

Your **PLANNING AND LAND USE MANAGEMENT** Committee

reports as follows:

PLANNING AND LAND USE MANAGEMENT COMMITTEE REPORT relative to a contract for consulting services to support the revision of the Zoning Code.

Recommendation for Council action:

AUTHORIZE the Director of City Planning, or designee, to execute a contract with Code Studio for a term of 60 months from the date of execution with two optional, one-year renewal terms, at a total cost not to exceed \$5,038,000, subject to the approval of the City Attorney as to form, compliance with the City's contracting requirements, and subject to the availability of funding.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that there is no impact to the General Fund. The recommendation in the CAO report complies with the City Financial Policies in that the Council authorized an appropriation from the Construction Services Trust Fund on June 19, 2012 in the amount of \$990,000 (Council file No. [12-0460](#)) for the first year of the Code Studio contract. Funding approval for years two through five of the contract will be requested by the Department of City Planning on an annual basis and contract compensation will be subject to funding availability.

Community Impact Statement: None submitted.

Summary:

At its meeting held on June 4, 2013, the Planning and Land Use Management Committee considered a contract for consulting services to support the revision of the Zoning Code. After an opportunity for public comment, the Committee recommended that Council approve the recommendation contained in the CAO report. This matter is now forwarded to the Council for its consideration.

Respectfully submitted,

PLANNING AND LAND USE MANAGEMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
REYES:	ABSENT
HUIZAR:	YES
ENGLANDER:	YES

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6/6/13

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- Not Official Until Council Acts -