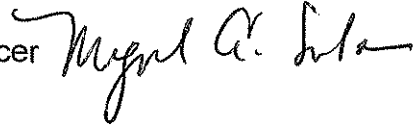


**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date:           **June 18, 2012**

To:             The City Council

From:           Miguel A. Santana, City Administrative Officer



Subject:        **CORRECTING AMENDMENT TO THE 2011-2012 DEPARTMENTAL  
PERSONNEL ORDINANCE FOR THE CAO'S OFFICE (Ord. No. 182000)**

The attached ordinance, approved as to form and legality by the City Attorney, corrects an inadvertent omission in the 2011-2012 Departmental Personnel Ordinance (DPO) for the Office of the City Administrative Officer (CAO). Section 1.4 is added to the CAO's 2011-12 DPO to provide the standard executive position car allowance for the new non-represented position of Executive Director - Office of Public Accountability (Code 0748), which was created by a Charter amendment in March 2011 to review and conduct independent analyses of water and power rate proposals. Resolution employment authority for the Executive Director - Office of Public Accountability position is housed in the CAO's office and the position was filled in February 2012. The Executive Director would be eligible for a monthly car allowance upon electing to use his/her own vehicle on a regular basis in the performance of City duties in lieu of a City vehicle.

### **Recommendation**

That the City Council, subject to approval of the Mayor, approve the attached ordinance to amend Ordinance No. 182000 to provide for a monthly car allowance for the new position of Executive Director - Office of Public Accountability, Code 0748, when the incumbent elects to use his/her own vehicle on a regular basis in the performance of his/her City duties in lieu of a City vehicle.

### **Fiscal Impact Statement**

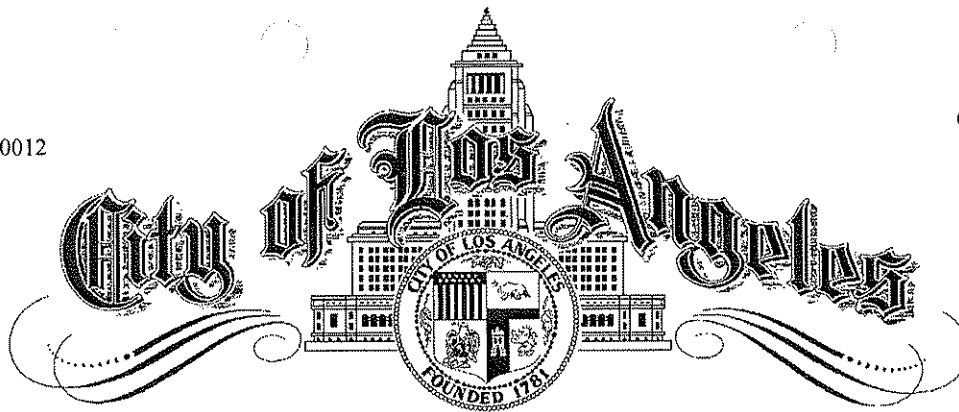
Sufficient funds have already been budgeted for this purpose, which are fully reimbursed by the Department of Water and Power.

MAS:CEC:008110191

Attachment

City Hall East  
200 N. Main Street  
Room 800  
Los Angeles, CA 90012

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CTrutanich@lacity.org  
www.lacity.org/atty



**CARMEN A. TRUTANICH**  
City Attorney

**REPORT NO. R 1 2 - 0 1 7 3**

**JUN 1 2 2012**

**REPORT RE:**

**DRAFT ORDINANCE TO AMEND ORDINANCE NO. 182000, THE DEPARTMENT  
PERSONNEL ORDINANCE FOR THE OFFICE OF THE CITY ADMINISTRATIVE  
OFFICER, TO PROVIDE FOR A CAR ALLOWANCE FOR THE EXECUTIVE  
DIRECTOR - OFFICE OF PUBLIC ACCOUNTABILITY**

The Honorable City Council  
of the City of Los Angeles  
Room 395, City Hall  
200 N. Spring Street  
Los Angeles, California 90012

Honorable Members:

Pursuant to your request, this Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. This ordinance would amend Ordinance No. 182000, the department personnel ordinance for the Office of the City Administrative Officer, to provide for a car allowance for the Executive Director - Office of Public Accountability.

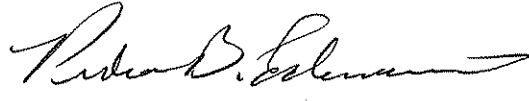
**Council Rule 38 Referral**

Pursuant to Council Rule 38, the ordinance was referred to the City Administrative Officer (CAO). The CAO recommends adoption of this ordinance.

If you have any questions regarding this matter, please contact Senior Assistant City Attorney Zna Portlock Houston at (213) 978-7182. She or another member of this Office will be present when you consider this matter to answer any questions you may have.

Very truly yours,

CARMEN A. TRUTANICH, City Attorney

By   
PEDRO B. ECHEVERRIA  
Chief Assistant City Attorney

PBE:ZPH:lh  
Transmittal

**ORDINANCE NO. \_\_\_\_\_**

An ordinance to amend Ordinance No. 182000, the department personnel ordinance for the Office of the City Administrative Officer, to provide for a car allowance for the Executive Director – Office of Public Accountability.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. A new section 1.4 is added to Ordinance No. 182000 to read as follows:

Sec. 1.4. Effective February 14, 2012, upon approval of the City Administrative Officer, an incumbent in the class of Executive Director – Office of Public Accountability, Code 0748, who elects to use his/her own vehicle on a regular basis in the performance of his/her duties in lieu of a City vehicle, shall receive a \$500 monthly car allowance payable on a bi-weekly basis.

Sec. 2. In accordance with Charter Section 252, this ordinance shall become effective upon its publication.

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located in the Main Street lobby to the City Hall; one copy on the bulletin board located at the ground level at the Los Angeles Street entrance to the Los Angeles Police Department; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of \_\_\_\_\_.

JUNE LAGMAY, City Clerk

By \_\_\_\_\_ Deputy

Approved \_\_\_\_\_

\_\_\_\_\_  
Mayor

Approved as to Form and Legality

CARMEN A. TRUTANICH, City Attorney

By Zna Portlock Houston (708)  
ZNA PORTLOCK HOUSTON  
Senior Assistant City Attorney

Date: June 11, 2012

File No. \_\_\_\_\_