

Your **PUBLIC SAFETY COMMITTEE**

reports as follows:

PUBLIC SAFETY COMMITTEE REPORT relative to the Underserved Victim Advocacy and Korean Outreach Program grant award for use by the City Attorney.

Recommendation for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the City Attorney, or designee, to approve grant award of \$125,000 for the Underserved Victim Advocacy and Outreach award from the California Emergency Management Agency (CalEMA) for the period October 1, 2010, to September 30, 2011, subject to the approval of the City Attorney as to form and legality.
2. AUTHORIZE the City Attorney to accept and execute the grant in the amount of \$125,000 between the City and CalEMA.
3. AUTHORIZE the Controller to establish a receivable within Fund 368 in the amount of \$125,000 from the Cal EMA and to establish new appropriation accounts within Fund 368, and appropriate as follows:

<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
G401	Personal Services	\$ 66,524
G403	Operating Expenses	5,676
G404	Contractual Services	<u>52,800</u>
	Total:	\$125,000

4. TRANSFER \$38,637 from Fund 368, Department 12, Account G631 to Fund 100, Department 12, Account 1020 – Salaries Grant Reimbursed; and, upon receipt of grant funds, transfer \$15,008 from Fund 368, Department 12, Account G401 to Fund 100, Department 12, Account 4610 Reimbursement from other funds/departments for fringe benefits.
5. REQUEST that the City Attorney submit invoices to the CalEMA on a timely basis to ensure that expenditures are reimbursed in a timely manner.
6. AUTHORIZE the City Attorney, or designee, to prepare Controller's instructions for any necessary technical adjustments consistent with this action, subject the approval of the City Administrative Officer (CAO); and, REQUEST that the Controller implement the instructions.
7. INSTRUCT the City Clerk to place on the Council Calendar on July 1, 2011, the following action relative to the City Attorney's Underserved Victim Advocacy and Outreach program:

"That the City Council, subject to the approval of the Mayor, authorize Controller to transfer \$12,789 from Fund 368, Department 12, Account G401-Personal Services to the City Attorney, Dept 12, Fund 100, Account 1020 - Salaries Grant Reimbursed."

Fiscal Impact Statement: The CAO reports that the total cost of the 2010-11 Underserved Victim Advocacy and Outreach Grant Program is \$172,050 of which \$125,000 will be fully reimbursed by CalEMA for salaries, expenses, and fringe benefits. The General Fund impact will be \$15,800 which is City overhead not eligible for reimbursement under Federal grant restrictions. A match of \$31,250 or twenty percent is required for this grant. The acceptance and use of the grant is consistent with City financial policies in that all eligible program costs are fully funded for the duration of the grant term.

Community Impact Statement: None submitted.

SUMMARY

In a report to the Mayor and Council dated February 14, 2011 (attached to the Council file), the CAO states that the City Attorney requests authority to accept \$125,000 in grant funding for the Underserved Victim Advocacy and Outreach Program from CalEMA. Funds will be used to provide services to victims of crime in the Korean-American community with the goal to provide assistance to recover from the psychological, emotional, and out-of-pocket financial losses incurred as a direct result of crime. Grant funds will be used for salary expenses, fringe benefits, contractual services, and other operating expenses. Two contract employees with the necessary language skills and work experience were hired to assist with these services. The CAO recommends approval of the City Attorney's request.

At its meeting held March 7, 2011, the Public Safety Committee recommended that Council approve the CAO's recommendations authorizing the City Attorney to accept the Underserved Victim Advocacy and Outreach Program grant award.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
SMITH:	YES
CARDENAS:	ABSENT
PERRY:	ABSENT
REYES:	YES
ZINE:	YES

- NOT OFFICIAL UNTIL COUNCIL ACTS -

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