

JUNE LAGMAY  
CITY CLERK

HOLLY L. WOLCOTT  
EXECUTIVE OFFICER

CITY OF LOS ANGELES  
CALIFORNIA



OFFICE OF THE  
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ELECTION DIVISION

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ARLEEN P. TAYLOR  
CHIEF OF ELECTIONS

December 7, 2010

ANTONIO R. VILLARAIGOSA  
MAYOR

Honorable Members of the City Council  
City of Los Angeles  
Room 395, City Hall

RE: FEES FOR ELECTION RECOUNTS

Honorable Councilmembers:

Los Angeles City Election Code Section 1400 (e) requires the City Clerk to recommend to the City Council, at least three months prior to each biennial election, the fee charged for each precinct recounted and the amount of the bond required of an elector who demands the complete recount of an election. The City's next biennial election is the Primary Nominating Election, held on March 8, 2011. Based on the staffing and supply requirements at current rates, the City's estimated manual recount fees would be \$2,200 for one precinct and \$132,633 for a complete manual recount (Attachment A). The City's estimated electronic recount fees would be \$2,365 for one precinct and \$5,834 for a complete electronic recount (Attachment B).

We therefore recommend that the Council instruct the City Attorney, with the cooperation of the City Clerk, to prepare the necessary ordinance to provide the following election recount fee schedule:

1. Amend the estimated manual recount fees for any municipal election conducted by the City of Los Angeles to be \$2,200 for one precinct and \$132,633 for a complete manual recount.
2. Amend the estimated electronic recount fees for any municipal election conducted by the City of Los Angeles to be \$2,365 for one precinct and \$5,834 for a complete electronic recount.

The bond requirement shall be in an amount set forth by the above recount fee schedule, depending on whether a manual or electronic recount is requested. The actual costs of the recount will be charged after the conclusion of the recount.

Sincerely,

  
June Lagmay  
City Clerk

Attachments

RULES & ELECTIONS



AN EQUAL EMPLOYMENT OPPORTUNITY - AFFIRMATIVE ACTION EMPLOYER

DEC 08 2010



**ATTACHMENT A**

ESTIMATED COST FOR MANUAL RECOUNT OF ONE PRECINCT

The fee for one precinct recounted manually, as recommended to the City Council, is as follows:

Assumption: Based on a precinct with 250 ballots cast.

I. SET-UP

1 Sr. Management Analyst I	2 hrs	\$ 47.37	\$ 94.74
2 Management Analysts II	2 hrs	40.11	<u>160.44</u>
			\$ 255.18

II. RECOUNT BOARD

EXECUTIVE:

Mayor's Office  
Deputy Mayor (4 hrs @ \$71.15) \$ 284.60

City Attorney  
Deputy City Attorney IV (4 hrs @ \$75.02) 300.08

City Clerk (4 hrs @ \$81.42) 325.68

\$ 910.36

STAFF:

1 Chief Management Analyst	4 hrs	\$ 71.24	\$ 284.96
1 Senior Management Analyst II	4 hrs	58.68	234.72
1 Senior Management Analyst I	4 hrs	47.37	189.48
2 Management Analysts II	4 hrs	40.11	<u>320.88</u>

\$1,030.04

III. SUPPLIES

A. Tally Sheets	5	\$ .78	\$ 3.90
B. Photocopies	10	.10	<u>1.00</u>

\$ 4.90

TOTAL COSTS \$ 2,200.48

ESTIMATED COST FOR A COMPLETE MANUAL RECOUNT

The fee for a complete manual recount, as recommended to the City Council, is as follows:

Assumption: Based on March 2007 Primary Election with 157,784 ballots cast.

I. SET-UP

1 Sr. Management Analyst I	6 hrs	\$ 47.37	\$ 284.22
2 Management Analysts II	6 hrs	40.11	481.32
3 Election Assistant III	6 hrs	15.01	<u>270.18</u>
			\$1,035.72

II. RECOUNT BOARD

EXECUTIVE:

Mayor's Office			
Deputy Mayor (120 hrs @ \$71.15)			\$ 8,538.00
City Attorney			
Deputy City Attorney IV (120 hrs @ \$75.02)			9,002.40
City Clerk (120 hrs @ \$81.42)			<u>9,770.40</u>
			\$27,310.80

STAFF:

1 Chief Management Analyst	60 hrs	\$ 71.24	\$ 4,274.40
1 Senior Management Analyst II	60 hrs	58.68	3,520.80
1 Senior Management Analyst I	120 hrs	47.37	5,684.40
2 Management Analysts II	120 hrs	40.11	9,626.40
45 Election Assistant III	120 hrs	15.01	<u>81,054.00</u>
			\$104,160.00

III. SUPPLIES

A. Tally Sheets	160	\$ .78	\$ 124.80
B. Photocopies	20	.10	<u>2.00</u>
			\$ 126.80

TOTAL COSTS \$132,633.32

**ATTACHMENT B**

ESTIMATED COSTS FOR ELECTRONIC RECOUNT OF ONE PRECINCT

The fee for one precinct recounted electronically, as recommended to the City Council, is as follows:

Assumption: Based on a precinct with 250 ballots cast.

II. SET-UP

1 Sr. Systems Analyst II	2 hrs	\$ 58.69	\$ 117.38
1 Sr. Systems Analyst I	2 hrs	47.42	94.84
1 Systems Programmer I	2 hrs	49.79	<u>99.58</u>
			\$ 311.80

II. RECOUNT BOARD

EXECUTIVE:

Mayor's Office			
Deputy Mayor (4 hrs @ \$71.15)			\$ 284.60
City Attorney			
Deputy City Attorney IV (4 hrs @ \$75.02)			300.08
City Clerk (4 hrs @ \$81.42)			<u>325.68</u>
			\$ 910.36

STAFF:

1 Chief Management Analyst	4 hrs	\$ 71.24	\$ 284.96
1 Senior Management Analyst II	4 hrs	58.68	234.72
1 Sr. Systems Analyst II	4 hrs	58.69	234.76
1 Sr. Systems Analyst I	4 hrs	47.42	189.68
1 Systems Programmer I	4 hrs	49.79	<u>199.16</u>
			\$1,143.28

TOTAL COSTS

\$ 2,365.44

ESTIMATED COST FOR A COMPLETE ELECTRONIC RECOUNT

The fee for a complete electronic recount, as recommended to the City Council, is as follows:

Assumptions:

1. Based on March 2007 Primary Election with 157,784 ballots cast.
2. Card Readers operate at 500 cards per minute each.
3. Twelve (12) card readers used.
4. Ballots processed in two (2) hours.

I. SET-UP

1 Sr. Systems Analyst II	4 hrs	\$ 58.69	\$ 234.76
1 Sr. Systems Analyst I	4 hrs	47.42	189.68
1 Systems Programmer I	4 hrs	49.79	199.16
1 Programmer Analyst III	4 hrs	44.42	<u>177.68</u>

\$ 801.28

II. RECOUNT BOARD

EXECUTIVE:

Mayor's Office  
Deputy Mayor (8 hrs @ \$71.15) \$ 569.20

City Attorney  
Deputy City Attorney IV (8 hrs @ \$75.02) 600.16

City Clerk (8 hrs @ \$81.42) 651.36

\$1,820.72

STAFF:

1 Chief Management Analyst	8 hrs	\$ 71.24	\$ 569.92
1 Senior Management Analyst II	8 hrs	58.68	469.44
1 Director of Systems	8 hrs	71.24	569.92
1 Senior Systems Analyst II	8 hrs	58.69	469.52
1 Senior Systems Analyst I	8 hrs	47.42	379.36
1 Systems Programmer I	8 hrs	49.79	398.32
1 Programmer Analyst III	8 hrs	44.42	<u>355.36</u>

\$3,211.84

TOTAL COSTS \$5,833.84