

ECONOMIC DEVELOPMENT

MOTION

On April 9, 2010, the Council authorized the City Clerk to use \$40,000 from the Business Improvement District Trust Fund and \$40,000 in matching funds from the Echo Park Chamber of Commerce or other entity for professional consulting services related to the formation of the Echo Park Business Improvement District (Echo Park BID). The City Clerk was also authorized to prepare, execute, and administer a contract between the City and the selected contractor (C.F. 10-0154). The contract was awarded to Civitas after a competitive Request for Proposals process.

The contractor is in the process of completing the BID formation process. The original contract (C-118452) expired on May 1, 2013. On May 18, 2016 the Council extended the contract to August 1, 2017 and reduced the original contract cost to \$60,000 by reducing the matching funds required from the proponent group to \$20,000. To date, the consultant has been paid \$32,500 in accordance with these contract terms.

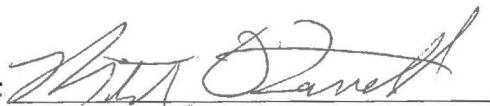
The establishment of the proposed Echo Park BID will enable private property owners to provide supplemental services above and beyond those provided by the City. In addition, the proposed BID will enhance the economic and environmental vitality of the area. The Council should approve an extension of the contract between the City and Civitas to allow these critical efforts to be completed.

I THEREFORE MOVE that the City Council instruct the City Clerk to provide the necessary assistance to continue the formation of the Echo Park Business Improvement District.

I FURTHER MOVE that the City Council, subject to the approval of the Mayor:


1. Authorize the City Clerk to prepare, execute, and administer a Second Supplemental Agreement to contract C-118452 between the City and Civitas for the completion of the Echo Park Business Improvement District formation services. The second supplemental agreement amends the original contract by reducing the total contract cost to \$27,500 for the remaining deliverables and updates the corresponding timeline, subject to the approval of the City Attorney as to form and legality.
2. Authorize the City Clerk to make any technical corrections or clarifications to the above instructions in order to effectuate the intent of this Motion.

PRESENTED BY:



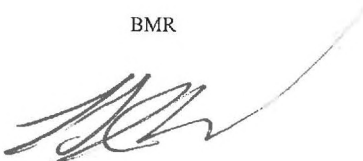
MITCH O'FARRELL
Councilmember, 13th District

SECONDED BY:



FEB 27 2018

BMR



ORIGINAL