



ERIC GARCETTI
MAYOR

July 29, 2019

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Tracy Quinn to the Metropolitan Water District of Southern California for the term ending December 31, 2020. Ms. Quinn will fill the vacancy created by Mark Gold, who has resigned.

I certify that in my opinion Ms. Quinn is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti'.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Tracy Quinn
Commission: Metropolitan Water District of Southern California
End of Term: 12/31/2020

Appointee Information

- 1. Race/ethnicity:** Caucasian
- 2. Gender:** Female
- 3. Council district and neighborhood of residence:** 0
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:**
- 6. Highest level of education completed:** M.A., Cornell University
- 7. Occupation/profession:** California Director of Water Efficiency, Natural Resources Defense Council
- 8. Experience(s) that qualifies person for appointment:** See attached resume
- 9. Purpose of this appointment:** Replacement
- 10. Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Dake, Glen	East LA	13	Caucasian	M	31-Dec-22
Quiñonez, Jesus		0	Latino	M	31-Dec-20
Murray, John W.	Central	4	African American	M	31-Dec-22
Paskett, Lorraine		0	Latina	F	31-Dec-19

Tracy Quinn is the California Director of Water Efficiency for the Natural Resources Defense Council. She's dedicated her nearly two decade career to ensuring safe, sufficient and affordable water for Californians, most recently focusing on the unique challenges and opportunities that face California as it adapts to a changing climate. She's helped pass state legislation to implement long-term water resilience strategies, and led efforts to develop product standards and improve building codes to conserve water.

Prior to joining NRDC, Ms. Quinn worked as a water resources engineer in Southern California. Her practice area encompassed a wide range of water-related issues, including resources planning, infrastructure design, and stormwater regulation compliance.

She earned her bachelor's and master's degrees in agricultural and biological engineering at Cornell University and is a registered civil engineer in California.



ERIC GARCETTI
MAYOR

July 29, 2019

Dear Ms. Quinn:

I am pleased to inform you that I hereby appoint you to the Metropolitan Water District of Southern California for the term ending December 31, 2020. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Ms. Tracy Quinn
July 29, 2019

As part of the City Council confirmation process, you will need to meet with Councilmember Nury Martinez, the Chair of the Energy, Climate Change and Environmental Justice Committee, to answer any questions she may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Energy, Climate Change and Environmental Justice Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Tracy Quinn
July 29, 2019

Nominee Check List

I. Within three days:

- _____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of
Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA
90012 or email: Claudia.Luna@lacity.org.

- _____ **Remuneration Form**
- _____ **Undated Separation Forms**
- _____ **Background Check Release**
- _____ **Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to
file, you will receive these forms via email from that office.*

- _____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until
your completed form is reviewed by the Ethics Commission.
- _____ **CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- _____ **Councilmember Nury Martinez, Chair of the Council Committee
considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.