

ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE REPORT relative to the Highland Park 2020-2024 (Property-Based) Business Improvement District (BID) Fiscal Year (FY) 2023 Annual Planning Report.

Recommendations for Council action:

1. FIND that:
  - a. The FY 2023 Annual Planning Report for the Highland Park 2020-2024 BID, attached to the City Clerk report dated December 20, 2022, attached to the Council file, complies with the requirements of the State Law.
  - b. The increase in the 2023 budget concurs with the intentions of the Highland Park 2020-2024 BID's Management District Plan and does not adversely impact the benefits received by assessed property owners.
2. ADOPT the FY 2023 Annual Planning Report for the Highland Park 2020-2024 BID, pursuant to the State Law.

Fiscal Impact Statement: The City Clerk reports that there is no impact to the General Fund associated with this action.

Community Impact Statement: None submitted

Summary:

On March 1, 2023, your Committee considered a December 20, 2022 City Clerk report relative to the Highland Park 2020-2024 (Property-Based) BID FY 2023 Annual Planning Report. According to the City Clerk, the Highland Park 2020-2024 BID was established on July 6, 2019 by and through Council's adoption of Ordinance No. 186225 which confirmed the assessments to be levied upon properties within the BID, as described in the BID's Management District Plan. Council established the BID pursuant to State Law.

State Law requires that the BID's owners' association shall cause to be prepared, for City Council's consideration, an Annual Planning Report for each fiscal year for which assessments are to be levied and collected to pay for the costs of the planned District improvements and activities. The Annual Planning Report shall be filed with the City Clerk and shall refer to the district by name, specify the fiscal year to which the report applies, and, with respect to that fiscal year, shall contain all of the following: any proposed changes in the boundaries of the district or in any benefit zones within the district; the improvements and activities to be provided for that fiscal year; an estimate of the cost of providing the improvements and activities for that fiscal year; the method and basis of levying the assessment in sufficient detail to allow each real property owner to estimate the amount of the assessment

to be levied against his or her property for that fiscal year; the amount of any surplus or deficit revenues to be carried over from a previous fiscal year; and the amount of an contributions to be made from sources other than assessments levied.

The Annual Planning Report, which was approved by the BID's Board at its meeting on November 10, 2022, complies with the requirements of the State Law and reports that programs will continue, as outlined in the Management District Plan adopted by the District property owners. Council may approve the Annual Planning Report as filed by the BID's owners' association or may modify any particulars contained in the Annual Planning Report, in accordance with State Law, and approve it as modified. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations in the City Clerk report. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,  
Economic and Community Development Committee



<b>MEMBER:</b>	<b>VOTE:</b>
PRICE:	YES
SOTO-MARITINEZ:	YES
PARK:	YES

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3/1/23

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**