

TRANSMITTAL

To:

THE COUNCIL

Date:

JAN 11 2013

From:

THE MAYOR

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.


ANTONIO R. VILLARAIGOSA
Mayor



OFFICE OF THE MAYOR OF
RECEIVED



Antonio R. Villaraigosa, Mayor
Mercedes M. Márquez, General Manager

2013 JAN 10 PM 3: 57

CITY OF LOS ANGELES

January 3, 2013

Council File: 12-0194
Council District: City wide
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Honorable Antonio R. Villaraigosa
Mayor, City of Los Angeles
Room 303, City Hall
200 North Spring Street
Los Angeles, CA 90012

Attention: Mandy Morales, Legislative Coordinator

COUNCIL TRANSMITTAL: REQUEST FOR AUTHORITY TO EXECUTE THREE-MONTH AMENDMENTS WITH CURRENT TECHNICAL SERVICES CONTRACTS

SUMMARY

The Los Angeles Housing Department (LAHD) requests authority to execute three-month amendments with current technical service contractors to extend the term of the contracts through March 31, 2013.

On April 24th, 2012 the Mayor concurred with the City Council action (CF12-0194) authorizing LAHD to release a Request for Proposals (RFP) for technical services. LAHD released the 2012 Construction and Technical Service Request for Proposals on October 30, 2012 to select new technical services contractors. LAHD received 23 proposals on December 11, 2012 and is currently reviewing and scoring these proposals. These contract amendments to extend the current service term will ensure continuity of the services necessary to support LAHD programs, such as Homeownership, Rehabilitation, Affordable Housing Development and the Neighborhood Stabilization Program (NSP). For successful implementation of the various housing programs, LAHD relies on contractors with specialized expertise to perform the required technical services. To effectively achieve these goals, LAHD has determined that it is necessary to amend these contracts by increasing the time of performance.

RECOMMENDATIONS

The General Manager, of the LAHD, respectfully recommends:

1. That your office schedule this transmittal at the next available meeting(s) of the appropriate City Council committee(s) and forward it to the City Council for consideration and approval immediately thereafter;
2. That the City Council, subject to the approval of the Mayor, authorize the LAHD General Manager or designee to execute contract amendments with the technical service contractors, (shown in table 1 below) and add three months to the existing contract term beginning January 1, 2013 through March 31, 2013 and to allow these contractors to utilize the funding that was identified in previous contracts and amendments. The authority for the previous amendments is contained in City Council files 12-0194, 10-2441, and 09-0374, and the funds previously authorized are HOME, CDBG, NSP, and Lead grant.

Table 1 below lists the technical service contractors:

Service Category	Contractor Contract #	Original Contract Amount	Amendment 1	Amendment 2	Amendment 3	Amendment 4	Total Contract & Amendments Amount	Contract Expiration Date
Appraisal	Gold Coast Appraisals, Inc. C-116852	\$110,000	\$20,000	\$0	N/A	N/A	\$130,000	12/31/2012
Engineering Services	Miyamoto International C-117770	\$15,000	\$0	\$0	\$0	N/A	\$15,000	12/31/2012
Environmental Services	Rincon Consultants, Inc. C-116842	\$5,000	\$1,250	\$10,250	\$0	N/A	\$16,500	12/31/2012
Inspection, Survey & Analysis For Hazardous Materials (Lead & Asbestos)	Allstate Services C-116843	\$57,855	\$15,000	\$21,600	\$6,500	N/A	\$100,955	12/31/2012
	Barr & Clark C-116844	\$57,856	\$41,336	\$28,900	\$29,400	\$52,400	\$209,892	12/31/2012
	Lead Tech Environmental Inc. C-116846	\$27,857	\$10,000	\$13,900	\$6,500	\$6,500	\$64,757	12/31/2012
	Converse Consultants C-117017	\$27,858	\$7,000	\$18,000	N/A	N/A	\$52,858	12/31/2012
Laboratory Lead Testing	EMS Laboratories C-116847	\$41,500	\$45,414	\$13,000	\$2,400	\$14,250	\$116,564	12/31/2012
	City of Long Beach Lab C-117742	\$30,500	\$0	\$0	\$7,000	\$4,750	\$42,250	12/31/2012
Property Management Services	International Realty & Investments C-117041	\$56,000	\$0	\$0	N/A	N/A	\$56,000	12/31/2012

Real Estate Broker Services	Altera Real Estate Group C-117625	\$2,500	\$0	\$0	N/A	N/A	\$2,500	12/31/2012
Relocation Services	Del Richardson & Associates C-116927	\$50,000	\$0	\$55,000	\$20,000	\$4,000	\$129,000	12/31/2012
	Overland, Pacific & Cutler C-116854	\$50,000	\$25,000	\$20,000	\$4,000	\$10,000	\$109,000	12/31/2012
	Shober Consulting C-116963	\$50,000	\$25,000	\$24,000	\$10,000	N/A	\$109,000	12/31/2012
Technical Training Services	Home Safe C-116764	\$15,000	\$31,000	\$7,500	\$10,000	\$2,000	\$65,500	12/31/2012
Title Report Services	Orange Coast Title C-117016	\$49,500	\$58,600	\$0	N/A	N/A	\$108,100	12/31/2012

3. Authorize the LAHD General Manager or designee to prepare Controller instructions and any necessary technical adjustment(s), consistent with Mayor and City Council actions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

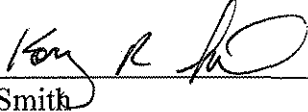
BACKGROUND

The LAHD Major Projects division administers a wide variety of programs and services. These programs and services range from loans for rental housing production, first-time homebuyer loan programs, Neighborhood Stabilization Program (NSP), rehabilitation programs, to lead abatement. To implement a myriad of programs that require a wide range of technical services, the LAHD has identified contractor resources where in-house skills and expertise do not exist or would otherwise be financially infeasible to maintain.

FISCAL IMPACT

There is no fiscal impact on the General Fund. The contracts are paid through federal grants and special funds such as HOME Investment Partnerships Program (HOME), Lead Grant Funds (LEAD), and Neighborhood Stabilization Program (NSP).

Prepared by:



Kory Smith
FDO II, Major Projects Division



MANUEL H. BERNAL
Director, Major Projects Division

Reviewed by:

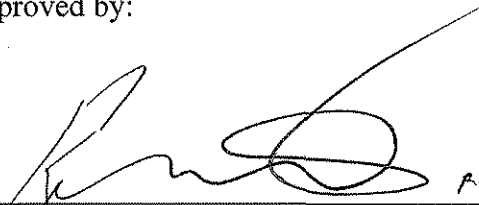


HELMY A. HISSERICH
Assistant General Manager



RUSHMORE D. CERVANTES
Executive Officer

Approved by:



MERCEDES MÁRQUEZ
General Manager