

Monthly Expenditure Report



Reporting Month: November 2017 Budget Fiscal Year: 2017-2018

NC Name: Harbor City
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39069.17	\$1677.07	\$37392.10	\$12016.74	\$0.00	\$25375.36

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31900.00	\$764.00	\$27164.79	\$1798.16	\$16148.05
Outreach		\$913.07		\$9218.58	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3600.00	\$0.00	\$3202.47	\$0.00	\$3202.47
Neighborhood Purpose Grants	\$6500.00	\$0.00	\$6500.00	\$1000.00	\$5500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3455.67	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	INT IN THE MAILROOM	11/22/2017	Credit card transaction	General Operations Expenditure	Office	\$585.00
2	SUBWAY # 1224	11/02/2017	Credit card transaction	General Operations Expenditure	Outreach	\$518.00
3	INDEPENDENT MARKETING	11/03/2017	Credit card transaction	General Operations Expenditure	Outreach	\$395.07
4	South Bay Storage Center	10/28/2017	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
Subtotal:						\$1677.07

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	South Bay Storage Center	11/28/2017	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
2	South Bay Storage Center	12/28/2017	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00

3	South Bay Storage Center	01/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
4	South Bay Storage Center	02/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
5	South Bay Storage Center	03/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
6	South Bay Storage Center	04/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
7	South Bay Storage Center	05/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
8	Your Promotional Safari	11/29/2017	See Motion on BAC	General Operations Expenditure	Outreach	\$911.32
9	Joyce Fredericks	02/20/2018	Approval of Board Member Reimbursement for posters and other printed items for HCNC in the amount of \$21.04	General Operations Expenditure	Office	\$21.04
10	Joyce Fredericks	02/20/2018	Approval of Board Member Reimbursement Joyce Fredericks for Posters & other Printed HCNC Items in the amount of \$44.79	General Operations Expenditure	Office	\$44.79
11	Your Promotional Safari	02/26/2018	Approval of Harbor City NC Event adjusted Budget. Which includes T-shirts for the event and reflects actual costs for snow.	General Operations Expenditure	Outreach	\$1499.09
12	Arctic Glacier USA, Inc.	02/26/2018	Approval up to \$8000.00 for snow and sleigh runs for 1st annual Council member Buscaino CD 15 Harbor City Tree Lighting Event "Winter Wonderland"	General Operations Expenditure	Outreach	\$5252.74
13	Your Promotional Safari	03/27/2018	Approval to purchase additional T-shirt's at a cost not to exceed \$500.	General Operations Expenditure	Outreach	\$500.00
14	Greg Donnan	04/05/2018	Reimbursement to Greg Donnan for soda for the HCNC meetings and clan up event in the amount of \$55.91	General Operations Expenditure	Outreach	\$55.91
15	Sydney Baune	04/05/2018	Approval of board member reimbursement Sydney Baune in an amount not to exceed \$40 for purchasing Outreach Supplies for the HCNC Booth at the Harbor City Hoedown Community Event	General Operations Expenditure	Outreach	\$21.22
16	Harbor City Recreation Center	04/05/2018	Approval for Expenditures for the HCNC Co-sponsored event with Harbor City Recreation Park for a community event in an amount not to exceed \$1323.99	General Operations Expenditure	Outreach	\$963.99
17	Sydney Baune	04/05/2018	Approval of board member reimbursement to Sydney Baune in an amount not to exceed \$30 for punching Outreach Supplies for the HCNC booth at the Harbor City Lights Community event.	General Operations Expenditure	Outreach	\$14.31

18	San Pedro Art Association	05/02/2018	Approval to Grant SPAA NPG in the amount of \$1000	Neighborhood Purpose Grants		\$1000.00
19	AppleOne Employment Services	05/09/2018	Temporary Staff	General Operations Expenditure	Office	\$138.60
20	AppleOne Employment Services	05/09/2018	Temporary Staff	General Operations Expenditure	Office	\$161.70
21	AppleOne Employment Services	05/09/2018	Temporary Staff	General Operations Expenditure	Office	\$179.03
Subtotal: Outstanding						\$12016.74