



REPORT
FROM

THE PERSONNEL
DEPARTMENT

TO: The Honorable Mayor Antonio R. Villaraigosa and the Personnel Committee	DATE March 22, 2011
REFERENCE: C-113556 Revised	COUNCIL FILE 08-0237
SUBJECT: CONTRACT WITH GOVERNMENTJOBS.COM, INC. (DBA NEOGOV) FOR AUTOMATION OF THE CIVIL SERVICE SELECTION PROCESS	

RECOMMENDATIONS:

Authorize the General Manager or designee, Personnel Department, to negotiate and execute a fourth year extension of the contract (C-113556) with GovernmentJobs.Com, Inc. (dba NeoGov) to provide automation of the Civil Service Selection Process from June 5, 2011 through June 5, 2012, with an option to extend the contract for a fifth year.

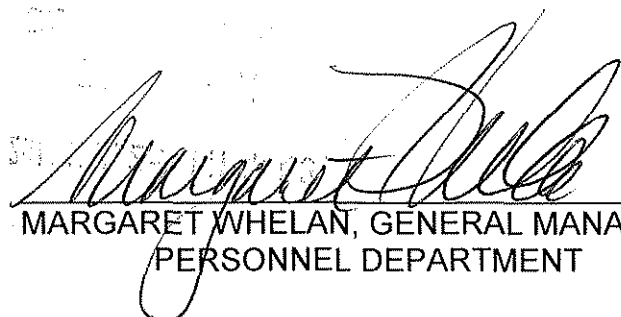
BACKGROUND:

During the first three years of service, NeoGov has enhanced its web-based application and candidate tracking system to meet the various and unique needs of the City of Los Angeles. NeoGov has built various enhancements to include in their existing system in order to effectively automate the City's Civil Service Selection Process. This process includes obtaining applications, scheduling and testing of candidates and referring large candidate groups, while incorporating the various rules of the City that govern these procedures.

The Personnel Department continues to streamline and improve its recruitment, application, examining and hiring processes. NeoGov's proprietary software and services are essential to this end. Being able to effectively and efficiently collect and process data at every step of the selection process will keep the City's selection process in line with competing organizations in attracting and appointing the highest qualified and sought after candidates.

FISCAL IMPACT STATEMENT:

No fiscal impact.


MARGARET WHELAN, GENERAL MANAGER
PERSONNEL DEPARTMENT

**FIRST AMENDMENT TO CONTRACT NO. C-113556
BETWEEN THE CITY OF LOS ANGELES AND
GOVERNMENT JOBS.COM, INC.,
A CALIFORNIA CORPORATION**

This **FIRST AMENDMENT** to City Contract No. C-113556 between the City of Los Angeles, a municipal corporation acting through its Personnel Department (hereinafter referred to as "**CITY**"), and GovernmentJobs.Com, Inc., a California corporation (hereinafter referred to as "**CONTRACTOR**"), is entered into with reference to the following:

RECITALS

1. Effective June 5, 2008, the **CITY** and **CONTRACTOR** entered into Contract No. C-113556, wherein the **CONTRACTOR** agreed to provide a single, integrated enterprise application that is reliable, accessible and secure to augment the **CITY**'s existing online application system and the **CITY**'s Candidate Application Processing System, which separately contain data as it relates to the **CITY**'s recruitment, selection, and applicant tracking efforts;
2. Contract No. C-113556 will expire on June 6, 2011, but the **CITY** has a continuing need for the services of **CONTRACTOR**;
3. The City Council at its _____ meeting adopted a motion recommending the extension of **CONTRACTOR**'s contract for a fourth additional year, through June 5, 2012; and
4. The **CITY** and the **CONTRACTOR** agree to add one additional year to the term of the Contract, commencing June 7, 2011 through June 6, 2012, under the same terms, covenants and conditions as are contained in Contract No. C-113556, except as amended herein.

NOW, THEREFORE, in consideration of the promises, and of the terms, covenants and conditions set forth herein and in Contract No. C-113556, the parties hereto covenant, agree and represent as follows:

1. Add to Section 6. ("**TERM OF CONTRACT**") as follows:
 6. The term of this First Amendment to Contract No. C-113556 will commence on June 7, 2011 and will end on June 6, 2012, or at such time as all funding provided herein has been expended, whichever occurs first, subject to the termination provisions herein. This time

period represents the first of two one-year options exercisable at the City's sole discretion.

2. Except as amended by this First Amendment, all other provisions of Contract No. C-113556 will remain in full force and effect as part of this Agreement.
3. In the event of any inconsistency between the provisions in the body of this First Amendment and the attachments hereto, the inconsistency shall be resolved by giving precedence to the documents in the following order:
 - A. Paragraphs set forth in the body of this First Amendment
 - B. Paragraphs set forth in the body of Contract No. C-113556
 - C. Standard Provisions for City Contracts (Rev. 10/03)

[Signature Page Follows]

IN WITNESS THEREOF, the parties hereto have caused this First Amendment to be executed by their respective duly authorized representatives on the dates indicated.

CITY OF LOS ANGELES

By: _____
MARGARET WHELAN
General Manager
Personnel Department

Date: _____

GOVERNMENT JOBS.COM, INC.*

By: _____
Chief Executive Officer

Date: _____

By: _____
Chief Financial Officer

Date: _____

APPROVED AS TO FORM AND LEGALITY:

ROCKARD J. DELGADILLO, City Attorney

By: _____
Darren R. Martinez
Deputy City Attorney

Date: _____

ATTESTED:

JUNE LAGMAY, City Clerk

By: _____
Deputy City Clerk

Date: _____

* Approved Signature Methods:

- 1) Two signatures: One of the Chairman of the Board of Directors, President, or Vice-President, and one of the Secretary, Assistant Secretary, Chief Financial Officer, or Assistant Treasurer.
- 2) One signature of a Corporate-designated individual together with a properly attested resolution of the Board of Directors authorizing the individual to sign.

City Business License Number _____

Internal Revenue Service Taxpayer Identification Number _____

Agreement Number _____