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**CARMEN A. TRUTANICH**  
City Attorney

**REPORT NO. R13-0176**

**JUN 21 2013**

**REPORT RE:**

**DRAFT ORDINANCE TO AMEND ORDINANCE NO. 182202, PERTAINING TO 2012-13 TO 2013-14 FISCAL YEAR SALARIES AND BENEFITS, TO INCLUDE THE NEW CLASSIFICATION OF GENERAL MANAGER ECONOMIC DEVELOPMENT DEPARTMENT (CODE 9806) AND ASSISTANT GENERAL MANAGER ECONOMIC DEVELOPMENT DEPARTMENT (CODE 9807), AND AMENDING SECTIONS 4.245.1, 4.321 AND 4.322 OF THE LOS ANGELES ADMINISTRATIVE CODE TO UPDATE RELATED GENERAL MANAGER AND ASSISTANT GENERAL MANAGER PROVISIONS**

The Honorable City Council  
of the City of Los Angeles  
Room 395, City Hall  
200 North Spring Street  
Los Angeles, California 90012

Honorable Members:

Pursuant to your request, this Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. This ordinance would amend Ordinance No. 182202, pertaining to 2012-13 to 2013-14 Fiscal Year Salaries and Benefits, to include the new classifications of General Manager Economic Development Department (Code 9806) and Assistant General Manager Economic Development Department (Code 9807), and amending Sections 4.245.1, 4.321 and 4.322 of the Los Angeles Administrative Code to update related General Manager and Assistant General Manager provisions.

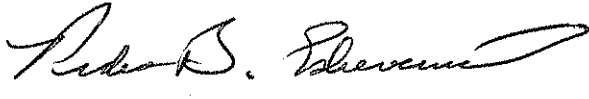
Council Rule 38 Referral

Pursuant to Council Rule 38, the draft ordinance was referred to the City Administrative Officer (CAO). The CAO recommends adoption of this ordinance.

If you have any questions regarding this matter, please contact Senior Assistant City Attorney Zna Portlock Houston at (213) 978-7182. She or another member of this Office will be present when you consider this matter to answer any questions you may have.

Very truly yours,

CARMEN A. TRUTANICH, City Attorney

By 

PEDRO B. ECHEVERRIA  
Chief Assistant City Attorney

PBE:ZPH:lh  
Transmittal

ORDINANCE NO. \_\_\_\_\_

An ordinance amending Ordinance No. 182202, pertaining to 2012-13 to 2013-14 Fiscal Year Salaries and Benefits, to include the new classifications of General Manager Economic Development Department (Code 9806) and Assistant General Manager Economic Development Department (Code 9807), and amending Sections 4.245.1, 4.321 and 4.322 of the Los Angeles Administrative Code to update related General Manager and Assistant General Manager provisions.

THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:

Section 1. Section 5 of Ordinance No. 182202 is amended to add in proper order:

<u>Class Code</u>	<u>Class Title</u>	<u>Salary Range or Amount</u>
9807	Assistant General Manager Economic Development Department	6865

Sec. 2. Section 7 of Ordinance No. 182202 is amended to add in proper order:

<u>Code No.</u>	<u>Classification</u>	<u>Salary Range Number</u>	<u>Actual Biweekly Salary</u>
9806	General Manager Economic Development Department	M-9	

Sec. 3. Section 9 of Ordinance No. 182202 is amended to add in proper order:

<u>Class Code</u>	<u>Class Title</u>	<u>Salary Range or Amount</u>
9807	Assistant General Manager Economic Development Department	6968

Sec. 4. Section 11 of Ordinance No. 182202 is amended to add in proper order:

<u>Code No.</u>	<u>Classification</u>	<u>Salary Range Number</u>	<u>Actual Biweekly Salary</u>
9806	General Manager Economic Development Department	M-9	

Sec. 5. Subsection (a) of Section 4.245.1 of the Los Angeles Administrative Code is amended to add in proper order:

<b><u>Class Code</u></b>	<b><u>Class Title</u></b>
3232	Airport Police Chief
9807	Assistant General Manager Economic Development Department

Sec. 6. Subsection (f) of Section 4.245.1 of the Los Angeles Administrative Code is amended in its entirety to read as follows:

(f) Persons who have completed a minimum of six (6) months of City service, but separate from City service prior to completing their initial year of City service, will receive cash payment for any unused vacation hours proportionate to the number of months worked in that service year. Employees must work the entire month, excluding paid City holidays, in order for the month to be included in the calculation.

Sec. 7. Section 4.321 of the Los Angeles Administrative Code is amended to add in proper order:

<b><u>Class Title</u></b>	<b><u>Class Code</u></b>
General Manager Economic Development Department	9806

Sec. 8. Subsection (a) of Section 4.322 of the Los Angeles Administrative Code is amended to add in proper order:

General Manager Economic Development Department

Sec. 9. Sections 1 through 8 of this ordinance shall be operative upon publication pursuant to Charter Section 252(g).

Sec. 10. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of \_\_\_\_\_.

JUNE LAGMAY, City Clerk

By \_\_\_\_\_ Deputy

Approved \_\_\_\_\_

\_\_\_\_\_  
Mayor

Approved as to Form and Legality

CARMEN A. TRUTANICH, City Attorney

By Zna Portlock Houston (VSE)  
ZNA PORTLOCK HOUSTON  
Senior Assistant City Attorney

Date 6/21/13

File No. \_\_\_\_\_