

# LOS ANGELES POLICE COMMISSION

BOARD OF  
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INSPECTOR GENERAL

—  
EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

—  
(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

January 30, 2012

BPC #12-0016

The Honorable City Council  
City of Los Angeles  
c/o City Clerk's Office

Dear Honorable Members:

RE: DNA MONTHLY REPORT FOR NOVEMBER 2011

At the regular meeting of the Board of Police Commissioners held Tuesday, January 24, 2012, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA  
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

BPC #12-0016  
RECEIVED JC  
JAN 19 2012  
POLICE COMMISSION

January 17, 2012  
8.6

REVIEWED

TO: Honorable Board of Police Commissioners

*Richard M. Tefank*  
RICHARD M. TEFANK  
EXECUTIVE DIRECTOR  
1/17/12  
DATE

FROM: Chief of Police

SUBJECT: DNA MONTHLY REPORT FOR NOVEMBER 2011

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached DNA Monthly Report for November 2011, and the Progress Report on the City Controller's Office audit recommendations, to the Los Angeles City Council.

DISCUSSION

At the request of the Los Angeles City Council and the Public Safety Committee, this is the DNA Monthly Report for November 2011, and a progress report on the City Controller's Audit recommendations as it relates to the reduction of the backlog of the DNA Evidence Kits.

Should you have any questions, please contact Captain Clay Farrell, Commanding Officer, Robbery-Homicide Division, at (213) 486-6850.

Respectfully,



CHARLIE BECK  
Chief of Police

Attachments

BOARD OF  
POLICE COMMISSIONERS  
Approved *January 24, 2012*  
Secretary *Maria Silva*

**Overview of November 2011 Activities**  
**December 13, 2011**

The Los Angeles Police Department Sexual Assault Evidence Kits (SAEK) Progress Report provides significant information about the status of the SAEK backlog elimination project. The Serology/DNA unit is also responsible for processing and conducting analysis for biological evidence unrelated to sexual assaults, as well as additional evidence related to sexual assaults. This report is a reflection of the productivity associated with the SAEKs.

The November Progress Report shows a total of 433 Remaining Untested Kits. Of the 433 Remaining Untested Kits, 98 are currently in progress at a contract laboratory. The number of kits where testing has not yet been completed is 335 (including cases in progress, in the process of being assigned or a request has not yet been received by the Crime Laboratory). None of the remaining untested kits are from the Historical Backlog, which is now zero. There were an additional 74 new SAEK's collected in November.

The DNA matrix report shows a total of 133 Pending Technical Reviews. All SAEK analysis results completed by contract labs are put into the technical review process immediately upon return of the data.

Note: The number of SAEK's "Outsourced to a Private Laboratory" was adjusted, as compared to the October report, to reflect the removal of suspect kits identified in the data during an audit of the case tracking systems. The category "Outsourced to a Private Laboratory" is intended to include only SAEK's collected from victims of sexual assaults. The suspect kits are collected for reference purposes only and should not be counted as an SAEK. Additional audits and reconciliation of the report numbers will continue as the Department transitions to a new reporting format. The issues identified in the audit supports the need for an all-encompassing case tracking system.

**LOS ANGELES POLICE DEPARTMENT**  
**Sexual Assault Evidence Kits (SAEK)**  
 Progress Report for November 30<sup>th</sup>, 2011.

Category	Historical Backlog Pre 12/8/08	Subsequent Post 12/8/08	November 2011 Activity (All cases)
<b>Total Kits Booked</b>	<b>6132</b>	<b>3943</b>	<b>74</b>
Rape Kits (LAPD)	6012	3892	72
Sex Kits (Coroner)	120	51	2
<b>Outsourced to Private Laboratory</b>	<b>4658</b>	<b>2554</b>	<b>75</b>
Analyzed SAEK's	4658	2456	0
Submitted to Laboratory/pending return to LAPD	0	98	75
DNA profiles found	2469	1204	0
Completed Technical Review	2469	1072	55
Pending Technical Review	0	133	N/A
Uploaded to CODIS	2117	603	23
Total CODIS Hits	864	381	9
Named offender only	776	330	8
Case-to-case only	34	17	1
Named offender and case-to-case	54	34	0
<b>LAPD Laboratory Analyzed SAEK's</b>	<b>249</b>	<b>406</b>	<b>30</b>
DNA Profiles Found	47	187	7
Uploaded to CODIS	29	261	12
Total CODIS Hits	23	160	3
Named offender only	19	122	1
Case-to-case only	3	15	2
Named offender and case-to-case	1	23	0
<b>Unsuitable for Testing</b>	<b>1225</b>	<b>648</b>	<b>1</b>
<b>Remaining Untested Kits</b>	<b>0</b>	<b>433</b>	<b>N/A</b>

Compiled By,  
 Scientific Investigation Division

# *Report on the Controller's Office*

## **Audit Recommendations**

November 30, 2011

The following numbered items have been completed from the Controller's Office Audit recommendations.

### Recommendation #1

Reconcile the difference between the rape kit records from the physical inventory to the APIMS records to ensure that the entire rape kit backlog is accounted for.

### Recommendation #2

Verify the information of the physical inventory (such as tested or not tested) with Scientific Investigation Division's (SID) database. Eliminate the kits which have already been tested and include the untested kits which were omitted from the rape kit backlog.

### Recommendation #3

Assess the resources needed to clear the secondary backlog of kits awaiting technical reviews and request additional funding, if necessary.

### Recommendation #4

Submit written reports to the Public Safety Committee once a month and to City Council once a quarter which show pertinent sexual assault kit statistics as described in the audit report.

### Recommendation #6

Continue to place a high priority on sending out required victim notifications and seek additional resources if required. The Department should also send out notifications on pre-2004 cases that are not required by the Penal Code.

### Recommendation #7

Develop protocols which will increase the likelihood that victims receive the notifications.

### Recommendation #8

Update the information in the Grants Tracking System in a timely manner to prepare the Quarterly Report submitted to the Department of Justice. If needed, request access to Financial Management Information System (FMIS) from the Controller's Office.

### Recommendation #9

Modify the system features of the Grants Tracking System so that month-end information will be available to the users in a more timely manner.

# *Report on the Controller's Office*

## **Audit Recommendations**

November 30, 2011

The following numbered item remains and is an ongoing effort to reconcile from the Controller's Office Audit recommendations.

### Recommendation #5

**Place a high priority on developing a comprehensive master database to account for all untested rape kits and develop a formal timeline for implementing the master database.**

### Response:

In collaboration with Robbery-Homicide Division (RHD), Information Technology Division (ITD) has developed a patch work tracking system as a temporary solution to integrating several feeder legacy systems. This system has a limited application and does not fill the requirements of a comprehensive tracking system. The "RHD Incident Tracking System" (ITS) is currently in use Department wide to submit and track serology requests for all post December 08, 2008, Sexual Assault Evidence Kits (SAEKs) booked into custody.

In response to the master database development, two consultants have been hired and have begun to gather and document the technical and business requirements that will track the collection of all property/evidence. The work progress will be monitored in monthly meetings coordinated by ITD.

During November, further interviews were conducted with specific subject matter experts involved with the Sexual Assault Evidence Kit analysis process. Current process issues were discussed with consultants to address system capabilities as well as current system limitations that need improvement.

It is anticipated that their work process will take eight months to complete so we may then issue a Request for Proposal (RFP).

Prepared By  
Detective James Blocker  
Robbery-Homicide Division  
SAEK Coordinator

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January 30, 2012

BPC #12-0015

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Respectfully,

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Respectfully,



CHARLIE BECK  
Chief of Police

Attachments

BOARD OF  
POLICE COMMISSIONERS  
Approved January 24, 2012  
Secretary Maria Silva



**LOS ANGELES POLICE DEPARTMENT**  
**Sexual Assault Evidence Kits (SAEK)**  
Progress Report for October 31<sup>st</sup>, 2011.

Category	Historical Backlog Pre 12/8/08	Subsequent Post 12/8/08	October 2011 Activity (All cases)
<b>Total Kits Booked</b>	<b>6132</b>	<b>3869</b>	<b>96</b>
Rape Kits (LAPD)	6012	3820	95
Sex Kits (Coroner)	120	49	1
<b>Outsourced to Private Laboratory</b>	<b>4658</b>	<b>2562</b>	<b>47</b>
Analyzed SAEK's	4658	2456	77
Submitted to Laboratory/pending return to LAPD	0	106	47
DNA profiles found	2469	1204	41
Completed Technical Review	2469	1017	22
Pending Technical Review	0	187	N/A
Uploaded to CODIS	2117	580	35
Total CODIS Hits	864	372	13
Named offender only	776	322	11
Case-to-case only	34	16	1
Named offender and case-to-case	54	34	1
<b>LAPD Laboratory Analyzed SAEK's</b>	<b>249</b>	<b>376</b>	<b>27</b>
DNA Profiles Found	47	180	0
Uploaded to CODIS	29	249	0
Total CODIS Hits	23	157	4
Named offender only	19	121	4
Case-to-case only	3	13	-1
Named offender and case-to-case	1	23	1
<b>Unsuitable for Testing</b>	<b>1225</b>	<b>647</b>	<b>7</b>
<b>Remaining Untested Kits</b>	<b>0</b>	<b>390</b>	<b>N/A</b>

Compiled By,  
Elizabeth Nation      Scientific Investigation Division  
James Blocker        Robbery-Homicide Division

**Overview of October 2011 Activities**  
**November 10, 2011**

The Los Angeles Police Department Sexual Assault Evidence Kits (SAEK) Progress Report provides significant information about the status of the SAEK backlog elimination project. The Serology/DNA unit is also responsible for processing and conducting analysis for biological evidence unrelated to sexual assaults, as well as additional evidence related to sexual assaults. This report is a reflection of the productivity associated with the SAEKs.

The October Progress Report shows a total of 390 Remaining Untested Kits. Of the 390 Remaining Untested Kits, 106 are currently in progress at a contract laboratory. The number of kits where testing has not yet been completed in-house is 284 (including cases in progress, not yet assigned or not yet requested). None of the remaining untested kits are from the Historical Backlog, which is now zero. There were an additional 96 new SAEK's collected in October.

**Any new request for analysis of a sexual assault evidence kit is immediately put into the process of assignment to an SID criminalist for analysis (in-house or outsourced). There is no backlog of unassigned requests for analysis of SAEKs at SID.**

The DNA matrix report shows a total of 187 Pending Technical Reviews. All data from the analysis of SAEKs by contract labs is put into the technical review process immediately upon return of the data.

# *Report on the Controller's Office*

## **Audit Recommendations**

October 31, 2011

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### Recommendation #1

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### Recommendation #2

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Prepared By  
Detective James Blocker  
Robbery-Homicide Division  
SAEK Coordinator