



ERIC GARCETTI
MAYOR

August 14, 2019

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Maegan E. Ortiz to the Civil and Human Rights Commission for the term ending June 30, 2022.

I certify that in my opinion Ms. Ortiz is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read "E. Garcetti", followed by a horizontal line and a small mark.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Maegan E. Ortiz
Commission: Civil and Human Rights Commission
End of Term: 6/30/2022

Appointee Information

- 1. Race/ethnicity:** Latina
- 2. Gender:** Female
- 3. Council district and neighborhood of residence:** 14 - East
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:**
- 6. Highest level of education completed:**
- 7. Occupation/profession:** Executive Director, Instituto de Educación Popular del Sur de California (IDEPSCA)
- 8. Experience(s) that qualifies person for appointment:** See attached resume
- 9. Purpose of this appointment:** New Commission
- 10. Current composition of the commission (excluding appointee):** N/A

Maegan E. Ortiz's life experience as a Puerto Rican woman, mother, organizer, and writer ground her work as the Executive Director of the Instituto de Educación Popular del Sur de California (IDEPSCA). She believes that day laborers and domestic workers, through popular education can read their reality and write the changes needed to create a more humane and democratic society. This happens through education, organizing, leadership development and advocacy with the day laborer and household worker community. IDEPSCA does this through its four day labor centers, its Mujeres en Accion leadership program, and its Workers' Health Program. IDEPSCA, as part of the Los Angeles Worker Center Network, has been leading the fight against wage theft across Los Angeles leading to the creation of wage enforcement offices in both the city and county. As part of the California Domestic Worker Coalition, IDEPSCA has been on the front line of ensuring there is equity in the creation and enforcement of labor rights for household workers, helping pass SB 1015, making overtime protections permanent. IDEPSCA played a key role in passing SB-258, helping protect household workers and others by ensuring that toxic ingredients in consumer cleaning products are disclosed on-label. Most recently IDEPSCA has been supporting day laborers and household workers impacted by the Woolsey Fire, distributing \$100,000 in direct support and ensuring that Cal-OSHA established emergency wildfire smoke standards that took into account the experiences of directly impacted people who are often made invisible. Prior to her current role as Executive Director, Maegan was the Digital Literacy Organizer, supporting the creation of and use of tools that allow migrant workers to tell their own stories as a form of leadership development and advocacy.

Before joining IDEPSCA Maegan was a freelance journalist, writing for local and national outlets on political issues including immigration policy and the 2008 election. She has been a frequent guest of local, national, and international news outlets analyzing policy and its impacts especially in the areas of immigration. She also ran her own media consultancy firm partnering with entities including the MIT Center for Civic Media.

Maegan has over 20 years of community organizing experience in the areas of worker rights and police accountability.

Maegan also currently serves on the Board of Directors of CLEAN Carwash Worker Center and Freedom to Thrive, formally ENLACE.

Maegan was born and raised in New York but has called Boyle Heights, her home for the last seven years. She is a mother of one school aged child who attends a Public School within LAUSD and of a college student attending the Los Angeles Community College District.



August 14, 2019

Dear Ms. Ortiz:

I am pleased to inform you that I hereby appoint you to the Civil and Human Rights Commission for the term ending June 30, 2022. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Ms. Maegan E. Ortiz
August 14, 2019
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As part of the City Council confirmation process, you will need to meet with Jose Huizar, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Immigrant Affairs, Civil Rights, and Equity Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Immigrant Affairs, Civil Rights, and Equity Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in dark ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Maegan E. Ortiz
August 14, 2019

Nominee Check List

I. Within three days:

- ☐ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

- ☐ **Remuneration Form**
- ☐ **Undated Separation Forms**
- ☐ **Background Check Release**
- ☐ **Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- ☐ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- ☐ **CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- ☐ **Your City Councilmember Jose Huizar**
- ☐ **Councilmember Gilbert Cedillo, Chair of the Council Committee considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.