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LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

July 17, 2013

BPC #13-0238

The Honorable Eric Garcetti
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL OF THE GRANT APPLICATION AND STANDARD AGREEMENT
FOR THE 2013-2014 OPERATION ABC GRANT AWARD FROM THE
DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

At the regular meeting of the Board of Police Commissioners held Tuesday, July 16, 2013, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in cursive script that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED
July
JUN 11 2013
PD

July 12, 2013
1.17

POLICE COMMISSION

REVIEWED

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

Edward M. Tefnik
EDWARD M. TEFNİK
CHIEF OF POLICE
7/11/13
DATE

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND STANDARD AGREEMENT FOR THE 2013-2014 OPERATION ABC GRANT AWARD FROM THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant application, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst, and the City Clerk for committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police to ACCEPT the grant award of \$100,000 from the Department of Alcoholic Beverage Control (ABC) for Operation ABC for the period of July 1, 2013, to June 30, 2014;
 - B. AUTHORIZE the Chief of Police or his designee to execute the grant agreement for the period of July 1, 2013 through June 30, 2014, subject to the review of the City Attorney as to form and legality;
 - C. AUTHORIZE the Controller to set up the grant receivable in Fund No. 339 in the amount of \$100,000 and establish an appropriation account to be determined within Fund No. 339, Department No. 70, for the disbursements of Operation ABC grant funds;
 - D. AUTHORIZE the Los Angeles Police Department (LAPD) to submit grant reimbursement requests to the grantor and deposit the grant receipts in Fund No. 339, Department No. 70;
 - E. AUTHORIZE the LAPD to spend up to the total grant amount of \$100,000 in accordance with the grant award agreement;

- F. AUTHORIZE the Controller to increase appropriations as needed from Fund No. 339, Department No. 70, appropriation account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 701012, Salaries Sworn, \$61,956
Account No. 701092, Overtime Sworn, \$33,544

- G. AUTHORIZE the LAPD to prepare the Controller's instructions for any necessary technical adjustments, subject to the approval of the CAO, and instruct the Controller to implement the instructions.

DISCUSSION

This is the 18th year of funding for Operation ABC. The grant award will provide continued funding for the Citywide implementation of Operation ABC for Fiscal Year 2013-2014. Operation ABC is a comprehensive enforcement and prevention effort to identify disorderly outlets, reduce ABC violations and alcohol-related crimes, and to address the ABC-related quality of life issues. This project will include a wide range of strategies including training, education, and planning.

With almost 6,000 ABC licensed locations, the City accounts for almost 40 percent of all licenses in Los Angeles County, more than all other counties statewide. In addition, the immense population of Los Angeles and a shortage of police officers make it difficult to oversee and maintain compliance with all ABC locations. Operation ABC will continue to focus on one centralized office that collects and exchanges information for government and community purposes, provides training to all stakeholders and conducts enforcement operations to reduce the recurrence of alcohol-related problems Citywide.

The LAPD will continue current efforts by replicating effective practices and expanding upon proven methods such as Standardized Training for Alcohol Retailers, Shoulder Tap, Minor Decoy, and Drunk Decoy. Since the project was initiated in 1996, Operation ABC has closed more than 89 non-compliant outlets, which has had a corresponding positive impact on the quality of life in the surrounding neighborhoods. Another area of concern is the number of new licenses being issued in Los Angeles. The Responsible Retailer Program continues to be a successful tool utilized by the Los Angeles Zoning Administration as a mandated requirement for new licensees to obtain their zoning permit to sell alcohol.

The funding from the Department of ABC will enable the LAPD to continue to work closely with the Planning Department, Department of Building and Safety, Fire Department, and the Los Angeles County Public Health Department to enforce a broad range of code violations. The LAPD will also continue its partnership with the City Attorney's Citywide Nuisance Abatement Program (CNAP) and the Community Problems Unit. The partnership with CNAP continues to allow Operation ABC to investigate ABC violations effectively, along

with narcotic violations occurring within problem ABC outlets.

The grant award budget includes \$61,956 for the salary of a Police Sergeant II, \$33,544 for sworn overtime, \$2,500 in equipment for computer and related equipment, and \$2,000 for mandatory travel to attend conferences convened by the Department of ABC.

The agreement and supporting documentation were received by the LAPD from the Department of ABC in mid-June. Upon review, it is now being transmitted for approval.

If you have any questions regarding this matter, please contact Chief Information Officer Maggie Goodrich, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK
Chief of Police

Attachments

BOARD OF
POLICE COMMISSIONERS

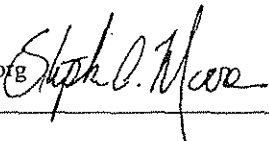
Approved *July 16, 2013*

Secretary *Maria Silva*



State of California
Department of Alcoholic Beverage Control
Grant Assistance Program

PROPOSAL COVER SHEET
 (TO BE COMPLETED BY APPLICANT AGENCY)

1. Name of Applicant Agency:	
2. Description of Applicant Agency: Provide a brief summary including department size, staffing, and structure. The Los Angeles Police Department is the second largest city in the nation, with over 4 million residents in a 468 square mile area. The Police Department is a full service law enforcement agency managed by a five-member Police Commission. It is administered by the Chief of Police and is divided into four geographic Operations Bureaus, which are subdivided into 21 Areas (Divisions) providing police services to the various business and residential communities. Vice units are assigned to each Area and are responsible for ABC-related investigations and enforcement actions. All ABC-related activity is overseen by Operation ABC that provides training, enforcement and administrative support.	
3. City or County Served: City of Los Angeles	4. Population of Service Area: 4 million
5. Project Description: Summarize the proposed project covering the objectives, method of procedure, evaluation, and end product. This project will allow the Los Angeles Police Department to continue ABC-related enforcement, education and training on a Citywide level. See continuation sheet for detailed summary of project goals and objectives.	
6. Funds Requested: \$100,000	7. Project Period: 07/01/13 – 06/30/14
8. Acceptance of Conditions: By submitting this proposal, the applicant signifies acceptance of the responsibility to comply with all requirements stated in the Request for Proposals. The applicant understands that ABC is not obligated to fund the project until the applicant submits correctly completed documents required for the contract.	
A. Project Director (person having day-to-day responsibility for the project)	B. Chief of Police or Sheriff (authorizing official)
Name: Sergeant II Stephen Moore Address: 100 West 1 st Street, Room 441, Los Angeles, CA 90012 Phone: (213) 486-0922 Fax: (213) 486-0909 E. Mail Address: 22134@lapd.lacity.org Signature: 	Name: Charlie Beck, Chief of Police Address: 100 West 1 st Street, Suite 1072, Los Angeles, CA 90012 Phone: (213) 486-0150 Fax: (213) 486-0168 E. Mail Address: Charlie.Beck@lapd.lacity.org Signature:
Title: Sergeant II (Project Director)	Title: Chief of Police
C. Fiscal or Accounting Official	D. ABC USE ONLY
Name: Gerald L. Chaleff Address: 100 West 1 st Street, Room 1050, Los Angeles, CA 90012 Phone: (213) 486-8730 Fax: (213) 486-8727 E. Mail Address: Gerald.Chaleff@lapd.lacity.org Signature: Title: Special Assistant for Constitutional Policing	

PROJECT NARRATIVE

1. Summary

The City of Los Angeles is populated with more than 4 million residents¹. Since 1980, population growth has increased by over 27 percent. Los Angeles has an extremely diverse population consisting of: 44.6 percent Hispanic, 31 percent Caucasian, 12 percent Asian/Pacific Islanders, 9.5 percent African American, and .8 percent Native Americans. While 19 percent of the total population of Los Angeles falls below the federally determined poverty line², some neighborhoods, identified in the 2013/2014 proposal, approach a 37 percent poverty rate. Unemployment, homelessness, and related problems, such as alcohol and substance abuse, are among the City's challenges. Urban blight continues to remain visible in some neighborhoods and is often associated with disorderly ABC-licensed locations.

The Los Angeles Police Department (LAPD) is a full-service organization providing emergency response, crime suppression, investigative functions and traffic control for a 468 square mile area. Currently, the LAPD has 9,998 sworn officers and 2,860 civilian employees who provide support services for uniformed and plainclothes personnel. The Department's sworn strength to population ratio (2.3 officers per 1,000 population) is among the lowest of the nation's largest cities. A five-member Police Commission provides oversight over the LAPD's policies and procedures. The Department's administrative structure consists of the Chief of Police and offices immediately accountable to the Chief. The City is divided into four geographical Bureaus: Central, South, West, and Valley, that provide police services in their respective communities. Each Bureau is subdivided into four to seven Areas (for a total of 21 Areas Citywide), administered by Captains. Each Area has a small vice enforcement component responsible for ABC enforcement in addition to other vice-related duties.

Los Angeles has 5,733 ABC licensed locations with an estimated 45,000³ individuals employed in the retail distribution of alcoholic beverages. The number of ABC-licensed establishments in the City accounts for seven percent of the total number of licensed locations statewide and 33 percent of all licenses in Los Angeles County. The goals and objectives of this project will focus ABC enforcement and educational activities from a centralized office (Operation ABC). Activities will include: managing ABC enforcement operations on a Citywide basis, the collection and exchange of information for government and community purposes, and providing specialized training to community stakeholders. These efforts will reduce the recurrence of alcohol-related problems Citywide. Due to the volume of ABC establishments throughout the City of Los Angeles, the Department is requesting the maximum funding amount of \$100,000.00. This will fund a full-time Sergeant II position, including overtime to conduct training and enforcement operations, funds to purchase equipment along with travel expenses to attend mandated ABC training conferences.

2. Problem Statement

A combination of population density, close proximity to ABC licensed premises, distributed over a large geographic area, continues to create significant policing problems for the LAPD. Los Angeles has in excess of 500 nightclubs; 150 of these clubs can serve over 500 patrons at a time. Additionally, due to the popularity of the many special events and recreational venues (Staples Center with attached LA Live Entertainment Center housing 32 ABC licensed locations, Academy Awards, Dodgers, Kings, Clippers, Galaxy and Lakers athletic events, etc.) the adult drinking population can surge significantly on any given occasion. As many as 100,000 patrons could potentially frequent any of the 3,000 on-sale ABC establishments. The problems associated with bars serving intoxicated patrons, potentially places intoxicated drivers on busy freeways and 8,560 miles of surface streets. Because of community concerns, 52 ABC licensed premises are currently the subject of formal abatement investigations. Additionally, 49 percent of all formal complaint investigations conducted by Area vice units involve an ABC licensed establishment.

In addition to the maintenance of an extremely effective ABC enforcement and education program, of continued concern are the problems associated with illegal solicitation of alcoholic beverages inside on-sale licensed premises (§§303a PC and 25657a/b B&P). In addition to encouraging intemperance, this activity contributes to Part I and II crimes and drains the LAPD of its limited policing resources. In recent months, two on-sale ABC licensed premises in the San Fernando Valley, notorious for promoting the illegal alcoholic beverage schemes, became the site of brutal homicides. On January 9, 2013, a 40 year-old Reseda resident was shot to death at the College Inn Bar (8640 Lindley Avenue, Northridge). On February 3, 2013, a 28 year-old North Hollywood resident was repeatedly stabbed and died after an argument inside the El Merengue Bar (12126 Vanowen Street, North Hollywood). Both locations were the site of illegal alcoholic beverage solicitation schemes and subsequent enforcement action during the 2012/13 ABC GAP grant, but continue to manifest problems for the surrounding communities.

The LAPD has placed considerable emphasis on combating illegal alcoholic beverage solicitations on a Citywide level. During the first three quarters of the 2012/13 ABC grant, Operation ABC expended in excess of 737 personnel hours to investigate the many problems relating to soliciting alcoholic beverages inside on-sale locations; it is anticipated that an equal number of personnel hours will be expended during the 2013/14 grant period. During this time period, 11 licensed locations were the subject of alcoholic beverage solicitation investigations resulting in 69 arrests. Currently, 22 ABC locations, many having multiple cases, are awaiting administrative action due to pending alcoholic beverage solicitation cases made by the LAPD. On a Citywide level, in excess of 70 licensed locations have been identified by Area vice personnel as being involved in promoting this activity. During the past two ABC grants, investigations at 40 ABC locations have resulted in 316 arrests for crimes relating to the illegal solicitation of alcoholic beverages and the problem continues relatively unabated. These investigations are extremely complex and require officers who are well trained and versed in the nuances of the activity to obtain criminal and administrative filings.

To continue our efforts at reducing the availability of alcoholic beverages to underage individuals the LAPD must rely on a combination of enforcement and education. Minor decoy and decoy shoulder tap operations in combination with community outreach will aid in preventing minors from having access to alcoholic beverages. During 2012, while inspecting 972 licensed ABC locations, the LAPD achieved record compliance rates regarding our decoy operations (85 and 90% respectively). Product specific minor decoy operations (i.e. alcohol/energy type malt beverages) continue to result in lower compliance rates (78 percent). This will require additional attention to emphasize the need for the retail community to remain cognizant of their responsibility to properly identify alcoholic beverage products and aid the Los Angeles Unified School District (LAUSD) Police in reducing the incidence of on campus possessions of these beverages by high school-age minors.

The Standardized Training for Alcohol Retailers (STAR) educational program continues to be in high demand by retailers desiring ABC training from subject matter experts. In 2012, Operation ABC conducted 105 presentations with a total attendance of 4,263 individuals. This represents a 19 percent increase in the number of presentations and a 28 percent attendance increase in comparison to 2011. This increase is directly attributed to the STAR Corporate Partners program, which has become a core component of the LAPD's ABC training vehicle and should be expanded during the upcoming grant period. A modification of the Responsible ABC Retailers program, the STAR Corporate Partners program promotes responsible beverage training and formally recognizes corporations for their training commitments. In recent months, the Korean American Food & Restaurant Association (KAFRA) joined the ranks of STAR Corporate Partners. As the KAFRA represents over 350 Korean businesses, a majority in the Olympic Area, a need to translate additional ABC training material from English into Korean has become necessary. Likewise, additional STAR training presentations, specifically catered toward the non-English speaking, Korean ABC retail community, are necessary. This grant will enable the LAPD to place additional emphasis on our bilingual Korean ABC training program.

Participation in community events will enable Operation ABC to reduce alcohol-related crime by alerting at-risk adolescents to the problems associated with alcoholic beverage consumption. Community college and high school events will optimize our impact and enable Operation ABC personnel to connect with youthful individuals who are most likely to experiment with dangerous drinking patterns. By combining the above preventive approach with traditional enforcement operations (minor decoy and decoy shoulder tap operations); Operation ABC will continue to reduce the availability of alcoholic beverages to underage individuals. To alert Los Angeles Unified School District (LAUSD) educators and parents of at risk youth, Operation ABC will update the Alcoholic Beverage Requirement Advisory, dated June 2012. This advisory will be re-disseminated to LAUSD high school administrators and teaching staff at the beginning of the 2013/14 school year (September 2013). Additionally, the advisory will be made available at community events attended by Operation ABC personnel.

The size of the City as it relates to sworn personnel continues to hamper consistent code enforcement and successful control of ABC problem premises. The emphasis on patrol functions, while important to community policing, reduces the number of officers in the City's vice units, affecting ongoing enforcement, as well as the units' ability to undertake more proactive and preventive measures. The Alcoholic Beverage Control Grant support will allow Los Angeles to continue Operation ABC Citywide and ensure its consistency with the ABC's 1997 Strategic Plan.

3. Project Description:

Our project will continue with the Grant funded Sergeant II position as well as the Department in-kind Sergeant II position; focusing 100 percent of their time on alcohol-related issues. Goals and Objectives will focus on ABC enforcement and education programs on a Citywide basis. The proposed Operation ABC is a comprehensive enforcement and prevention effort designed to reduce ABC violations and alcohol-related crimes; thereby enhancing the quality of life in our many business and residential communities. This proposal includes a wide-range of strategies, including training, education, planning, and enforcement. **Training** will focus on ABC licensed establishments and their employees, police department employees, as well as public service organizations involved in alcohol-related issues. **Education** will include the maintenance of an online training vehicle allowing law enforcement personnel on a statewide level the ability to obtain investigative expertise by reviewing enforcement specific articles via the Internet. The continued maintenance of an active Internet link via the Operation ABC webpage, will allow the ABC retail community direct access to unit personnel. This access has proven vital in keeping the retail community abreast of training opportunities and as a conduit to respond to their many concerns. **Planning** will focus on issuance of ABC licenses, conditional use permits, and the impact of alcohol establishments in Los Angeles. Lastly, **Enforcement** will focus on ABC enforcement operations, minor and shoulder tap decoy operations, intoxicated service, disorderly house/abatement investigations. The project will allow for the continuation of the LAPD's efforts to combat the many problems associated with the illegal solicitation of alcoholic beverages inside on-sale licensed ABC premises. Grant personnel will purchase new equipment to aid in our educational efforts through the enhancement of training presentations and enforcement operations.

Project Goals:

1. Identify disruptive retail alcoholic beverage outlets throughout the City of Los Angeles for Disorderly House investigations.
2. Increase ABC licensee education and implement programs to prevent future violations.
3. Continue to develop innovative methods to effectively manage ABC-related problems (criminal and administrative violations).
4. Continue to expand partnerships with corporate business operators committed to promoting responsible ABC sales and services.

5. Continue to enhance the online training vehicle to provide law enforcement personnel on a statewide level access to ABC training material.
6. Publicize the program and enlist community support with alcohol-related problems.

Project Objectives:

1. Identify and target top 20 problematic ABC licensed establishments by July 31, 2013.
 - a. This is to include eight locations involved in the illegal solicitation of alcoholic beverages.
2. To conduct a minimum of 12 multi-agency task force operations Citywide by June 30, 2014.
3. To assist Area Vice Units and ABC district personnel in conducting 50 plain-clothes operations at ABC establishments Citywide by June 30, 2014.
4. To conduct a minimum of 65 Minor Decoy operations by June 30, 2014.
 - a. 12 operations will specifically address and target alcoholic energy drink products.
5. To conduct a minimum of 30 Shoulder Tap operations by June 30, 2014.
6. To conduct a minimum of 12 Drunk Decoy operations by June 30, 2014.
7. To conduct a minimum of 100 IMPACT inspections by June 30, 2014.
8. To conduct a minimum of 60 STAR presentations (10 Spanish, 3 Korean).
 - a. Additional STAR training material will be translated into Korean to address the needs of the Korean speaking ABC retail community.
9. To participate in three college or high school community events by June 30, 2014.
10. To disseminate an informational notice relating to the alcoholic beverage and energy drink products to LAUSD high school administrators and staff by September 1, 2013.
11. Maintain access to Operation ABC personnel via webpage Internet link allowing ABC retailers and the public to exchange of information or the answering of ABC-related questions through June 30, 2014.
12. To continue quarterly publication of the *ABC Debrief*er newsletter through June 30, 2014.
 - a. Maintain the "back-bar inspection" portion of the ABC Debrief^{er} as an online training vehicle accessible to law enforcement personnel on a statewide level.
 - b. Produce four ABC-related training articles by June 30, 2014.
13. To post 100 Responsible ABC Retailer Program Placards at retail locations Citywide.
14. To utilize the "STAR Corporate Partners Program" promoting ABC training on a corporate level and identify five additional corporations to participate in the program by June 30, 2014.
15. To provide 25 ABC training sessions to the Department's vice units by June 30, 2014.
16. To conduct a minimum of 12 ABC liaison meetings reviewing reports.
17. Announce the grant award via a press conference or other media event by July 31, 2013.
18. Issue periodic press releases regarding grant activity or enforcement operations.

4. Project Personnel

Operation ABC is staffed by a Project Director, Sergeant II Stephen Moore and the Project Coordinator, Sergeant II Liferlando Garcia who are assigned to Detective Support and Vice Division. Sergeant Moore has 35 years experience with the Department (16 years focused on vice-related enforcement with 14 years coordinating alcohol enforcement and educational programs within Operation ABC). Sergeant Garcia has 22 years of law enforcement experience with 11 years in vice assignments. Sergeants Moore and Garcia have received specialized training in ABC law and enforcement strategies, have extensive teaching experience and are ABC instructors at the Department's Vice School. The Project Director and the Coordinator are responsible for day-to-day implementation of this project.

¹ State Department of Finance, 2012 estimate.

² Lipton G. Census Data, Community Services Block Grant 1994 Plan

³ Estimation based on Informed Merchants Preventing Alcohol-Related Crime Tendencies (IMPACT) inspections conducted between 1999 and 2004 by Operation ABC personnel.

BUDGET ESTIMATE

BUDGET CATEGORY AND LINE-ITEM DETAIL	COST
A. Personnel Services (straight time salaries, overtime, and benefits)	(Round budget amounts to nearest dollar)
A.1 Salary: Police Sergeant II (Project Coordinator @ 55%)	\$61,956.00
A.2 Overtime: 409.07 hours @ \$82.00 per hour	\$33,544.00
TOTAL PERSONNEL SERVICES	
B. Operating Expenses (maximum \$2,500)	
TOTAL OPERATING EXPENSES	0
C. Equipment (maximum \$2,500)	
(Attach receipts for all equipment purchases to monthly billing invoice)	
Purchase computer equipment to be utilized for training purposes	\$2500.00
TOTAL EQUIPMENT	\$2500.00
D. Travel Expense/Registration Fees (maximum \$3,000)	
(Registration fee for July 2013 GAP Conference attendees is \$225 each)	
Registration fee for July 2013 GAP Conference - (2) attendees	\$450.00
Travel, lodging and per diem for July 2013 GAP Conference	\$1550.00
TOTAL TRAVEL EXPENSE	\$2000.00
TOTAL BUDGET ESTIMATE, ALL CATEGORIES	\$100,000.00

OTHER FUNDING SOURCES

Complete the following to report the total funds available to support the activities related to accomplishing the goals and objectives of the contract. In the "Grant Funds" column, report the ABC funds requested by category. In the "Other Funds" column, report all other funds available to support the project by category. Then calculate the totals by category in the "Program Total" column. Total each column down to arrive at the total program funds available. (Round all budget amounts to the nearest dollar.)

BUDGET CATEGORY	GRANT FUNDS	OTHER FUNDS	PROGRAM TOTAL
Personnel Services			
Project Coordinator @ 55% Salary	\$ 61,956	\$ 50,691	\$ 112,647
Project Officer Overtime Funds	\$ 33,544		\$ 33,544
Second Sergeant II Salary		\$ 112,647	\$ 112,647
Equipment Expenses			
	\$ 2,500		\$ 2,500
Travel/Registration Fees			
	\$ 2,000		\$ 2,000
TOTALS	\$ 100,000	\$ 163,338	\$ 263,338

(This form does not become part of the contract.)

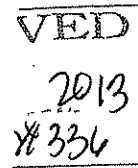
DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

3927 Lennane Drive, Suite 100
Sacramento, CA 95834
(916) 419-2500



May 29, 2013

Chief Charlie Beck
Los Angeles Police Department
100 West 1st Street, Suite 1072
Los Angeles, CA 90012



Dear Chief Beck:

Congratulations! Your agency has been selected by the Department of Alcoholic Beverage Control to receive funding for your 2013/2014 GAP grant proposal in the amount of \$100,000. We look forward to working with your department to meet the goals and objectives in your proposal.

A grant contract will be forthcoming within the next couple of weeks which requires a resolution from your agency's governing body. A sample resolution was included in the Request for Proposal packet. **Due to the fact that these resolutions have to be put on your governing body's calendar, we ask that you do this as soon as possible.**

We are planning a two and a half-day training conference July 15 – 17, 2013, at the Embassy Suites in Milpitas – Silicon Valley. The conference can accommodate two attendees from each agency and it is recommended that your Project Director and the officer assigned to the grant program attend.

This conference will offer valuable training in alcohol enforcement and will also be an excellent opportunity for the officers and deputies from your agency to meet and share information with others. Attendees are encouraged to utilize a pre-registration session on Sunday, July 14, from 4:00 – 5:00 p.m. in order to expedite the registration on the next day.

A block of rooms at a special conference rate of \$149.00 plus tax has been reserved for grant agency participants.¹ **PLEASE NOTE THAT ATTENDEES MUST MAKE RESERVATIONS BY THE HOTEL'S DEADLINE OF JUNE 23, 2013**, to guarantee the special room rate or availability. There will be a \$225.00 registration fee per person for the training that is reimbursable through the grant. Please note that due to unforeseen costs the

¹ Based on the State regulations we are unable to reimburse those agencies that are within a 50 mile radius from the Embassy Suites Milpitas – Silicon Valley. The distance is based on the agency's physical headquarters address. Agencies that fall in this category are: **Alameda County Sheriff's Office, Berkeley Police Department, Newark Police Department, Pacifica Police Department, Richmond Police Department and San Francisco Police Department.** Travel reimbursable costs for the aforementioned agencies will be limited to the registration fee only.

conference fee has increased by \$25 per person from last year. Space at the hotel is limited and late registrants may be referred to nearby hotels.

Participants must contact the Embassy Suites Hotel **directly** to make reservations.

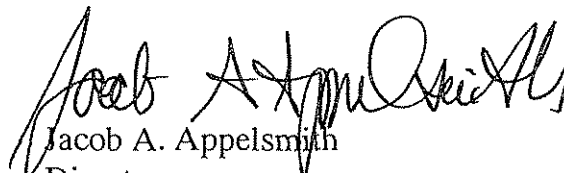
Below are two options:

1. Go to <http://embassysuites.hilton.com/en/es/groups/personalized/M/MILCAES-ABC-20130714/index.jhtml>. *This link is specific to the Alcoholic Beverage Control GAP Conference, or*
2. Call 408-942-0400 main desk at Embassy Suites Milpitas, or 1-800- EMBASSY (800-362-2779) and ask for the **ABC Grant Assistance Program** discount rate.

Due to the short time frame for registering at the hotel, your prompt attention is appreciated. The special room rate will only be available until June 23, 2013, or until the group block is sold out, whichever comes first. We have also enclosed a conference registration form to be filled out and returned using the same time frame.

If you have any questions, please call Grant Coordinator Suzanne Pascual at (916) 419-2572.

Sincerely,



Jacob A. Appelsmith
Director

Enclosure

Cc: Sergeant II Stephen Moore, Project Director