



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: Re-Exemption of One (1) Golf Manager

Date: August 11, 2016

The Department of Recreation and Parks (RAP) has requested the re-exemption of one (1) position of Golf Manager, Class Code 2458, in accordance with Charter Section 1001 (b) from civil service for the employment of persons to provide management services or render professional, scientific or expert services of an exceptional character.

The Golf Manager position was previously approved for exemption under 1001 (b) by the City Council and was subsequently filled. Charter Section 1001 (b) (1) requires that, "when the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." The previous incumbent Golf Manager retired from the position on July 9, 2016. Charter Section 1001 (b) allows up to 150 persons to be exempt, with an additional 50 added last year by the City Council pursuant to Charter Section 1001 (b)(4). Currently, there are 165 approved exemptions with one other pending request. Therefore, approval of this request will not increase the count.

The Golf Manager position is a single-position classification that administers all aspects of RAP's system of 13 golf courses. This position will be responsible for directing the Citywide golf program, including the grounds maintenance program and golf operations activities, administering golf-related concessions contracts, and developing relationships with the golf community, including the Golf Advisory Committee.

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For this position, RAP is requiring the minimum qualifications of a baccalaureate degree and five years of experience in golf management.

The exemption of this position will allow RAP the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise. The duties and requirements as described are appropriate to the class of Golf Manager.

I hereby approve the request for the re-exemption of one (1) position of Golf Manager and transmit my action to the City Council, pursuant to City Charter Section 1001 (b) (1).

EG:ms

cc: Michael A. Shull, General Manager, Department of Recreation and Parks
Ana Guerrero, Chief of Staff, Office of the Mayor
Mandy Morales, Legislative Coordinator, Office of the Mayor
Wendy Macy, General Manager, Personnel Department