

Monthly Expenditure Report



Reporting Month: August 2017

Budget Fiscal Year: 2017-2018

NC Name: Mission Hills
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41578.50	\$1059.35	\$40519.15	\$29409.83	\$568.00	\$10541.32

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$14000.00	\$1059.35	\$12403.15	\$14205.79	\$-12806.68
Outreach		\$0.00		\$11004.04	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$14000.00	\$0.00	\$14000.00	\$0.00	\$14000.00
Neighborhood Purpose Grants	\$14000.00	\$0.00	\$14000.00	\$4200.00	\$9800.00
Funding Requests Under Review: \$0.00		Encumbrances: \$568.00		Previous Expenditures: \$537.50	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	DNH GODADDY.COM	08/01/2017	Credit card transaction	General Operations Expenditure	Office	\$100.85
2	DNH GODADDY.COM	08/12/2017	Credit card transaction	General Operations Expenditure	Office	\$69.99
3	DNH GODADDY.COM	08/12/2017	Credit card transaction	General Operations Expenditure	Office	\$197.28
4	DONOVAN FOR PRINTING	08/21/2017	Credit card transaction	General Operations Expenditure	Office	\$217.50
5	DNH GODADDY.COM	08/22/2017	Credit card transaction	General Operations Expenditure	Office	\$178.39
6	Donavan Printing	08/22/2017	Custodial Payment NC is is EE.	General Operations Expenditure	Office	\$130.50
7	Partners in Diversity, Inc.	08/22/2017	Custodial Payment NC currently in EE	General Operations Expenditure	Office	\$164.84
Subtotal:						\$1059.35

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Partners in Diversity, Inc.	10/10/2017	Board Treasurer resigned and Custodial payment needs to be processed.	General Operations Expenditure	Office	\$183.16
2	Aaron DeVandry	10/23/2017	Board was in EE and was not making all Office payment due from last FY and before. Making Custodial Payment for MHNC.	General Operations Expenditure	Office	\$250.00
3	Aaron DeVandry	10/23/2017	Custodial Payment for NC without Financial Board to process request from last FY 2016-2017. Total 3 Invoices.	General Operations Expenditure	Office	\$390.00
4	Aaron DeVandry	10/23/2017	Custodial Payment issued for NC with no Financial officers. Payment is for this FY 2017-2018.	General Operations Expenditure	Office	\$130.00
5	US STORAGE CENTERS-MISSION HILLS	11/07/2017	Proxy payment for US Storage Centers-Mission Hills	General Operations Expenditure	Office	\$153.50
6	Southern California Preparedness Foundation	11/13/2017	Proxy Payment of \$850.00 to the Southern California Preparedness Foundation for the 2017 Valley Disaster Preparedness Fair	Neighborhood Purpose Grants		\$850.00
7	Donovan Printing & Thermography	12/01/2017	Proxy Payment for Printing Service, Invoice #47142	General Operations Expenditure	Office	\$39.42
8	US STORAGE CENTERS-MISSION HILLS	12/05/2017	Custodial payment for operational expense.	General Operations Expenditure	Office	\$153.50
9	Partners in Diversity, Inc.	12/13/2017	Board Treasurer resigned and Custodial payment needs to be processed.	General Operations Expenditure	Office	\$67.16
10	Partners in Diversity, Inc.	12/20/2017	Custodial Payment	General Operations Expenditure	Office	\$85.47
11	US STORAGE CENTERS-MISSION HILLS	01/25/2018	Custodial payment for operation expense.	General Operations Expenditure	Office	\$176.53
12	US STORAGE CENTERS-MISSION HILLS	02/15/2018	Custodial payment for operation expense.	General Operations Expenditure	Office	\$153.50
13	US STORAGE CENTERS-MISSION HILLS	03/12/2018	Custodial payment for operation expense.	General Operations Expenditure	Office	\$176.53
14	Partners in Diversity, Inc.	03/28/2018	Custodial payment for operation expense.	General Operations Expenditure	Office	\$30.53
15	Partners in Diversity, Inc.	04/09/2018	Custodial payment for last fiscal year invoice	General Operations Expenditure	Office	\$1980.00
16	US STORAGE CENTERS-MISSION HILLS	05/10/2018	Proxy payment for US Storage Centers, Invoice #44618	General Operations Expenditure	Office	\$389.06

17	Partners in Diversity, Inc.	05/11/2018	Proxy payments for Partners in Diversity, Inc. for Invoices 29212, 29675, 29723, 30077, 30092	General Operations Expenditure	Office	\$1197.43
18	Maribel Carrillo	05/31/2018	Motion to approve historical reimbursement of \$346.86 and tip of 10	General Operations Expenditure	Outreach	\$356.86
19	Moore Business Results	05/31/2018	motions to approve funding of \$3750 one time and up to \$500 recurring for webmaster, additional motion attached for overages	General Operations Expenditure	Office	\$5650.00
20	Going Somewhere Sportswear & Promotions	06/04/2018	motion to approve 10k in outreach expenditures, partial deduction for this item	General Operations Expenditure	Outreach	\$4036.94
21	Digital Signs	06/04/2018	Motion to approve 10K in outreach (this will be deducted from that total)	General Operations Expenditure	Outreach	\$1239.08
22	Southern California Preparedness Foundation	06/04/2018	motion to approve \$850 for the Annual Disaster Prep fair	Neighborhood Purpose Grants		\$850.00
23	The Amgraph Group	06/04/2018	Motion to approve spending of up to \$10,950 on outreach supplies for the purpose of spreading awareness of the NC to Stakeholders Partial deduction	General Operations Expenditure	Outreach	\$4871.16
24	Dave Brown	06/04/2018	motion to approve 10k in outreach expenditures, partial deduction for this item	General Operations Expenditure	Outreach	\$500.00
25	Dave Brown	06/04/2018	motion approved for 3000k for audio equipment	General Operations Expenditure	Office	\$3000.00
26	Parents, Teachers/Educators & Students in Action	06/04/2018	motion to approve 2500 NPG for teen court	Neighborhood Purpose Grants		\$2500.00
Subtotal: Outstanding						\$29409.83