

**REPORT OF THE
CHIEF LEGISLATIVE ANALYST**

DATE: November 4, 2019

TO: Honorable Members of the Rules, Elections, and Intergovernmental Relations Committee

FROM: Sharon M. Tso *JMT/STO* Assignment No: 19-10-0966
Chief Legislative Analyst

SUBJECT: 2020 Council Recess Schedule

CLA RECOMMENDATION: That the City Council resolve to approve the proposed 2020 Council Recess Schedule, in accordance with Charter Section 242, with the caveat that Council may introduce resolutions to remove any conference dates from the Recess Schedule if a quorum is expected, as follows:

2020 Council Recess Schedule

2019 Winter Recess Continuation: Friday, 1/3/20 through Friday, 1/10/20

National League of Cities Annual Congressional City Conference: Tuesday, 3/10/20 through Wednesday, 3/11/20 (event held from 3/8/20 through 3/11/20 in Washington, D.C.)

Council Recess: Friday, 3/13/20

Good Friday and Passover: Friday, 4/10/20 through Wednesday, 4/15/20

Council Recess: Friday, 4/17/20

Ramadan: Friday, 4/24/20

Summer Recess: Tuesday, 7/7/20 through Tuesday 7/28/20

Council Recess: Tuesday, 10/6/20

League of California Cities Annual Conference and Exposition: Wednesday, 10/7/20 through Friday, 10/9/20 (event held from 10/7/20 through 10/9/20 in Long Beach, CA)

National League of Cities City Summit: Tuesday, 11/17/20 through Friday, 11/20/20 (event held from 11/18/20 through 11/21/20 in Tampa, FL [11/17/20 is recommended as a travel day])

Winter Recess: Friday, 12/11/20 through Wednesday, 12/30/20

SUMMARY

Consistent with Council policy, we have prepared the Council Recess Schedule for the 2020 Calendar Year. This Office has reviewed the 2019 Council Recess Schedule to identify special days and events during which the City Council has previously recessed. The dates included in this report are substantially consistent with the 2019 adopted Recess Schedule. We would like to note that there are several events that are not included in the proposed 2020 Council Recess Schedule, as they do not overlap with days in which the City Council convenes for its meetings. These events include the following:

- **Eid al-Fitr (End of Ramadan)**, which does not commence until the evening of Saturday, May 23, 2020;
- **Rosh Hashanah**, which does not commence until the evening of Friday, September 18, 2020; and
- **Yom Kippur**, which does not commence until the evening of Sunday, September 27, 2020

We note that Ramadan is included this year, as it commences on the evening of Thursday, April 23, 2020. Ramadan was not included in the 2019 Council Recess Schedule because it did not commence until the evening of Sunday, May 5, 2019.

The proposed Council Recess Schedule enables the City Council, in accordance with Charter Section 242, to recess certain Council meetings as necessary to attend the National League of Cities (NLC) Annual Congressional City Conference, the NLC City Summit, and the League of California Cities Annual Conference and Exposition.

All Councilmembers are urged to commit early to participate in the aforementioned conferences. Additionally, three to four weeks prior to the conferences, the Office of the Chief Legislative Analyst will canvass the Council to determine the number of members attending each conference. If a quorum is expected, the Council may, by Resolution, remove Council recess days from the 2020 Council Recess Schedule.



Steve Luu
Analyst