflected in the above Ordinances.

Community Impact Statement: None submitted.

Summary:

On February 5, 2020, your Committee considered January 14, 2020 CAO and December 19, 2019 City Attorney reports and Ordinances relative to amending the Los Angeles Administrative Code (LAAC) pertaining to the 12-Step Salary Range Structure for Non-Represented Classifications and a Class Title Change. According to the CAO, on October 22, 2019, Council adopted various ordinances pertaining to non-represented employees (Council File No. 19-1164), which included converting non-represented classifications from a 15-step salary range structure to a 12-step structure effective July 7, 2019. It was subsequently determined by the CAO and the Controller's Office that additional language was needed in Sections 4.91 and 4.92 of the LAAC to provide more specific details of the mechanics for implementing the newly established 12-step salary range structure. Therefore, the two Ordinances transmitted herewith amending LAAC Sections 4.91 and 4.92 provide for that additional language. In addition, a class title change for the class of Superintendent of Planning and Development-Recreation and Parks

(Class Code 9237) was approved by the Civil Service Commission back on September 8, 2000, but inadvertently was not included in the listing of all City classifications in Schedule A of LAAC Section 4.61. The third ordinance transmitted herewith amends Schedule A to reflect the class title change to Superintendent of Planning and Construction. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of Ordinances as detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



MEMBER VOTE

KORETZ: YES

LEE: YES

PRICE: YES

ARL

2/5/20

-NOT OFFICIAL UNTIL COUNCIL ACTS-