



ERIC GARCETTI
MAYOR

May 29, 2019

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Marina A. Torres to the Civil Service Commission for the term ending June 30, 2022. Ms. Torres will fill the vacancy created by Todd Sargent, who has resigned.

I certify that in my opinion Ms. Torres is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Marina A. Torres
Commission: Civil Service Commission
End of Term: 6/30/2022

Appointee Information

- 1. **Race/ethnicity:** Latina
- 2. **Gender:** Female
- 3. **Council district and neighborhood of residence:** 14 - Central
- 4. **Are you a registered voter?** Yes
- 5. **Prior commission experience:**
- 6. **Highest level of education completed:** J.D., Stanford Law School
- 7. **Occupation/profession:** Assistant United States Attorney, United States Attorney's Office for the Central District of California
- 8. **Experience(s) that qualifies person for appointment:** See attached resume
- 9. **Purpose of this appointment:** Replacement
- 10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Fugate, Jeanne	East	13	Caucasian	F	30-Jun-20
McClelland, Nancy	West	5	Caucasian	F	30-Jun-21
Jaquez, Erica	Central	14	Latina	F	30-Jun-19
Perez, Raul	Central	5	Latino	M	30-Jun-23

Marina A. Torres

Ms. Torres is an experienced litigator and federal prosecutor, with a practice focusing on trial work of all types, complex litigation, and criminal investigations and enforcement. She has broad experience with government enforcement actions, corporate internal investigations, and solving complex and sensitive legal, policy, and regulatory issues.

Ms. Torres is currently an Assistant U.S. Attorney in the U.S. Attorney's Offices for the Central District of California, but also worked in District of Columbia office. She was an Obama Administration political appointee with the Department of Homeland Security, where she was part of the policy team leading the design and implementation of the President's executive actions on immigration.

Prior to that, Ms. Torres honed her litigation skills at the law firms of Wilmer Pickering Hale and Dorr LLP and Munger Tolles and Olson LLP. She has been honored for her immigration and civil rights work by the ACLU of Southern California (twice), by the National Immigration Legal Center, and was previously selected for the 2013 "Inaugural Hot List" for the Mid-Atlantic Region by "Lawyers of Color," a list compiled to recognize early-to-mid-career attorneys under 40 who are excelling in the legal profession. Ms. Torres was also listed in Huffington Post's "Top 40 Latinos under 40 in Politics," chosen as the "2015 Rising Star" by the Hispanic Bar Association of DC (HBA-DC), and selected as a Political Partner in the Truman National Security Project. She has served on numerous boards of various nonprofits in Los Angeles and Washington, D.C.

Ms. Torres received her law degree from Stanford Law School, where she was on the executive board of the Stanford Law Review, and her BA from the University of California at Berkeley, where she graduated with distinction.

MARINA A. TORRES

SUMMARY

Experienced litigator, federal prosecutor and policy strategist. Over 30+ trials in federal, state courts. Broad experience with government enforcement actions, corporate internal investigations, litigation, and solving complex and sensitive legal, policy, and regulatory issues. Focus on white collar criminal investigations and enforcement, violations of the Foreign Corrupt Practices Act (FCPA), trial work, congressional investigations, and federal interagency coordination.

POLICY, POLITICAL & LEGAL EXPERIENCE

UNITED STATES ATTORNEY'S OFFICE FOR THE CENTRAL DISTRICT OF CALIFORNIA

Los Angeles, CA

Assistant United States Attorney

(April 2018 – current)

- Responsible for a wide range of felony cases, with a focus on trial work, in the General Crimes Section.

UNITED STATES ATTORNEY'S OFFICE FOR THE DISTRICT OF COLUMBIA

Washington, D.C.

Assistant United States Attorney

(November 2015 – April 2018)

- Led prosecutions of federal crimes, serious local crimes committed by adults in the District. Completed 10+ jury trials, 15+ bench trials, numerous motions hearings. Received “Special Achievement Award” for performance. Completed full rotation with the “Specialized Domestic Violence Caseload,” featuring uniquely complex cases. Completed felonies (tier one), misdemeanor, complaint, and appellate rotations.

UNITED STATES DEPARTMENT OF HOMELAND SECURITY

Washington, D.C.

Counselor to the Director, United States Citizenship & Immigration Services (USCIS),

(April 2014 – October 2015)

Detailee, DHS Office of Policy

- Political appointee within President Obama's administration. Provided high-level legal and policy support to the Director on complex and highly sensitive USCIS programs. Part of policy team crafting the design and implementation of the President's executive actions on immigration (DACA, DAPA). Counseled the Secretary and senior Department leadership on responses to congressional investigations and agency oversight. Active Top Secret Security Clearance.

WILMER CUTLER PICKERING HALE AND DORR LLP

Washington, D.C.

Senior Associate, Investigations and Criminal Litigation, Business Trial Groups

(May 2011 – April 2014)

- Provided strategic counsel, investigation-related assistance to a broad range of companies confronting criminal, regulatory and Congressional inquiries. Large focus on matters involving alleged violations of the Foreign Corrupt Practices Act (FCPA). First- and second-chaired numerous witness interviews. Managed cases day-to-day.

MUNGER TOLLES & OLSON LLP

Los Angeles, CA

Litigation Associate

(September 2008 – April 2011)

- Represented plaintiffs and defendants in complex, multi-party civil litigation in the areas of commercial contract disputes, business torts, product liability defense, and trial work of all types. Argued and drafted motions in federal and state court. 2nd chaired week-long California state jury trial on behalf of a multi-billion dollar oil refining & marketing company in a contract and negligence dispute with a public utility company.

EDUCATION

STANFORD LAW SCHOOL

J.D., May 2008

Academic Activities: Stanford Law Review, Sr Development Editor (*President's Award* for exceptional service to Law Review). Stanford Mock Trial Team, Member. Stanford Journal of Civil Rights & Civil Liberties, Lead Article Editor. Stanford Latino Law Students' Association, Co-President.

Publications: *Inside Looking Out: An Application of International and Regional Linguistic Protections to the U.S. Spanish-Speaking Minority*, 87 Neb. L. Rev. 599 (2009).

UNIVERSITY OF CALIFORNIA, BERKELEY

B.A., July 2004

Rhetoric, Political Science, and Ethnic Studies (minor), *with distinction*

HONORS & AWARDS

DOJ Special Achievement Award (2017) • “Top 40 Latinos under 40 in Politics” (2015), Huffington Post • Rising Star Award (2015), *Hispanic Bar Association of DC* • Selected by Lawyers of Color for its 2013 “Inaugural Hot List,” a list compiled to recognize early-to-mid-career attorneys under 40 who are excelling in the legal profession • 2011 Courageous Advocacy Award, *ACLU of Southern California* • 2010 Social Justice Award, *ACLU of Southern California* • 2010 Legal Advocate Honoree, *National Immigration Legal Center (NILC)*

PROFESSIONAL AFFILIATIONS & ADMISSIONS

State Bar of California (admitted 2008) • Central District of California (admitted 2008) • United States Court of Appeals for the Ninth Circuit (admitted 2008) • D.C. Bar (2012) • D.C. Court of Appeals (2014)

Term Member (2018), *Council on Foreign Relations* • Political Partner (2015-current), *Truman National Security Project* • *Executive Committee Member* (past), Barristers Division of Los Angeles County Bar Association (LACBA) • *Executive Committee Member* (past), Associates’ Advisory Board for the Legal Aid Foundation of Los Angeles (LAFLA) • *Board of Directors* (past), Latina Lawyers’ Bar Association (LLBA) • *Scholarship Committee Member* (past), Mexican American Legal Defense and Education Fund (MALDEF) • *Speaker* (2008-2011), Judicial Intern Opportunity Program (JIOP) • *Executive Board Member* (former), Hispanic Bar Association of the District of Columbia

OTHER EXPERIENCE

UNITED STATES DISTRICT COURT (C.D. CAL), JUDGE DALE FISCHER
Judicial Extern

Los Angeles, CA
(July – August 2006)

ILLINOIS MIGRANT ASSISTANCE PROJECT (AMERICORPS VISTA)
Paralegal / Legal Assistant

Chicago, IL
(August 2004 – August 2005)

CENTRAL INTELLIGENCE AGENCY
Presidential Support Analyst

Langley, VA
(May – August 2002)

SKILLS/INTERESTS

Native Spanish fluency in reading, writing, and speaking. Family roots in Morelia, Michoacán, Mexico and the Los Angeles area of California. Interested in urban vegetable gardens, snowboarding, scuba diving, aquascaping, travel.



ERIC GARCETTI
MAYOR

May 29, 2019

Dear Ms. Torres:

I am pleased to inform you that I hereby appoint you to the Civil Service Commission for the term ending June 30, 2022. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Ms. Marina A. Torres
May 29, 2019
Page 2

As part of the City Council confirmation process, you will need to meet with Jose Huizar, your Councilmember, and Councilmember Paul Koretz, the Chair of the Personnel and Animal Welfare Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Personnel and Animal Welfare Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E.G." followed by a horizontal line and a small flourish.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Marina A. Torres
May 29, 2019

Nominee Check List

I. Within three days:

- _____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of
Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA
90012 or email: Claudia.Luna@lacity.org.

- _____ **Remuneration Form**
- _____ **Undated Separation Forms**
- _____ **Background Check Release**
- _____ **Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to
file, you will receive these forms via email from that office.*

- _____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until
your completed form is reviewed by the Ethics Commission.
- _____ **CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- _____ **Your City Councilmember Jose Huizar**
- _____ **Councilmember Paul Koretz, Chair of the Council Committee
considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.