


CITY OF LOS ANGELES

INTER-DEPARTMENTAL CORRESPONDENCE

DATE: July 28, 2017

TO: The Honorable Eric Garcetti, Mayor  
City of Los Angeles

FROM: Amber M. Klesges, Commission Secretary  
Harbor Department / Mail Stop 260 

SUBJECT: **CHARTER SECTION 373** – PROPOSED SECOND AMENDMENT  
FOREIGN-TRADE ZONE GENERAL PURPOSE OPERATING  
AGREEMENT NO. 17-2633-B BETWEEN THE CITY OF LOS ANGELES  
HARBOR DEPARTMENT AND SCHAFFER BROTHERS DISTRIBUTION  
CENTER, INC. FTZ 202, SITE 12

In accordance with Executive Directive No. 4, attached for your review is Resolution No. 17-8135 authorizing approval of Agreement No. 17-2633-B between the City of Los Angeles Harbor Department and Schaffer Brothers Distribution Center, Inc., which was approved by the Board of Harbor Commissioners on July 20, 2017.

It is respectfully recommended for the City Administrative Office to review, report, and return to the Harbor Department for further processing to City Council for final consideration.

Please feel free to contact me for any inquiries regarding the transmitted documents at (310) 732-2642 or [aklesges@portla.org](mailto:aklesges@portla.org)

cc: Mandy Morales, Mayor's Office (3 encs.)  
David Reich, Mayor's Office  
Erick Martell, Harbor Representative  
City Attorney