



ANTONIO R. VILLARAIGOSA  
MAYOR

August 2, 2012

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have today reappointed Ms. Rita D. Walters to the Board of Library Commissioners for the term ending June 30, 2017. Ms. Walters's current term expired June 30, 2012.

I certify that in my opinion Ms. Walters is especially qualified by reason of training and experience for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Very truly yours,

ANTONIO R. VILLARAIGOSA  
Mayor

ARV:sd

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Rita D. Walters  
**Commission:** Board of Library Commissioners  
**End of Term:** June 30, 2017

### Appointee Information

1. Race/ethnicity: African American
2. Gender: Female
3. Council district and neighborhood of residence: 4 - Central
4. Are you a registered voter? Yes
5. Prior commission experience: Board of Library Commissioners
6. Attendance record of past commission appointment(s):
7. Highest level of education completed:
8. Occupation/profession:
9. Experience(s) that qualifies person for appointment: See attached resume
10. Purpose of this appointment: Reappointment
11. Current composition of the commission (excluding appointee):

Commissioner	APC	CD	Ethnicity	Gender	Appointment Date	Term Ends
Hirano-Nakanishi, Marsha J.	East	14	Asian Pacific Islander	F	05-Mar-09	30-Jun-16
Madison, Paula	South Valley	2	African American	F	10-Aug-10	30-Jun-15
Tinoco, Eduardo M.	South Valley	2	Latino	M	07-Nov-11	30-Jun-14
Walters, Rita D.	Central	4	African American	F	15-Feb-02	30-Jun-12
Wieder, Tyree	North Valley	12	African American	F	20-Oct-05	30-Jun-13

## **RESUME**

Rita Walters

### **Education:**

M.B.A.—1984  
Anderson School of Management, UCLA

B.A.—1975  
Shaw University  
Raleigh, North Carolina

### **Employment Experience:**

Member, Los Angeles City Council — 1991-2001  
Member, LAUSD Board of Education — 1979-1991  
Teacher, Adult Division, Los Angeles Unified School District — 1975-1979

### **Position Desired:**

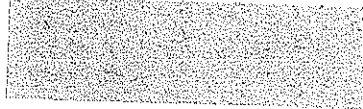
Volunteer position where prior governmental experience/knowledge may be of value to the community and the institution.



ANTONIO R. VILLARAIGOSA  
MAYOR

August 2, 2012

Ms. Rita D. Walters



Dear Ms. Walters:

I am pleased to inform you that I hereby reappoint you to the Board of Library Commissioners for the term ending June 30, 2017. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require a trip downtown. If you require parking during these procedures, please call Sui Duong in my Office at (213) 978-0724 and he will arrange it for you.

To begin the appointment process, please review, sign and return the enclosed City Commissioner Ethics Pledge, Commission Remuneration Form, Undated Separation Form and Background Release **within one week** of receiving this letter. These documents are necessary to help us ensure the most efficient, open and accountable City government possible.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. City law requires that you complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

As part of City Council confirmation process, you will need to arrange a meeting with Tom LaBonge, your Councilmember, and Councilmember Richard Alarcon, the Chair of the Arts, Parks, Health and Aging Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Arts, Parks, Health and Aging Committee. Some time thereafter, you will also be notified by the committee clerk when your appointment



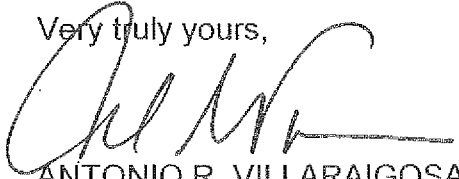
Ms. Rita D. Walters  
August 2, 2012  
Page 2

will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office, Room 395, City Hall. Deputy Mayor Aileen Adams's staff will be responsible to assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Warmest congratulations and thank you for agreeing to continue helping in my efforts to serve the people of the City of Los Angeles.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Antonio R. Villaraigosa', written over a horizontal line.

ANTONIO R. VILLARAIGOSA  
Mayor

ARV:sd

Attachment I  
Ms. Rita D. Walters  
August 2, 2012

## Nominee Check List

### I. Within one week:

Mail or fax the following forms to: Office of the Mayor, Attn: Sui Duong, Office of Legal Counsel, 200 N. Spring St., # 303, Los Angeles, CA 90012. Fax: (213) 978-0720.

\_\_\_\_\_ **Ethics Pledge**

\_\_\_\_\_ **Remuneration Form**

\_\_\_\_\_ **Undated Separation Form**

\_\_\_\_\_ **Background Check Release**

\_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

### II. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

\_\_\_\_\_ **Statement of Economic Interest ("Form 700")**

*IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.*

\_\_\_\_\_ **Residence Verification Form**

### III. As soon as possible, schedule a meeting with:

\_\_\_\_\_ **Your City Councilmember Tom LaBonge (contact at 213-473-7004).**

\_\_\_\_\_ **Councilmember Richard Alarcon, Chair of the Council Committee considering your nomination (contact at 213-473-7007).**

A member of Deputy Mayor Aileen Adams's staff can assist you with these arrangements. (Mayor's Office: 213-978-0600)