

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: June 10, 2009

CAO File No. 0220-03621-0003

Council File No.

Council District: All

To: City Council

From: Raymond P. Ciranna, Interim City Administrative Officer 

Reference: Action by the Proposition G Seismic Governance Committee

Subject: **2009-10 BRIDGE IMPROVEMENT PROGRAM STAFFING PLAN**

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### SUMMARY

On March 5, 2009, the Seismic Governance Committee adopted the attached 2009-10 staffing plan for the Bridge Improvement Program (BIP). The staffing plan provides for 31 resolution positions in four departments and reflects a reduction of one position from 2008-09.

To support the BIP, 24 resolution authorities were initially authorized for the program in December 2000 (C.F. 00-2433). As the BIP progressed, an additional eight resolution authorities were provided in February 2003 (C.F. 00-2433) for a total of 32 positions. For Fiscal Year 2009-10, only 31 positions will be required.

The BIP is comprised of 59 projects. Twenty-two projects have been completed and 37 projects remain in the program. For 2009-10, the Bureau of Engineering (BOE) anticipates that three projects will be in design, nine projects will be in the right-of-way or bid and award phase, 20 projects will be in construction, and five projects have been deferred. To better align with this workload, BOE has recommended various changes to the BIP staffing levels for 2009-10 with an overall decrease in the staffing by one position. The proposed staffing realignment includes the:

- reclassification of two positions (Senior Architect to Senior Civil Engineer and Structural Engineering Associate IV to Civil Engineer)
- addition of two positions (Senior Civil Engineer PMII and Senior Clerk Typist)
- deletion of three positions (Engineering Designer I and two Structural Engineering Associate III)

Position authorities for 27 of the 31 positions will be included in the 2009-10 Position Authority Resolution. This report recommends resolution authority for the remaining four positions.

**RECOMMENDATION**

That the Council, subject to the approval of the Mayor, authorize by resolution, the employment of the following four positions in the Bureau of Engineering, from July 1, 2009 through June 30, 2010, subject to allocation by the Personnel Department and paygrade determination by the City Administrative Officer:

No.	Code	Class Title
1	9485-D	Senior Civil Engineer PM II
1	1368	Senior Clerk Typist
1	9485	Senior Civil Engineer
1	7237	Civil Engineer

**FISCAL IMPACT STATEMENT**

There is no impact to the General Fund. The Proposition G Seismic General Obligation Bond fund fully reimburses the cost of these positions.

Attachment

*RPC:LEH:05090061*

**Bridge Improvement Program  
Proposed Staffing Plan for Fiscal Year 2009-10**

**Bureau of Engineering**

No.	Code	Class Title
1	9489-D	Principal Civil Engineer/PM III
1	9425	Senior Structural Engineer
1	9485	Senior Civil Engineer
1	9485-C	Senior Civil Engineer/PMII
4	7956	Structural Engineer
1	7237	Civil Engineer
1	7242-4	Civil Engineering Associate IV
10	7957-3	Structural Engineering Associate III
1	9171-1	Senior Management Analyst I
1	7207	Senior Civil Engineering Drafting Technician
1	1368	Senior Clerk Typist

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**Bureau of Street Lighting**

No.	Code	Class Title
1	7527-3	Street Lighting Engineering Associate III
1	7232	Civil Engineering Drafting Technician

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**Department of Transportation**

No.	Code	Class Title
1	7278	Transportation Engineer
2	7280-2	Transportation Engineering Associate II

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**Board of Public Works**

No.	Code	Class Title
1	1523-2	Senior Accountant II
2	1513-2	Accountant II

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**31 Total**