



ERIC GARCETTI  
MAYOR

November 14, 2013

Honorable Members of the City Council  
C/o City Clerk  
Room 395, City Hall

Re: FY 2012 Urban Area Security Initiative (UASI) Grant Contracting Authorities and Budget Modifications (Council File No. 12-0930)

Dear Honorable Members:

Transmitted herewith for City Council consideration are proposed contracting authorities and budget modifications for the Los Angeles Police Department, Los Angeles Fire Department and the Los Angeles Emergency Management Department related to the United States Department of Homeland Security Fiscal Year 2012 Urban Areas Security Initiative (FY12 UASI) grant award. On December 14, 2012, the City Council accepted the FY12 UASI grant in the amount of \$50,654,524 with a grant performance period from October 12, 2012 to May 31, 2014 (Council File No. 12-0930).

#### Emergency Management Department

The Emergency Management Department (EMD), as the managing entity for the Los Angeles Operational Area Critical Incident Planning and Training Alliance (Alliance), was originally allocated \$891,280 for Alliance members to develop Mass Evacuation, Mass Care and Shelter, Reception, Recovery and Mass Fatality guides, templates and jurisdiction-specific plans. This allocation was then divided amongst City of Los Angeles and County of Los Angeles departments; EMD retained \$250,280.

Los Angeles County Office of Emergency Management has since returned a total of \$80,000 of Alliance funds. EMD requests the use of these funds to purchase public information door hangers and Functional Needs Support Services Caches.

*Public Information Notification System*

EMD is requesting to modify \$30,000 to the printing of public information door hangers. The public will use these door hangers to determine their need for assistance immediately following an emergency or disaster, with different hangers indicating 'okay' or 'need help.'

*Functional Needs Support Services Caches*

EMD is requesting to modify \$50,000 to purchase approximately five (5) caches for mobility support. These caches will include equipment items such as wheelchairs, walkers and canes and be deployed to shelters in the event of an emergency or disaster.

Authority is being requested to conduct the necessary fiscal transfers and to execute a contract amendment with the County of Los Angeles to decrease their total allocation by \$80,000.

*Volunteer Just In Time Training*

EMD modified funds in the amount of \$79,000 from an existing project, Type 3 All-Hazards Incident Management Team Training, to fund the development of Volunteer Just in Time Training, also referred to as Convergent Volunteer Training. During a major emergency or disaster, volunteers will converge to assist and support emergency operations. The selected vendor will identify the jobs appropriate for these volunteers, sites appropriate for volunteers to be assigned, and will develop just in time training materials for volunteers to quickly learn their roles, responsibility and reporting structure during a major emergency or disaster. All materials will be in English, Spanish, Large Print, and Braille, and made available electronically for access and download at facilities and work locations across the region. Material will describe jobs, critical functions and ways in which work may be accomplished. Grantor approved this modification on August 21, 2013.

Authority is being requested to negotiate and execute a contract with a vendor to develop volunteer just in time training materials, for up to six months, and for an amount of \$79,000.

*Incident Management Unified Command Training Course*

EMD will be modifying funds in the amount of \$96,000 from an existing project, Enhanced Incident Management Unified Command Training Course, to develop and conduct up to six classes of an Incident Management Unified/Unified Command Training Course to take place in the City of Los Angeles. This course will be an all hazards course which focuses on expanding and complex incidents. It will also emphasize planning and the management of resources and material related to crises and disasters. The training team of subject matter experts will facilitate discussions of and about Incident Command System (ICS) fundamentals specific to planning and the

management of resources. The participants, through scenario-based exercises, will apply the ICS fundamentals. All scenarios will be customized to reflect real and potential risks and threats to the Los Angeles area. The existing project was allocated \$105,500. Remaining funds from the \$105,500 will be modified to training equipment for the courses mentioned above to take place in Los Angeles.

Authority is being requested to negotiate and execute a contract with a vendor to develop and conduct up to six classes, at \$16,000 each, of an Incident Management/ Unified Command Training Course, for up to six months, and for an amount up to \$96,000.

#### Los Angeles Police Department

While there is no fiscal authority for these projects being requested in this transmittal, the Mayor's Office wanted to inform the City Council that the LAPD has reallocated funds from their Regional Video Command Center (RVCC) project to support additional Automated License Plate Recognition (ALPR) equipment and Palantir licenses. ALPR plays a significant role in regional information sharing capabilities and law enforcement investigations throughout the LA/LB UA. Palantir is currently an existing software solution in use by the LAPD and with the purchase of additional Palantir, LAPD's information analysis capabilities will be further enhanced. There is no gap in the RVCC project as a result of this reallocation.

#### Mayor's Office

The Mayor's Office, as the grant manager for the Los Angeles/Long Beach UASI Region, has been directed by the Approval Authority to lead the purchase of emergency power generators for critical public safety sites across the region. The Mayor's Office has surveyed the region and identified critical infrastructure sites in need of emergency power generators.

Los Angeles County Department of Public Health has returned \$350,000 originally allocated for a Public Health Warehouse. The Mayor's Office requests the use of these funds for regional emergency power generators.

On behalf of the LA/LB UASI region, the Mayor's Office will work with the City's General Services Department to conduct a competitive procurement and purchase the equipment from the selected vendor. Authority is requested to re-allocate the funds from the County of Los Angeles to the Mayor's Office for the purchase of emergency power generators.

The Mayor's Office requests authority to reallocate funding as outlined above and to amend the contract with the County of Los Angeles.

**Recommendations**

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or his designee, to
  - a. Modify the existing grant budget (Council File No. 12-0930) for the FY12 UASI grant by reallocating funds between projects as described within this report;
  - b. Negotiate and execute a contract amendment with the County of Los Angeles to decrease their total contract amount by \$430,000 for a total contract amount of \$11,338,242, subject to the approval of the City Attorney as to form and legality;
  - c. Negotiate and execute on behalf of the City, a contract for the development of volunteer just in time training materials, for an amount of \$79,000, and for a term not to exceed six months, subject to the approval of the City Attorney as to form and legality; and
  - d. Negotiate and execute, on behalf of the City, a contract with a vendor to develop and conduct up to six courses of an Incident Management Unified/ Command Course, for a term up to six months, and for an amount of \$16,000 per course, subject to the approval of the City Attorney as to form and legality.
  
2. **Authorize** the Controller to:
  - a. Transfer appropriation accounts within **Fund 55E, UASI 12** (Council File No. 12-0930), as follows:

**TRANSFER FROM:**

Fund/Dept. No.	Account No.	Account Name	Amount
55E/46	46J668	Partner Jurisdictions	\$80,000.00
55E/46	46J668	Partner Jurisdictions	\$350,000.00
Total:			\$430,000.00

**TRANSFER TO:**

Fund/Dept. No.	Account No.	Account Name	Amount
55E/46	46J935	EMD	\$80,000.00
55E/46	46J946	Mayor's Office	\$350,000.00
Total:			\$430,000.00

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3. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the CAO, and authorize the Controller to implement the instructions.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti". The signature is stylized with a large "E" and "G".

ERIC GARCETTI  
Mayor

EG:eci