

**COMMUNICATION**

**TO: LOS ANGELES CITY COUNCIL**

**File No. 12-0166**

**FROM: COUNCILMEMBER JAN PERRY, CHAIR  
INFORMATION TECHNOLOGY AND GENERAL SERVICES COMMITTEE**

COMMUNICATION FROM CHAIR, INFORMATION TECHNOLOGY AND GENERAL SERVICES COMMITTEE relative to the negotiation and execution of a lease for a new Council District Seven Constituent Services Office located at 14117 Hubbard Street in Sylmar, California.

Recommendation for Council action, pursuant to Motion (Alarcón - Koretz):

AUTHORIZE the General Services Department to negotiate and execute a lease for a new Council District Seven Constituent Services Office located at 14117 Hubbard Street in Sylmar, California, consistent with the proposed terms contained in the Motion, subject to review by the City Attorney as to form and legality.

Fiscal Impact Statement: Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

Summary:

On February 23, 2012, your Committee Chair considered Motion (Alarcón - Koretz) relative to the negotiation and execution of a lease for a new Council District Seven Constituent Services Office located at 14117 Hubbard Street in Sylmar, California. The Motion, attached to the Council file, provides background information and details on the proposed lease. After providing an opportunity for public comment, the Committee Chair recommended that Council approve the recommendation contained in the Motion, as reflected above. This matter is now submitted to Council for its consideration.

Respectfully submitted,

COUNCILMEMBER JAN PERRY, CHAIR  
INFORMATION TECHNOLOGY AND GENERAL SERVICES COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
PERRY	YES
BUSCAINO	ABSENT
CARDENAS	ABSENT

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