

CF 12-1034

May 23, 2014

MEMORANDUM TO FILE

The purpose of this memorandum is to add Appendices A-2, B-2 and C-2 to Memorandum of Understanding for the Management Attorneys Unit (MOU 32) which identifies the salaries for newly hired attorneys on or after January 1, 2014.

A handwritten signature in black ink, appearing to read 'B Walters', with a long horizontal flourish extending to the right.

BRIAN WALTERS
Council Clerk

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: May 23, 2014

To: Ron Galperin, Controller
Attn: Claire Bartels, Chief Deputy ControllerFrom: Miguel A. Santana, City Administrative Officer Subject: **CITY ATTORNEY MOU 29, 31, AND 32 SALARY APPENDICES A-2, B-2, C-2
TECHNICAL CORRECTION TO CLASS CODES**

In the most recent Memorandum of Understanding (MOU) for the City Attorneys Unit (MOU 29), Confidential Attorneys Unit (MOU 31), and Management Attorneys Unit (MOU 32), Appendices A-2, B-2 and C-2 identify the salaries for newly hired attorneys. For MOUs 29 and 31, those Salary Appendices apply to attorneys hired on or after January 15, 2014, and for MOU 32, attorneys hired on or after January 1, 2014. (Salary Appendices A-1, B-1 and C-1 apply to attorneys hired before those dates.)

Due to the current limitations of the PaySR payroll system, a sub-code could not be assigned to the existing class code numbers to distinguish the different salaries ascribed to new hires/appointments from previously hired employees with the same class title in the same MOU. Therefore, it was necessary to assign different class codes for the classifications listed in Appendices A-2, B-2 and C-2 of MOUs 29, 31, and 32. (Please see the attached revised Salary Appendices A-2, B-2, and C-2 for each of the three MOUs.)

The attached "Request for Additional New City Attorney Class Codes" lists the 12 new code numbers assigned by the Personnel Department for new hires/appointments in the attorney classifications represented by MOUs 29, 31, and 32 whose salaries are shown in Appendices A-2, B-2 and C-2. Please have your staff take the necessary actions to add the 12 new class code numbers to the Office of the City Attorney's class title/code drop-down box in PaySR to enable newly hired or appointed attorneys to be assigned the correct salary.

A technical correction to the City Attorney's 2013-14 Departmental Personnel Ordinance (Section 1.3 of Ordinance No. 183028) will be submitted under separate cover to authorize the filling of authorized positions in the 12 new class codes.

Thank you for your assistance in this matter. Should you have any questions, please contact Carolyn Cooper at (213) 978-7636 or via email at Carolyn.Cooper@lacity.org.

MAS:CEC:0714115

Attachments

c: Cristina Sarabia, City Attorney's Office
Kelly Tran, City Attorney's Office
Rosemary Go, Controller's Office
Robert McNeal, Controller's Office
Mara Corella, CAO's Office

REQUEST FOR ADDITIONAL NEW CITY ATTORNEY CLASS CODES

<u>Class Title</u>	<u>Current Class Code Hired Before 1/15/14</u>	<u>Add'l New Class Code Hired on or After 1/15/14*</u>
MOU 29 – City Attorneys Unit		
Deputy City Attorney I	0550	0594
Deputy City Attorney II	0551	0595
Deputy City Attorney III	0552	0596
Deputy City Attorney IV	0573	0597
Assistant City Attorney	0553	0598
MOU 31 – Confidential Attorneys Unit		
Deputy City Attorney I	0543	0533
Deputy City Attorney II	0544	0534
Deputy City Attorney III	0545	0535
Deputy City Attorney IV	0546	0574
Assistant City Attorney	0547	0575
MOU 32 – Management Attorneys Unit		
Senior Assistant City Attorney	0554	0541
Chief Assistant City Attorney	0555	0538

* For MOU 32, Hired on or After 1/1/14.

MOU 32
Salary Appendices A-2, B-2, and C-2
Revised Class Codes

**APPENDIX A-2 (Revised Class Codes)
 Unit Members Hired/Appointed On or After January 1, 2014**

MANAGEMENT ATTORNEY SALARIES - JANUARY 1, 2014

CODE	TITLE		A	B	C	D	E
0541	Senior Assistant	BW	\$ 7,146.40	\$ 7,428.80	\$ 7,633.60	\$ 7,844.00	\$ 8,079.20
	City Attorney	YR	\$186,521.04	\$193,891.68	\$199,236.96	\$204,728.40	\$210,867.12
0538	Chief Assistant	BW	--	\$ 7,972.80	\$ 8,192.00	\$ 8,417.60	\$ 8,670.40
	City Attorney	YR	--	\$208,090.08	\$213,811.20	\$219,699.36	\$226,297.44

**APPENDIX B-2 (Revised Class Codes)
 Unit Members Hired/Appointed On or After January 1, 2014**

MANAGEMENT ATTORNEY SALARIES - JULY 1, 2014

CODE	TITLE		A	B	C	D	E
0541	Senior Assistant	BW	\$ 7,146.40	\$ 7,428.80	\$ 7,633.60	\$ 7,844.00	\$ 8,079.20
	City Attorney	YR	\$186,521.04	\$193,891.68	\$199,236.96	\$204,728.40	\$210,867.12
0538	Chief Assistant	BW	--	\$ 7,972.80	\$ 8,192.00	\$ 8,417.60	\$ 8,670.40
	City Attorney	YR	--	\$208,090.08	\$213,811.20	\$219,699.36	\$226,297.44

APPENDIX C-2 (Revised Class Codes)
 Unit Members Hired/Appointed On or After January 1, 2014

MANAGEMENT ATTORNEY SALARIES - JULY 1, 2015

CODE	TITLE		A	B	C	D	E
0541	Senior Assistant	BW	\$ 7,146.40	\$ 7,428.80	\$ 7,633.60	\$ 7,844.00	\$ 8,079.20
	City Attorney	YR	\$186,521.04	\$193,891.68	\$199,236.96	\$204,728.40	\$210,867.12
0538	Chief Assistant	BW	--	\$ 7,972.80	\$ 8,192.00	\$ 8,417.60	\$ 8,670.40
	City Attorney	YR	--	\$208,090.08	\$213,811.20	\$219,699.36	\$226,297.44