

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: June 11, 2014

CAO File No. 0220-03231-0048
Council File No. 12-1494
Council District: --

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer *MAS*

Reference: Transmittal from the Los Angeles Police Commission dated February 4, 2014

Subject: **2012 COMMUNITY ORIENTED POLICING SERVICES (COPS) HIRING PROGRAM
GRANT – BUDGET MODIFICATION**

SUMMARY

The Los Angeles Police Department (LAPD) requests authority to modify the 2012 Community Oriented Policing Services (COPS) Hiring Program Grant (Grant) from the United States Department of Justice, Office of Community Oriented Policing Services Division (grantor), and reprogram funds totaling \$555,700.

The Grant, totaling \$6,428,350, was accepted by the Mayor and Council in December 2012 (C.F. 12-1494). This is a competitive grant program that provides funding directly to law enforcement agencies to hire new, additional officer positions who are post-September 11, 2001 military veterans with a minimum of 180 consecutive days of active military duty since September 11, 2001 to increase community policing capacity and crime prevention efforts. The \$6,428,350 grant provides partial funding for salaries and fringe benefits for 25 officers for three years. The City is required to maintain the funding for these 25 officers in the fourth year. The Grant has a performance period effective July 6, 2012 through May 31, 2015. The LAPD hired a total of 25 officers between August 2012 and August 2013 who are military veterans and are funded by this Grant. The 25 officers hired with Grant funds replaced 25 non-General Funded sworn officers assigned to four of the Housing Authority of the City of Los Angeles' (HACLA) public housing developments as part of the Community Safety Partnership (CSP) Program formed by HACLA and the LAPD.

The LAPD has received approval from the grantor to modify the program budget to allow LAPD to fully expend grant funds originally allocated to vacation, sick leave and holiday pay, and now use those funds for base salaries (Sworn Salaries). The LAPD notes that in the Department's Grant application, it erroneously accounted for vacation, sick leave and holiday pay under fringe benefits, but that the modified budget corrects the error and transfers funding to the Base Salary category. Although changes to various budget categories have been made, the total Grant amount remains the same.

The modified budget was approved by the United States Department of Justice on November 25, 2013. As such, the LAPD is requesting to reprogram a total of \$555,700 from this Grant. The original and revised grant budgets are as follows:

Budget Category	Original	Change	Revised
Base Salary (Sworn Salaries)	\$ 3,956,775	\$ 555,700	\$ 4,512,475
Medicare	51,425	--	51,425
Health Insurance	413,100	--	413,100
Vacation	235,200	(235,200)	--
Sick Leave	182,000	(182,000)	--
Retirement	1,194,550	--	1,194,550
Workers' Compensation	256,025	--	256,025
Unemployment	775	--	775
Holiday Pay	138,500	(138,500)	--
Total	\$ 6,428,350	\$ --	\$ 6,428,350

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police or designee to accept the United States Department of Justice, Office of Community Oriented Policing Services Division, approval of a budget modification to the 2012 Community Oriented Policing Services (COPS) Hiring Program Grant (Grant) and reprogram funds totaling \$555,700 as follows:

Budget Category	Original	Change	Revised
Base Salary (Sworn Salaries)	\$ 3,956,775	\$ 555,700	\$ 4,512,475
Medicare	51,425	--	51,425
Health Insurance	413,100	--	413,100
Vacation	235,200	(235,200)	--
Sick Leave	182,000	(182,000)	--
Retirement	1,194,550	--	1,194,550
Workers' Compensation	256,025	--	256,025
Unemployment	775	--	775
Holiday Pay	138,500	(138,500)	--
Total	\$ 6,428,350	\$ --	\$ 6,428,350

2. Authorize the Controller to:

- a. Increase appropriations on an as-needed basis as follows:

From:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
339/70	70J585	2012 COPS Hiring Program Grant	\$2,095,850

To:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001012	Sworn Salaries	\$2,095,850

b. Transfer appropriations within Fund 339, Department 70 as follows:

	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
From:	70J585	2012 COPS Hiring Program Grant	\$866,708

	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
To:	70K0299	Police Related Costs	\$866,708

3. Authorize the City Clerk to place on the City Council agenda on July 1, 2014, or the first meeting day thereafter the following instructions:

Authorize the Controller to:

a. Increase appropriations on an as-needed basis as follows:

From:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
339/70	70J585	2012 COPS Hiring Program Grant	\$1,627,075

To:

<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001012	Sworn Salaries	\$1,627,075

b. Transfer appropriations within Fund 339, Department 70 as follows:

	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
From:	70J585	2012 COPS Hiring Program Grant	\$689,250

	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
To:	70L299	Police Related Costs	\$689,250

4. Authorize the LAPD to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize and instruct the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow for the full expenditure of 2012 Community Oriented Policing Services Hiring Program Grant (Grant) award totaling \$6,428,350. There is no additional impact to the General Fund as a result of these actions. These recommendations are in compliance with City's Financial Policies in that expenditure of Grant funds is strictly limited to the mandates of the funding source.

MAS:AS:04140078c

Attachment

Attachment

LOS ANGELES POLICE COMMISSION

BOARD OF
POLICE COMMISSIONERS

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PRESIDENT

PAULA MADISON
VICE PRESIDENT

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KATHLEEN C. KIM
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MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT I



ERIC GARCETTI
Mayor

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

ALEXANDER A. BUSTAMANTE
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

February 4, 2014

BPC #14-0022

The Honorable Eric Garcetti
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles
c/o City Clerk's Office

Dear Honorable Members:

RE: TRANSMITTAL FOR APPROVAL TO REPROGRAM FUNDS WITHIN THE 2012
COMMUNITY ORIENTED POLICING SERVICES HIRING PROGRAM GRANT

At the regular meeting of the Board of Police Commissioners held Tuesday, February 4, 2014, the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Maria Silva in cursive.

MARIA SILVA
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

BPC #14-0022

RECEIVED

8B

JAN 31 2014

POLICE COMMISSION

REVIEWED

January 31, 2014
1.17

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

Richard M. Tefank
 RICHARD M. TEFANK
 EXECUTIVE DIRECTOR
 1/31/14
 DATE

SUBJECT: TRANSMITTAL FOR APPROVAL TO REPROGRAM FUNDS WITHIN THE 2012 COMMUNITY ORIENTED POLICING SERVICES HIRING PROGRAM GRANT

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant modification, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council reference.
3. That the Board REQUEST the Mayor and City Council to AUTHORIZE the Los Angeles Police Department (LAPD) to reprogram funds totaling \$555,700.00 within the 2012 Community Oriented Policing Services (COPS) Hiring Program grant, United States Department of Justice, as follows:

<u>Category</u>	<u>Current</u>	<u>Change</u>	<u>New</u>
Base Salary	\$3,956,775	\$555,700	\$4,512,475
Medicare	\$51,425	\$0	\$51,425
Health Insurance	\$413,100	\$0	\$413,100
Vacation	\$235,200	-\$235,200	\$0
Sick Leave	\$182,000	-\$182,000	\$0
Retirement	\$1,194,550	\$0	\$1,194,550
Workers Compensation	\$256,025	\$0	\$256,025
Unemployment	\$775	\$0	\$775
Holiday Pay	\$138,500	-\$138,500	\$0
TOTAL	\$6,428,350	\$0	\$6,428,350

4. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Controller to transfer appropriation within Fund No. 339, Department No. 70, for the related costs:

	<u>Account Number</u>	<u>Amount</u>
From:	70J585	\$866,708

	<u>Account Number</u>	<u>Amount</u>
To:	Related Costs	\$866,708

- B. AUTHORIZE the Controller to increase appropriations for the 2012 COPS Hiring Program grant as needed from appropriation account number 70J585 in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001012, Sworn Salaries, \$ 2,095,850

5. INSTRUCT the City Clerk to place on the City Council agenda on July 1, 2014, or the first meeting day thereafter the following instructions:

- A. AUTHORIZE the Controller to transfer appropriation within Fund No. 339, Department No. 70, for the related costs:

	<u>Account Number</u>	<u>Amount</u>
From:	70J585	\$689,250

	<u>Account Number</u>	<u>Amount</u>
To:	Related Costs	\$689,250

- B. AUTHORIZE the Controller to increase appropriations for the 2012 COPS Hiring Program grant as needed from appropriation account number 70J585 in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001012, Sworn Salaries, \$ 1,627,075

DISCUSSION

The LAPD requests approval to reprogram funds totaling \$555,700.00. On LAPD's application for the grant, vacation, sick, and holiday time were erroneously accounted for under fringe benefits. The modified budget, which was approved by the grantor, corrects this error and transfers the amount to the Base Salary category. Although the total salary and fringe benefit numbers have changed, the total grant amount remains the same.

The Honorable Board of Police Commissioners
Page 3
1.17

If you have any questions regarding this matter, please contact Chief Information Officer
Maggie Goodrich, Commanding Officer, Information Technology Bureau, at
(213) 486-0370.

Respectfully,



CHARLIE BECK
Chief of Police

Attachments

BOARD OF
POLICE COMMISSIONERS
Approved *February 4, 201*
Secretary *Maria Silva*

INTRADEPARTMENTAL CORRESPONDENCE

January 31, 2014

1.17

TO: Chief of Police

FROM: Commanding Officer, Information Technology Bureau

SUBJECT: TRANSMITTAL FOR APPROVAL TO REPROGRAM FUNDS WITHIN THE
2012 COMMUNITY ORIENTED POLICING SERVICES HIRING PROGRAM
GRANT

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners, seeking approval to reprogram funds totaling \$555,700.00 within the 2012 Community Oriented Policing Services Hiring Program Grant. On the Department's application for the grant, vacation time, sick time, and holiday time were erroneously accounted for under fringe benefits. The modified budget, which was approved by the grantor, corrects this error and transfers the amount to the Base Salary category. Although the total salary and fringe benefit numbers have changed, the total grant amount remains the same.

If you have any questions regarding this matter, please contact Senior Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0370.



MAGGIE GOODRICH, Chief Information Officer
Commanding Officer
Information Technology Bureau

Attachments

**BARBRA BOLLOZOS MONTESQUIEU - Fwd: Modification Approval - COPS Grant
2012ULWX0004**

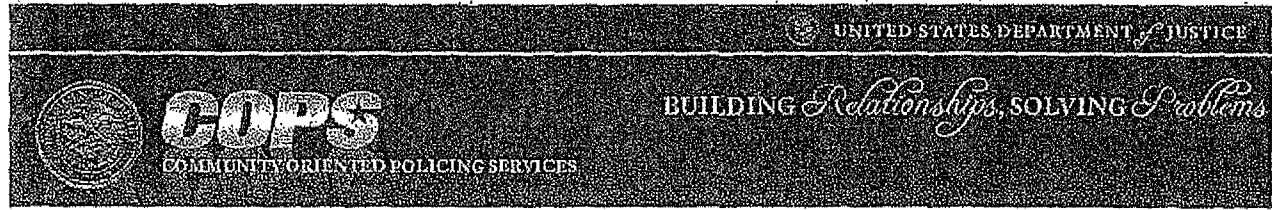
From: GRANTS
To: BOLLOZOS MONTESQUIEU, BARBRA
Date: 11/26/2013 10:21 AM
Subject: Fwd: Modification Approval - COPS Grant 2012ULWX0004

>>> <COPS_Portal@usdoj.gov> 11/25/2013 9:29 AM >>>

Your proposal to amend your award has been approved and is detailed in the Modified Financial Clearance Memorandum. To access your approval documents, please log into your COPS Agency Portal account.

Please note that modification approvals for active grants may be accompanied by a Modified Award Document reflecting the approved changes when the award amount has been reduced. If applicable, your agency is required to sign the Modified Award Document to officially accept the grant modification. Your agency has 90 days from the date listed on the notification of approval to sign and submit the award document. Failure to sign the award document within the 90-day time frame will result in your inability to access grant funds.

If you have any questions regarding this approval, please contact your COPS Grant Program Specialist / Program Manager at 1.800.421.6770.



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GRANT MANAGEMENT

DETAILS						Modification complete
Grant Number	Program Type	Initial Award Date	Last Modified Date	Grant End Date	Status	
2012ULWX0004	CHP	7/6/2012	11/25/2013	5/31/2015		

GRANT DETAILS	
Award Amount:	\$6,428,350.00
Remaining Balance:	\$0.00
As Of Date:	01/23/2014
Officers awarded:	25
Category:	
New Hires	25
Rehires-Previously Laid Off	0
Rehires-Scheduled for Layoffs	0
Uncategorized	0
Active Problem Type:	

BUDGET SUMMARY	
Budget Category	Category Total
A. Sworn Officer Positions:	\$4,512,475.00
Sworn Officer Fringe Benefits:	\$1,915,875.00
Total Project Amount:	\$6,428,350.00
Total Federal Share Amount: <small>(Total Projected Amount X Federal Share Percentage Allowance)</small>	\$6,428,350.00
Total Local Share Amount: <small>(Total Projected Amount - Federal Share Amount)</small>	\$0.00

ACTION							
Modify	Extend	Withdraw	Continue Mod	Cancel Mod	Sign Award	Documents	

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