

# Monthly Expenditure Report



Reporting Month: December 2017 Budget Fiscal Year: 2017-2018

NC Name: Harbor City  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37392.10	\$2858.38	\$34533.72	\$10926.42	\$4500.00	\$19107.30

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31900.00	\$682.77	\$24306.41	\$1619.16	\$14379.99
Outreach		\$2175.61		\$8307.26	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3600.00	\$0.00	\$3202.47	\$0.00	\$3202.47
Neighborhood Purpose Grants	\$6500.00	\$0.00	\$6500.00	\$1000.00	\$5500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$4500.00		Previous Expenditures: \$5132.74	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	CHEVRON 0091267	12/13/2017	Credit card transaction	General Operations Expenditure	Office	\$20.02
2	RANDOM LENGTHS-GRAPHIC	12/14/2017	Credit card transaction	General Operations Expenditure	Office	\$93.75
3	INT IN THE MAILROOM	12/29/2017	Credit card transaction	General Operations Expenditure	Office	\$390.00
4	SMARTNFINAL30610303063	12/02/2017	Credit card transaction	General Operations Expenditure	Outreach	\$183.82
5	BIG LOTS STORES - #432	12/02/2017	Credit card transaction	General Operations Expenditure	Outreach	\$16.37
6	BIG LOTS STORES - #432	12/02/2017	Credit card transaction	General Operations Expenditure	Outreach	\$16.37
7	BIG LOTS STORES - #432	12/02/2017	Credit card transaction	General Operations Expenditure	Outreach	\$83.87
8	DOLLAR TREE	12/02/2017	Credit card transaction	General Operations Expenditure	Outreach	\$36.14

9	99-CENTS-ONLY #0048	12/02/2017	Credit card transaction	General Operations Expenditure	Outreach	\$101.82
10	THE JAX DONUTS	12/02/2017	Credit card transaction	General Operations Expenditure	Outreach	\$45.00
11	DOLLAR TREE	12/04/2017	Credit card transaction	General Operations Expenditure	Outreach	\$41.44
12	SMARTNFINAL30610303063	12/05/2017	Credit card transaction	General Operations Expenditure	Outreach	\$172.25
13	CALIFORNIA BANNER AND	12/13/2017	Credit card transaction	General Operations Expenditure	Outreach	\$567.21
14	South Bay Storage Center	11/28/2017	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
15	Your Promotional Safari	11/29/2017	See Motion on BAC	General Operations Expenditure	Outreach	\$911.32
<b>Subtotal:</b>						<b>\$2858.38</b>

<b>Outstanding Expenditures</b>						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	South Bay Storage Center	12/28/2017	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
2	South Bay Storage Center	01/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
3	South Bay Storage Center	02/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
4	South Bay Storage Center	03/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
5	South Bay Storage Center	04/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
6	South Bay Storage Center	05/28/2018	Approval of HCNC Budget and reoccurring payments for fiscal year 2017-2018.	General Operations Expenditure	Office	\$179.00
7	Joyce Fredericks	02/20/2018	Approval of Board Member Reimbursement for posters and other printed items for HCNC in the amount of \$21.04	General Operations Expenditure	Office	\$21.04
8	Joyce Fredericks	02/20/2018	Approval of Board Member Reimbursement Joyce Fredericks for Posters & other Printed HCNC Items in the amount of \$44.79	General Operations Expenditure	Office	\$44.79
9	Your Promotional Safari	02/26/2018	Approval of Harbor City NC Event adjusted Budget. Which includes T-shirts for the event and reflects actual costs for snow.	General Operations Expenditure	Outreach	\$1499.09

10	Arctic Glacier USA, Inc.	02/26/2018	Approval up to \$8000.00 for snow and sleigh runs for 1st annual Council member Buscaino CD 15 Harbor City Tree Lighting Event "Winter Wonderland"	General Operations Expenditure	Outreach	\$5252.74
11	Your Promotional Safari	03/27/2018	Approval to purchase additional T-shirt's at a cost not to exceed \$500.	General Operations Expenditure	Outreach	\$500.00
12	Greg Donnan	04/05/2018	Reimbursement to Greg Donnan for soda for the HCNC meetings and clan up event in the amount of \$55.91	General Operations Expenditure	Outreach	\$55.91
13	Sydney Baune	04/05/2018	Approval of board member reimbursement Sydney Baune in an amount not to exceed \$40 for purchasing Outreach Supplies for the HCNC Booth at the Harbor City Hoedown Community Event	General Operations Expenditure	Outreach	\$21.22
14	Harbor City Recreation Center	04/05/2018	Approval for Expenditures for the HCNC Co-sponsored event with Harbor City Recreation Park for a community event in an amount not to exceed \$1323.99	General Operations Expenditure	Outreach	\$963.99
15	Sydney Baune	04/05/2018	Approval of board member reimbursement to Sydney Baune in an amount not to exceed \$30 for punching Outreach Supplies for the HCNC booth at the Harbor City Lights Community event.	General Operations Expenditure	Outreach	\$14.31
16	San Pedro Art Association	05/02/2018	Approval to Grant SPAA NPG in the amount of \$1000	Neighborhood Purpose Grants		\$1000.00
17	AppleOne Employment Services	05/09/2018	Temporary Staff	General Operations Expenditure	Office	\$138.60
18	AppleOne Employment Services	05/09/2018	Temporary Staff	General Operations Expenditure	Office	\$161.70
19	AppleOne Employment Services	05/09/2018	Temporary Staff	General Operations Expenditure	Office	\$179.03
<b>Subtotal: Outstanding</b>						<b>\$10926.42</b>