

ORDINANCE NO. 182205

An ordinance amending Section 4.120 of the Los Angeles Administrative Code to delete unpaid holidays for non-represented employees during Fiscal Year 2012-13.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Section 4.120 of the Los Angeles Administrative Code is amended in its entirety to read as follows:

Sec. 4.120. Unpaid Holidays for Non-Represented Employees.

(a) Full-Time Employees - During Fiscal Year 2011-12 (July 1, 2011 through June 30, 2012), all full-time, non-represented employees shall take thirty-two (32) hours of unpaid holiday time off during said fiscal year.

(b) Half-Time Employees - During Fiscal Year 2011-12 (July 1, 2011 through June 30, 2012), all half-time, non-represented employees shall take sixteen (16) hours of unpaid holiday time off during said fiscal year.

(c) The provisions in (a) and (b) above shall apply to individuals employed in all non-represented classifications (including General Manager) regardless of employing department or office, funding source, Fair Labor Standards Act status, or civil service status.

(d) The unpaid holiday hours provided for in (a) and (b), above, shall be taken in no less than one-hour increments.

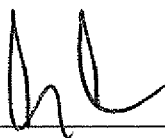
(e) The unpaid holiday hours provided for in (a) and (b), above, may be substituted on an hour-for-hour basis for approved unpaid leave (e.g., Leave Without Pay while on Family and Medical Leave).

Sec. 2. This ordinance shall be operative upon publication, pursuant to Charter Section 252(g).

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of AUG 1 2012.

JUNE LAGMAY, City Clerk

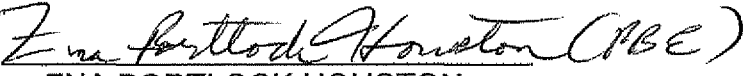
By  Deputy

Approved AUG 03 2012

 Mayor

Approved as to Form and Legality

CARMEN A. TRUTANICH, City Attorney

By 
ZNA PORTLOCK HOUSTON
Senior Assistant City Attorney

Date 7/26/12

File No. 12-1149