

BUDGET AND FINANCE COMMITTEE REPORT relative to approval of the results of a Request for Qualifications (RFQ) for a panel of consultants for the Office of Economic Analysis (OEA).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. APPROVE the prequalified list of consultants identified through the RFQ for three years plus two one-year extensions, in the categories enumerated in the Attachment to the City Administrative Officer (CAO) report dated May 18, 2018.
2. AUTHORIZE the CAO, or designee, to solicit bids from and execute contracts with pre-qualified firms on an as-needed basis, subject to compliance with the City's contracting policies, approval of the City Attorney as to form, and funding availability.
3. AUTHORIZE Department General Managers, or designees, to solicit bids from and execute contracts with these prequalified consultant firms on an as-needed basis, subject to compliance with the City's contracting policies, approval of the City Attorney as to form, and funding availability.

Fiscal Impact Statement: The CAO reports that there is no immediate impact to the General Fund. Requests for economic analysis that are presented to the OEA should identify a funding source to pay for the study. Compliance with City Financial Policies is reviewed on a case-by-case basis as the sources of funds for requested studies are determined.

Community Impact Statement: None submitted.

#### SUMMARY

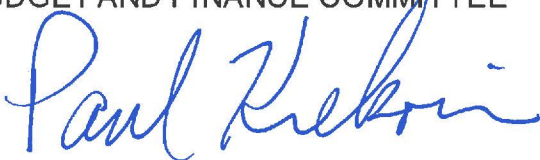
At its regular meeting held on June 18, 2018, the Budget and Finance Committee considered a CAO report dated May 18, 2018 relative to requesting approval of the results of a Request for Qualifications and to re-establish a panel of pre-qualified consultant firms for as-needed economic analysis services in the CAO's OEA for a term of three years with two optional one-year extensions.

The CAO reports that the seven consultant firms selected through the RFQ process and recommended for inclusion on the prequalified OEA panel are included as an attachment to the report. The CAO report, attached to the Council file, provides additional background information on this matter.

After providing an opportunity for public comment, the Budget and Finance Committee recommended that Council adopt the recommendations in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

BUDGET AND FINANCE COMMITTEE





<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
ENGLANDER:	YES
KORETZ:	YES
BLUMENFIELD:	YES
BONIN:	YES

REW 6/19/18 FILE NO. 09-2722

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**