

TRANSPORTATION COMMITTEE REPORT relative to proposed amendment to Contract No. C-120510 with Metro Services Group to provide landscaping maintenance, cleaning services and as-needed repairs and improvements to 109 City-owned off-street parking facilities at a cost not to exceed \$1,215,000.

Recommendation for Council action:

AUTHORIZE the General Manager, Los Angeles Department of Transportation (LADOT) to execute a sole source contract (Contract No. C-120510) with Metro Services Group for a term of two years to provide landscaping maintenance, cleaning services and as-needed repairs and improvements to 109 City-owned off-street parking facilities at a cost not to exceed \$1,215,000.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that approval of the recommendation will obligate the City to \$1,215,000. These funds have been identified and are available in the 2021-22 and 2022-2023 Special Parking Revenue Fund Budget. There is a \$54,000 impact to the City General Fund.

Financial Policies Statement: The CAO reports that the recommendation contained in the February 22, 2022 CAO report, attached to the Council File, complies with the City Financial Policies in that budgeted funds are available for this purpose.

Community Impact Statement: None submitted.

TIME LIMIT FILE – APRIL 25, 2022

(LAST DAY FOR COUNCIL ACTION – APRIL 13, 2022

Summary:

On March 1, 2022, your Committee considered a February 22, 2022 CAO relative to proposed amendment to Contract No. C-120510 with Metro Services Group to provide landscaping maintenance, cleaning services and as-needed repairs and improvements to 109 City-owned off-street parking facilities at a cost not to exceed \$1,215,000. According to the CAO, on September 29, 2011, the LADOT released a Request for Proposal (RFP) to solicit proposals from qualified contractors to perform landscape, maintenance, and repairs of LADOT owned off-street parking facilities.

On January 14, 2011, the Personnel Department determined that City employees possess the expertise to perform the work proposed to be contracted, but that the work assignments exceeded staffing ability. Subsequently, on December 14, 2011, this Office determined that the work proposed to be contracted can be performed more economically by contractors than City employees. The LADOT entered into Contract No. C-120510

with Metro Services Group on June 12, 2012 to provide landscape, maintenance, and repair services.

On May 14, 2017, DOT and Metro Services Group entered into the First Amendment to Agreement C-120510 to exercise the option to extend the term of the agreement through June 11, 2019. Subsequently, on May 28, 2019, the LADOT and Metro Services Group entered into the Second Amendment to exercise the option to extend the terms of the agreement for two additional years. The second amendment expired on June 11, 2021. Due to the Coronavirus pandemic and City Council's subsequent Declaration of Local Emergency on March 6, 2020, the LADOT was unable to conduct a RFP development process to address other critical impacts and support COVID-19 related programs. During this time, homeless encampments continued to grow, leading to an increase of maintenance and other safety concerns.

During this time, DOT continued to provide uninterrupted service of essential maintenance and repairs of these facilities beyond the contract on a month-to-month basis because of the public health and safety ramifications. Since Metro Services Group is familiar with the existing operation, they can provide continuous maintenance during the lengthy RFP process. Thus, a sole source contract is more feasible during the remainder of the 2021-22 and 2022-23 Fiscal Years. If a sole source contract is not used, this could potentially lead to a gap in service, and could impact public health and safety within the City of Los Angeles.

This amendment would allow the existing contractor to receive payment for services rendered and to continue this critical public service while the RFP process is underway. The CAO has determined that the LADOT will likely not be able to execute a new contract by June 30, 2022. Therefore, it is now recommended that the term of this contract be extended through September 30, 2022 with an option for three month-to-month extensions to allow sufficient time to complete the process. As of December 1, 2021, the current contract for maintenance, landscaping and repairs of off-street parking facilities has cost approximately \$352,475. DOT projects that their anticipated costs from July 1, 2021 to December 31, 2022 will be approximately \$1,215,000 under the sole source contract. Funding of \$1,161,000 is provided within the Special Parking Revenue Fund. Approximately \$54,000 of the contract will be paid through the General Fund, Contractual Services Account for regular landscape services at four Parking Enforcement and Traffic Control field offices. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendation contained in the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Transportation Committee

A handwritten signature in black ink, appearing to read "Aldo Rossi". The signature is fluid and cursive, with a small mark at the end that could be a flourish or a second name.

COUNCILMEMBER VOTE

BONIN: YES

KORETZ: ABSENT

BUSCAINO: YES

ARL

3/1/22

-NOT OFFICIAL UNTIL COUNCIL ACTS-