

DATE: January 14, 2009
TO: Honorable Members of the City Council
FROM: Gerry F. Miller 
Chief Legislative Analyst
Raymond P. Ciranna 
Interim City Administrative Officer
SUBJECT: **Parking Validation Expenditures**

Summary

On September 24, 2008 the Transportation Committee considered the attached CAO/CLA Joint Report, dated August 26, 2008, relative to Citywide parking validation expenditures. The CLA and CAO were instructed, pursuant to Motion (Greuel - Parks) introduced on March 26, 2008, to report on the amount of funding for which every department and commission is budgeted and expends annually on parking validations; the source of funds used; and the potential for the departments and commissions to cease further parking validation expenditures (CF 08-0685).

The Transportation Committee instructed the CLA and the CAO to report back with additional information on those departments that expend the most on parking validations (Library, Police Department and Building and Safety) and whether there is a parking validation policy in place Citywide or in any department.

The Central Library Parking Validation Program

In 1995, the City Council established the Central Library Parking Validation Program (Program) to encourage usage of the Central Library by providing discounted parking for library patrons (CF 93-0786-S2). The Program allows for those Central Library patrons who park their vehicles in the Westlawn Garage, which is owned by Maguire Properties, to obtain a validation for discounted parking by presenting their library card at the Information Desk. For example, the weekday parking fees would be as follows with or without validation:

With Validation (before 4 p.m.)
1st hour = \$1.00
2nd hour = \$4.00
3rd hour = \$4.00
3rd hour + = \$4.00 per 10 minutes, up to a daily maximum of \$36.50

Without Validation (before 4 p.m.)
\$4.00 per 10 minutes, up to a daily maximum of \$36.50

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With Validation (after 4 p.m.)
1st hour = \$1.00
2nd hour = \$4.00

Without Validation (after 4 p.m.)
\$4.00 per 10 minutes, up to
daily maximum of \$8.00

As compared to 1995, there are now more public transit options available to Central Library patrons which result in a much less critical need for use of private vehicles to access services at the Central Library. In addition, many of the Central Library's services are accessible through the Internet; therefore, there is less need to physically travel to the Central Library. Further, books and other circulation materials from the Central Library collection can be ordered for delivery to local branch libraries for check-out.

The allowable uses of the Special Parking Revenue Fund, the funding source for the Central Library Parking Validation Program, have recently been broadened for the current fiscal year to permit expenditures for parking-related costs with priority given to repayment of outstanding debt for parking facilities; operation, maintenance, planning, development and construction of transportation infrastructure; public transit and other associated costs. Inasmuch as the City's needs within the allowable uses of the Special Parking Revenue Fund now far exceed available funding within the Fund, and the lack of other sources of funding for these needs, it would be fiscally responsible to retain available funding for core City services rather than parking validations for a location which has ample public transit access and other options to allow full access to the services provided by the Central Library.

Lastly, for those library patrons who must drive a personal vehicle, less expensive parking options are conveniently located to the Central Library, including the City-owned Pershing Square Parking Garage. The parking fees for the Pershing Square Garage are as stated below:

Weekdays*
Early bird (before 11 a.m.) - \$9.35 flat daily rate
\$1.93 for each 15 minutes, \$15.40 daily maximum
\$6.60 flat rate begins at 5 p.m.

Weekends*
\$6.60 flat daily rate

* Special rates are created for special events including ice skating and filming.

For the current fiscal year, \$205,000 was budgeted for Central Library parking validations. Of this amount, approximately \$96,943 is anticipated to be expended through January 31, 2009, with \$108,057 remaining through the end of the fiscal year. Attachment A includes a summary of the Central Library Parking Validation Program.

LAPD Parking Validations

For the past three years, the Police Department (Department) has spent approximately \$125,000 annually on parking validations and has budgeted \$136,000 in its Office and Administrative Account for 2008-09 validation costs. The Facilities Management Division oversees the use of parking validations at six facilities throughout the City. Validations are provided to LAPD employees who must travel to various department

offices for meetings, boards of review, investigations, therapy and for the pick-up or delivery of materials. Visitors conducting business at the various division offices are also given parking validations. Attachment B details the six parking facilities utilized by the various police divisions, the purpose of the validations and the total validation costs for 2006-07. According to the Police Department, this is the latest fiscal year for which detailed data is currently available.

Any division that uses parking validations is required to prepare a budget request for the upcoming fiscal year that includes justification for the validations, location of parking facilities used, validation rates, quantity needed and the total cost for the year. The request also includes the names of the employees responsible for handling and monitoring the validations, and those responsible for reviewing and approving the invoices submitted by the parking companies. The divisions are instructed to maintain an accurate log of parking validation usage including date, validation number, user's name, serial number, office location, purpose of visit and user's signature.

The Department has also negotiated parking at different courthouses around the City so that when an officer is required in court, they receive validated parking. Some of the courthouses are under contract with the Department that includes a specified number of parking spaces, while other courthouses regularly invoice the Department for parking costs. The Department expends approximately \$24,000 a year on parking validations for officers traveling to the Criminal Courts Building.

With the availability of technology, there is a reduced need for employees to travel to a common location to hold meetings. It is common for meetings to be held via speaker phone, webcam, etc. Further, if there is a critical need to hold a physical meeting, employees should be required to take public transportation to eliminate the need for parking validations.

It may be problematic, however, to totally eliminate the need for parking validations in connection with sworn personnel court appearances, as it could reduce efficiency of such personnel. Nevertheless, officers should be encouraged to park vehicles in LAPD controlled city-owned parking spaces, and walk or ride public transit to court, particularly if the officer's only assignment for that day is to appear in court.

It may also be counterproductive to eliminate parking validations for victims of crime who have traveled to locations serviced by pay parking lots to report such violations.

Building and Safety Parking Validations

The Department of Building and Safety (LADBS) expended \$368,404 in 2007-08 on parking validations paid out of the Building and Safety Building Permit Enterprise Fund (Enterprise Fund) (See Attachment C). Validations are primarily issued to fee-paying customers conducting business at Figueroa Plaza and in Van Nuys related to LADBS Enterprise Fund activities such as plan checks, various permits and inspections. At Figueroa Plaza, a customer may request a validation for 20 minutes off the parking ticket.

Validations should cease for customers of LADBS, as other City departments do not provide validations for customers.

The LADBS indicates that if distribution of parking validations were eliminated these funds would be available to offset anticipated Enterprise Fund revenue shortfalls, due to current economic conditions.

A lesser percentage of validations are currently provided to LADBS employees who must travel to Figueroa Plaza for Enterprise Fund-related business. Like LAPD, LADBS employees should employ available technology to reduce the need for physical attendance at meetings. Further, public transit should be used to attend meetings or to conduct other business at Figueroa Plaza or at the Van Nuys Civic Center.

Citywide Parking Validation Policy

The City Council does not have an existing policy applicable to the provision of validated parking. We recommend that the Council amend the City's Financial Policies to include such a policy, including the following tenets:

- To the extent feasible, employ conference calls to conduct meetings rather than physical meetings among City staff;
- When a physical meeting of City staff is imperative, utilize a location that is easily accessible by public transportation for the greatest number of required attendees;
- If public transportation is not available, utilize a location that has free parking available for attendees;
- No City funds shall be budgeted or expended from other accounts, including "Petty Cash" for validated parking, or reimbursement of parking expense, except under the following circumstances: Official uncompensated volunteers to the City, including unpaid commissioners (i.e., commissioners who do not receive a salary or stipend); sworn officers who are ordered to appear in court **and** have another official LAPD or LAFD assignment on the same day; official City business outside of the City, in which it can be justified that utilization of public transit was infeasible **and** free parking was unavailable within a reasonable walking distance; or required by an existing Memorandum of Understanding.

Recommendations

That the Council:

1. Adopt the following amendment to the City's Financial Policies, to include a Parking Validation Payment Policy, substantially as follows:
 - a. To the extent feasible, employ conference calls or technology to conduct meetings rather than physical meetings among City staff;
 - b. When a physical meeting of City staff is imperative, utilize a location that is easily accessible by public transportation for the greatest number of required attendees;

- c. If public transportation is not available, utilize a location that has free parking available for attendees;
- d. No City funds shall be budgeted or expended from other accounts, including "Petty Cash" for validated parking, or reimbursement of parking expense, except under the following circumstances: Official uncompensated volunteers to the City, including unpaid commissioners (i.e., commissioners who do not receive a salary or stipend); sworn officers who are ordered to appear in court **and** have another official LAPD or LAFD assignment on the same day; official City business outside of the City, in which it can be justified that utilization of public transit was infeasible **and** free parking was unavailable within a reasonable walking distance; or required by an existing Memorandum of Understanding.

That the Council, subject to the approval of the Mayor:

2. Direct all General Managers to cease expenditure of all City funds (General Fund, Special Funds, grants, etc.) for parking validations and/or reimbursement for parking charges, and to begin informing their customers and employees through posted signs, memos and other means that parking validations will no longer be provided, in accordance with the Parking Validation Payment Policy of the City's Financial Policies;
3. Instruct General Managers to put in place controls that will ensure parking validations are issued in accordance with the Parking Validation Payment Policy, specified in Recommendation No. 1, above;
4. Instruct the Library Department to discontinue the Central Library Parking Validation Program established in 1995, pursuant to CF 93-0786-S2; and,
5. Transfer funds in the amount of \$108,057 within the Special Parking Revenue Fund No. 363/94, from Account E831, Library Trust Fund, to Account E201, Projects to be Designated.

Fiscal Impact

Approval of the above recommendations is anticipated to generate savings within departments/Funds, including Police, Building and Safety and Special Parking Revenue Fund. It is expected that such savings will be available to offset any deficits within these departments.

Attachment A
Central Library Parking Validation Program

Fiscal Year	Total # of Patron Tickets	Monthly Average # of Patron Tickets	Validation Rate	Total Amount
2005-06	88,446	7,370	\$1.75	\$154,780.50
2006-07	89,700	7,475	\$1.75 (July-Jan.) \$2.00 (Jan.-June)	\$166,456.00
2007-08	88,704	7,392	\$2.00	\$177,408.00
2008-09 (July-Oct.)	28,100	7,025	\$2.00 (July-Jan.)	\$56,200.00
2008-09 (est. Nov.- June)	<u>58,964 (est.)</u> 87,064	<u>7,370 (est.)</u> 7,255	\$2.30 (Feb.-June)	<u>\$129,026.50</u> \$185,226.50

**ATTACHMENT B
LAPD OFFICES REQUIRING PARKING VALIDATION**

LAPD Entity	Address	Vendor Name	Purpose for Validations	Amount (as of 2007)
Behavioral Sciences Services (BSS)	977 N. Broadway, Ste. 300	Modern Parking	therapy, counseling	\$ 12,000
BSS, Employee Assistance Unit	977 N. Broadway, Ste. 409		counseling	\$ 1,200
BSS, Valley Office	16250 Ventura Blvd., Ste. 125 Encino, CA 91436	Ideal Holdings	therapy, counseling	\$ 1,200
Professional Standards Bureau and Internal Affairs Group	304 S. Broadway	Broadway Spring	Boards, investigative interviews, meetings	\$ 85,000
<i>Figueroa Plaza</i>	<i>201 and 221 N. Figueroa St. Los Angeles, CA 90012</i>	<i>AMPCO System Parking</i>		
Audit Division	221 N. Figueroa St, Ste 300		interviews, meetings	\$ 3,000
Facilities Management Division	201 N. Figueroa St, Ste. 280 & 285		meetings	\$ 4,500
Inspector General's Office	201 N. Figueroa St, Ste 610		Investigative interviews, meetings	\$ 5,000
Work Environmental Liaison Division (formerly Ombuds Office)	221 N. Figueroa St, Ste 550		counseling, meetings	\$ 2,500
Planning and Research Division	221 N. Figueroa St, Ste 600		meetings	\$ 3,000
Police Commission, Personnel Group	201 N. Figueroa St, Ste 600		meetings, grievance-related matters, investigative interviews	\$ 1,300
			<i>Sub-Total</i>	<i>\$ 19,300</i>
<i>Public Works Building</i>	<i>1149 S. Broadway Street Los Angeles, CA 90015</i>	<i>AMPCO System Parking</i>		
Detective Support and Vice Division	1149 S. Broadway St., 5 th fl		meetings	\$ 1,500
Emergency Operations Division	1149 S. Broadway St., 5 th fl		meetings	\$ 2,000
Gang and Operations Support Division	1149 S. Broadway St., 5 th fl		meetings	\$ 3,000
Information and Technology Division	1149 S. Broadway St., Basement		meetings	\$ 1,500
Major Crimes Division	1149 S. Broadway St., 5 th fl		meetings	\$ 3,000
			<i>Sub-Total</i>	<i>\$ 11,000</i>
			Grand Total:	\$ 129,700

Attachment C
Building and Safety Parking Validation Expenditures

<i>Fiscal Year</i>	<i>Figueroa Plaza</i>	<i>Van Nuys</i>	<i>Total</i>
2002-03	\$129,601.32	\$----	\$129,601.32
2003-04	\$132,030.00	\$----	\$132,030.00
2004-05	\$148,999.00	\$41,250.00	\$190,249.00
2005-06	\$161,309.00	\$60,500.00	\$221,809.00
2006-07	\$336,136.15	\$53,020.00	\$389,156.15
2007-08	\$313,954.65	\$54,450.00	\$368,404.65
2008-09 (thru 10/31/08)	\$63,139.25	\$16,500.00	\$79,639.25

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE0220-04440-0000
C.F. No. 08-0685

Date: August 26, 2008

To: Honorable Members of the City Council

From: Raymond P. Ciranna, Interim City Administrative Officer 
Gerry F. Miller, Chief Legislative Analyst 

Subject: **PARKING VALIDATION EXPENDITURES**

SUMMARY

On March 25, 2008, a Motion (Greuel-Parks) was introduced instructing the City Administrative Officer (CAO) and the Chief Legislative Analyst (CLA) to report back to the Council regarding the amount of funding that every department and commission is budgeted for and spends annually on parking validations; the source of funds used to purchase parking validations; and, directing departments and commissions to cease further parking validation expenditures in order to use these funds to offset other City expenditures (C.F. 08-0685).

In response to the Motion, all City departments and commissions were requested to provide information regarding their parking validation expenditures for fiscal year 2007-08 as part of the CAO's year-end instructions. The attached summary of the departmental responses reveals that, with the exception of a few City departments, most do not budget for parking validations, rather, expenditures are made on an as-needed basis from various expense accounts. Departments reported a total of \$750,118 in parking validation expenditures for fiscal year 2007-08 (as of May 2008) from the following funding sources: \$197,909 in General Fund and \$552,209 in special funds. Additionally, the Convention Center estimates approximately \$4,320 per year in forgone parking fees.

Due to the City's current economic constraints, the Motion suggested the possibility of ceasing further expenditures for parking validations to generate savings. However, discontinuing this practice across all departments and commissions may not be feasible. Approximately \$205,000 of the \$750,118 in reported expenditures for fiscal year 2007-08 is attributed to the Central Library Parking Validation Program, which was established via ordinance for the purpose of increasing public access to the Central Library. The Central Library parking validations are paid out of the Special Parking Revenue Fund as authorized by the Los Angeles Administrative Code (LAAC) Sec. 5.117. Therefore, any changes to this program would require an amendment to the LAAC via ordinance. Another large portion (\$267,523) of parking validation expenditures are attributed to the Department of Building and Safety, which are paid out of the Building and Safety Building Permit Enterprise Trust Fund. According to the department, these costs are fully recovered by building permit fees.

The departmental responses further indicated that over ninety percent of parking validation expenditures paid with General Fund monies is attributed to the Department of General Services (GSD), Bureau of Sanitation, and Police Department. GSD budgets \$30,000 annually

to purchase parking validations for the Mayor's Office volunteers at outlying parking lots in the Civic Center area. Although the Police Department does not have a budget for parking validations, \$125,000 has been spent each year for the past three years on validations, and the cost has been absorbed within budgeted accounts. Similarly, the Bureau of Sanitation does not budget for parking validations, but spends from its existing accounts on an as-needed basis.

In addition, departments such as El Pueblo and the Los Angeles Convention Center operate their own parking facilities and report that they are not budgeted for parking validations. However, these departments indicate that Commissioners/Board Members, City representatives and volunteers do not pay for parking when attending City business related meetings or other similar activities. Although these departments do not identify this practice as a cost to the City because the City owns and operates these parking lots, there is potential for forgone revenue to the General Fund or related special funds. The Convention Center estimates approximately \$4,320 per year in forgone parking fees. Estimates for El Pueblo are not available at this time.

We do not recommend that departments be directed to cease parking validation expenditures at this time as the potential for additional savings appears to be minimal. However, departments providing parking validations, and/or reimbursement for parking, should be instructed to primarily do so for volunteers, including commissioners. Further, City employees from outlying sites should be required to use public transportation whenever feasible. If public transportation is not an option, then employees should carpool to the extent that it is practical.

RECOMMENDATIONS

That the Council:

1. Instruct all General Managers to ensure that parking validations are issued primarily to volunteers providing City services, including commissioners or when there is a documentable business reason for doing so; and,
2. Instruct General Managers to ensure that all City employees carpool or use public transportation to attend offsite meetings/training and any other city-related matters whenever feasible.

FISCAL IMPACT

Approval of the above recommendations is expected to reduce the impact of parking validation expenditures on the General Fund and Special Funds in an amount unknown at this time. These actions are in compliance with the City's Financial Policies.

Attachments

- 1) Motion Greuel-Parks
- 2) Parking Validation Expenditures for 2007-08

TRANSPORTATION

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MOTION

The City Administrative Officer has recently released updated financial information for the remainder of 2007-08 and overall projections for 2008-09. As the City's revenues continue to stay flat or decrease and expenditures continue to grow, the budget gap continues to become larger and the City must cut expenditures to balance the budget. Expenditure reductions are often in direct conflict with the City's customer-service goals, and reductions in certain areas must be taken to maintain service levels in other areas.

One example of this conflict is the City's provision of parking validations. The City currently spends approximately \$500,000 in parking validations annually. While it is very important for City departments to be customer-service oriented and one can argue that parking validations make it easier for citizens to do business, parking validations are not a requirement. Various departments use parking validations, especially in leased facilities. At this time when the City is facing decisions between layoffs or expenditures, it would be helpful to know how much City departments and commissions pay for parking validations and how they fund this cost.

At this time, these funds can be better spent providing direct service to customers rather than for parking validations.

I THEREFORE MOVE that the Council request that the City Administrative Officer and the Chief Legislative Analyst report back to the Council on the following items in 30 days:

1. The amount of money that every department and commission is budgeted for and spends annually on parking validations;
2. The source of funds used to purchase parking validations; and
3. Direct the appropriate departments and commissions to cease further expenditures for parking validations and direct those funds back to the originating fund to cover other expenditures.

PRESENTED BY:

Wendy Greuel
WENDY GREUEL
Councilmember, 2nd District

MAR 25 2008

SECONDED BY:

Samuel C. Fahn

MAR 26 2008

MAR 26 2008 Connected Referral
TRANSPORTATION
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Parking Validation Expenditures for 2007-08

DEPARTMENT	RESPONSE	2007-08 Projected Expenditures (As of May 2008)		
		General Fund	Special Funds	Total
Aging	According to the department, parking validations are purchased primarily to support the building of community-partner coalitions, conferences for additional grant seeking partners, resource sharing partners; and Senior Employment Training Program enrollees coming to the office for training and reporting on program activities. The validations are paid out of the Contractual Services Account. The Department has made two bulk purchases of parking validations totaling \$14,940. The purchases were primarily made through the use of grant funds. Specifically, the following amounts have been spent: \$11,231 in grant funds and \$3,709 in General Fund monies.	\$ 3,709	\$ 11,231	\$ 14,940
Animal Services	The Department is not budgeted for parking validations. However, validations are provided on an as-needed basis and paid out of existing accounts. Approximately \$3,000 has been spent on validations in fiscal year 2007-08 which has been paid out of the Office and Administrative Account.	\$ 3,000	\$ -	\$ 3,000
Building and Safety	LADBS does not have a specific budget line item for parking validations. However, validations are provided on an as-needed basis and paid out of existing accounts. During fiscal year 2007-08 \$267,523 was spent on parking validations from the Building Permit Enterprise Fund 48R.	\$ -	\$ 267,523	\$ 267,523
CAO	The CAO does not purchase or issue parking validations.	\$ -	\$ -	\$ -
City Attorney	The City Attorney's Office spends about \$700 per year for parking validations which are paid with General Fund monies.	\$ 700	\$ -	\$ 700
City Clerk	The City Clerk reports that it does not purchase or issue parking validations.	\$ -	\$ -	\$ -
Com. Children, Youth & Their Families	CCYF does not have a separate fund or expense category for parking validations and makes parking arrangements only for visitors who park in City Hall East. The Commission encourages guests to find their own parking.	\$ -	\$ -	\$ -
Com. Status of Women	CSW reports that it does not purchase or issue parking validations.	\$ -	\$ -	\$ -
Community Development	CDD will spend approximately \$20,000 for parking validations in 2007-08. These validations are paid with grant funding, predominantly CDBG, WIA and CSBG. Validations are used for visiting agencies, the public and CDD staff who are located off-site when they have business in the CDD main office building. No savings are projected.	\$ -	\$ 20,000	\$ 20,000
Controller	Response has not been received as of this writing.	\$ -	\$ -	\$ -

Parking Validation Expenditures for 2007-08

DEPARTMENT	RESPONSE	2007-08 Projected Expenditures (As of May 2008)		
		General Fund	Special Funds	Total
Convention Center	The Convention Center owns and operates its entire parking operations in support of events hosted at the LACC. There is no line item or budget allocation for parking validations. However, the Convention Center typically hosts two commission meetings a month. In addition to board members, meetings are typically attended by other City staff. The Commissioners and the City representatives do not pay for parking, estimated at approximately \$4,320 per year of parking fees not charged. There is no direct cost to the General Fund.	\$ -	\$ -	\$ -
Cultural Affairs	Parking validations are provided for Commissioners, Executive Office guests and public art proposers. To date, \$15,080 has been spent from special funds for parking validations.	\$ -	\$ 15,080	\$ 15,080
Disability	On average, the Department spends about \$2,000 on parking validations a year which it pays out of its Governmental meetings or Office and Administrative Accounts. However, the Department reports that due to budget constraints, it is discontinuing parking validations in 2008-09.	\$ -	\$ -	\$ -
El Pueblo	The Department provides 87 parking permits, key cards, and validations to the parking lots under its control to groups that provide volunteer services or make significant contributions to El Pueblo, including Commissioners, Las Angelitas, Italian Hall, and Chinese American Museum. The Department also provides 24 evening parking passes to GSD construction for work performed between 7:30 pm and 8:00 am. While the Department does not identify these as costs to the General Fund, there is potential for forgone General Fund revenue. The Department was unable to quantify the potential General Fund losses.	\$ -	\$ -	\$ -
Emergency Management	The Department reports that it does not purchase or issue parking validations.	\$ -	\$ -	\$ -
Employee Relations	The Department reports that it does not purchase or issue parking validations.	\$ -	\$ -	\$ -
Environmental Affairs	The Department reports that it does not purchase or issue parking validations.	\$ -	\$ -	\$ -
Ethics Commission	The Ethics Commission reports that it does not purchase or issue parking validations. Parking may be arranged in City Hall East when the Commission has to make special and specific accommodations. However, the Department advises that this seldom occurs.	\$ -	\$ -	\$ -
Finance	Parking validations average less than \$500 annually, and are paid out of the Office and Administrative Expense Account. No additional purchases are planned for this fiscal year. Finance provides parking validations only at the Office of Finance Wilshire office to City employees who visit this location for the purpose of conducting City business.	\$ 500	\$ -	\$ 500
Fire	The Department reports that it does not purchase or issue parking validations.	\$ -	\$ -	\$ -

Parking Validation Expenditures for 2007-08

DEPARTMENT	RESPONSE	2007-08 Projected Expenditures (As of May 2008)		
		General Fund	Special Funds	Total
General Services	GSD does not purchase parking validations for customers or visitors. However, the Asset Management Division purchases parking validations for the Mayor's Office volunteers at outlying parking lots in the Civic Center area. GSD budgets \$30,000 per year for these validations as part of a larger parking contract within the Leasing Account. General Fund money is used from the Leasing Account to pay for the validations.	\$ 30,000		\$ 30,000
Housing	Parking validations are used by all Department staff and validations are funded with special funds totaling \$32,000 as follows: CDBG - \$6,615; HOME - \$1,715; RENT - \$4,165; and, CODE - \$19,505).	\$ -	\$ 32,000	\$ 32,000
Human Relations	The Commission does not have a budget for parking validations.	\$ -	\$ -	\$ -
ITA	The Department reports that it does not purchase or issue parking validations.	\$ -	\$ -	\$ -
Library	A Central Library Parking Validation Program was instituted in 1995. This program enables thousands of residents visiting the Central Library to receive discounted parking per LAAC Sec. 5.117. (See Department of Transportation for Special Parking Revenue Fund Expenditures for the Central Library Parking Validation Program)	\$ -	\$ -	\$ -
Neighborhood Empowerment	DONE reports that it does not have a parking validations budget and there is no associated annual expenditure. No parking validations were purchased using any funding source or departmental appropriation account.	\$ -	\$ -	\$ -
Personnel	The Personnel Dept. reports that it is not budgeted for parking validations.	\$ -	\$ -	\$ -
Planning	The Department of City Planning does budget for parking validation expenses and uses its existing Office and Administration Account, to make such purchases. The Department was recently informed by Commuter Options Parking Services that parking lots around the Van Nuys Civic Center would not be available under permit to staff and, therefore, the Department was required to purchase parking validations for the one parking lot under the control of GSD. As such, the Department purchased validation stickers in the amount of \$1,375. There is no balance remaining in unspent funds for this purpose.	\$ -	\$ 1,375	\$ 1,375
Police	The Department reports that it does not have a budget for parking validations. However, over the past 3 years, the Department has spent an average of \$125,000 per year on validations. The costs are absorbed within their budgeted accounts.	\$ 125,000	\$ -	\$ 125,000
PW/Board	The Department reports that it does not purchase or issue parking validations.	\$ -	\$ -	\$ -

Parking Validation Expenditures for 2007-08

**2007-08 Projected Expenditures
(As of May 2008)**

DEPARTMENT	RESPONSE	General Fund	Special Funds	Total
PW/Contract Administration	The Department reports that it does not purchase or issue parking validations.	\$ -	\$ -	\$ -
PW/Engineering	No funds are budgeted for parking validations, no sources of funds are allocated for parking validations, and no unspent funds are remaining in BOE's budget for parking validations.	\$ -	\$ -	\$ -
PW/Sanitation	There is no specific amount budgeted for parking validations within the Department. Funds are spent from its existing accounts on an as-needed basis. To date the Bureau has spent \$21,000 in 2007-08 on parking validations. Year End Expenditures are projected at \$25,600.	\$ 21,000	\$ -	\$ 21,000
PW/Street Lighting	The Bureau has no annual budget for parking validations. Parking validations are purchased on an as-needed basis. Total expenditures for the last six years are as follows: 2002-03 (\$2,605), 2003-04 \$0, 2004-05 (\$1,530), 2005-06 (\$2,000), 2006-07 (\$0), and 2007-08 (\$0).	\$ -	\$ -	\$ -
PW/Street Services	The Bureau of Street Services is not budgeted for parking validations; however, BSS spends approximately \$1,000 annually on parking validations. The source of funds used to purchase parking validations is the General Fund. There are no unspent funds remaining in the current fiscal year since BSS is not budgeted for parking validations.	\$ 1,000	\$ -	\$ 1,000
Recreation and Parks	The Department has no line item budget for parking validation. It is necessary to issue parking validation to specific individuals attending Community, Board, and needs assessment meetings at the Garland Building. The department identified internal savings from the Office and Administrative Account to cover this expense. The amount spent this fiscal year is approximately \$13,000.	\$ 13,000	\$ -	\$ 13,000
Transportation	LADOT does not directly provide parking validations, but in 2007-08 \$205,000 was transferred from the Special Parking Revenue Fund to the Library Trust Fund for parking validations. (See Library)	\$ -	\$ 205,000	\$ 205,000
Treasurer	Department reports that it does not validate parking.	\$ -	\$ -	\$ -
Zoo	The Zoo reports that it does not provide or utilize parking validations, nor does the Zoo receive budgeted funds for parking validations.	\$ -	\$ -	\$ -
TOTAL		\$ 197,909	\$ 552,209	\$ 750,118