

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to a proposed Third Amendment to the professional services agreement with AssetWorks, LLC for the Vehicle Management System Replacement Project.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. APPROVE and AUTHORIZE the General Manager, Department of General Services (GSD), to execute the Third Amendment to an agreement with AssetWorks, LLC (Contract no. C-127245), for the Vehicle Management System Replacement Project to extend the term by two years, effective March 28, 2019 through March 27, 2021, for a cumulative term of five years, subject to the review and approval of the City Attorney.
2. INSTRUCT the GSD to ensure that compliance documentation is maintained, and insurance documentation meets the limits deemed appropriate by the City Administrative Officer's (CAO) Risk Manager, and the documents have been submitted through KwikComply prior to executing the proposed Third Amendment.
3. AUTHORIZE the early reversion of liquidated encumbrances up to \$800,000 in Fiscal Year 2017-18 for various vendors, within the GSD Petroleum Products account to the Reserve Fund; and, APPROPRIATE therefrom, up to \$769,337, to GSD, current year Contractual Services account.

Fiscal Impact Statement: The CAO reports that funding for this agreement will be available in GSD's Contractual Services Account, upon approval of the recommendations made in this report. Additionally, the Amendment complies with the City's Financial Policies in that the City's financial obligation is limited to funds budgeted for services rendered according to the City's Standard Provisions.

Community Impact Statement: None submitted.

**(Budget and Finance Committee Report to be submitted in Council)**

**TIME LIMIT FILE - JULY 12, 2019**

**(LAST DAY FOR COUNCIL ACTION - JULY 3, 2019)**

### SUMMARY

At its special meeting held on May 29, 2019, the Information, Technology, and General Services Committee considered a CAO report relative to a proposed Third Amendment to the professional services agreement with AssetWorks, LLC for the Vehicle Management System Replacement Project.

After providing an opportunity for public comment, the Committee moved to approve the recommendations contained in the CAO report, as detailed above. This matter is now transmitted to the Council for its consideration.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
SMITH:	YES
BLUMENFIELD:	YES
RODRIGUEZ:	YES

LC 05/29/19

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**