

# Monthly Expenditure Report



Reporting Month: October 2020

Budget Fiscal Year: 2020-2021

NC Name: Empowerment Congress  
Southwest

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40701.03	\$6734.91	\$33966.12	\$2876.10	\$3500.00	\$27590.02

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22000.00	\$1689.91	\$18966.12	\$2278.46	\$16090.02
Outreach		\$45.00		\$597.64	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$7000.00	\$5000.00	\$2000.00	\$0.00	\$2000.00
Funding Requests Under Review: \$3500.00		Encumbrances: \$0.00		Previous Expenditures: \$1298.97	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	10/24/2020	payment for electronic marketing and outreach tool provided by Constant Contact	General Operations Expenditure	Outreach	\$45.00
2	EXTRA SPACE 1070	10/13/2020	payment for storage space	General Operations Expenditure	Office	\$87.00
3	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/06/2020	Pay Moore Business Results for webmaster services approved in Administrative packet as office expense	General Operations Expenditure	Office	\$548.59
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/07/2020	Pay Moore Business Results for webmaster services approved in Administrative packet as office expense	General Operations Expenditure	Office	\$476.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/07/2020	Pay Moore Business Results for webmaster services approved in Administrative packet as office expense	General Operations Expenditure	Office	\$448.63
6	Community Reflections Inc	10/14/2020	Motion to approve the Community Reflections NPG in the amount of 5000.00 to help support their food giveaway program by funding the weekly rental of a UHaul truck used to pick up food, fuel for the tr...	Neighborhood Purpose Grants		\$5000.00

7	Margaret Peters	10/20/2020	Reimburse Margaret Peters \$129.69 for the June 2020 initial payment to Extra Space Storage. 2nd payment request	General Operations Expenditure	Office	\$129.69
<b>Subtotal:</b>						<b>\$6734.91</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	City of Los Angeles Publishing Services	11/06/2020	Motion to use 2020-2021 encumbrance funds to purchase business cards from the City of Los Angeles Publishing Services for ECSWANDC board members Lonella Enix, Elice Hennessee, Turner Roberts a...	General Operations Expenditure	Outreach	\$221.20
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/06/2020	Motion to approve 2020-2021 Administrative packet	General Operations Expenditure	Outreach	\$376.44
3	Unisource Solutions	11/10/2020	Motion to approve the use of 2020-2021 encumbrance funds to purchase office furniture for the ECSWANDC office located in the Constituent Center from Unisource in an amount not to exceed 2300.0...	General Operations Expenditure	Office	\$2278.46
<b>Subtotal: Outstanding</b>						<b>\$2876.10</b>