

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: March 15, 2013

CAO File No. 0130-02034-0000

Council File No. 12-1967

Council District: --

To: The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Board of Animal Services Commissioners Report dated December 13, 2012

Subject: **CARROLL PETRIE FOUNDATION DOG RESCUE PROJECT GRANT FROM THE AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS**

SUMMARY

The Animal Services Department seeks approval to execute a Memorandum of Understanding (MOU) with and accept a minimum \$35,650 grant award for the Carroll Petrie Foundation (CPF) Dog Rescue Project from the American Society for the Prevention of Cruelty to Animals (ASPCA) for the period of September 13, 2012 through September 12, 2013.

BACKGROUND

The Carroll Petrie Foundation Dog Rescue Project is a grant-funded program administered by the ASPCA in conjunction with local animal shelters aimed at increasing the adoption of shelter dogs through relocation. The program provides funding to shelters to help prepare shelter dogs for adoption and transport and house them with rescue groups, other shelters, foster homes, and other permanent off-site locations. The MOU also stipulates that participating shelters must make reasonable efforts to ensure that receiving organizations are not euthanizing animals to make room for the transferred dogs or keeping dogs or other animals in an unsafe, unsanitary or inhumane fashion. Samples and descriptions of these new locations are provided in the Animal Services report dated December 6, 2012.

The CPF grant specifically will provide \$50 to the Department for each dog that is transferred or "rescued" in excess of the number of dogs rescued during the same month of the prior year. The Department met the criteria for the month of September 2012 with 713 dogs rescued over the number rescued in September 2011, generating \$35,650 in grant funding. Total grant funding will depend on the rescues performed in future months and the availability of grant funding.

No matching funds are required to accept this grant. It is already a policy of the Department to supplement adoptions through these types of transfers. Accepting the grant will help offset some of the costs.

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the General Manager of the Animal Services Department, or her designee, to:
 - a. Accept the Carroll Petrie Foundation (CPF) Dog Rescue Project Grant in the minimum amount of \$35,650 from the American Society for the Prevention of Cruelty to Animals (ASPCA) for the period of September 13, 2012 through September 12, 2013;
 - b. Execute the CPF Grant Memorandum of Understanding (MOU) with the ASPCA on behalf of the City and submit all necessary documents relative to the grant award, subject to the approval of the City Attorney as to form and legality;
2. Authorize the Animal Services Department to:
 - a. Deposit grant receipts in the Animal Welfare Trust Fund No. 859, Department No. 06;
 - b. Spend up to the grant amount in accordance with the MOU;
3. Authorize the Controller to establish a grant receivable in Fund 859/06 and establish an appropriation account titled ASPCA Carroll Petrie Grant, account number to be determined, within Fund 859/06 for the receipt and disbursement of the CPF ASPCA grant award; and,
4. Authorize the Animal Services Department to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize and instruct the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will provide a minimum of \$35,650 in funding to the Animal Services Department for dog rescue work. Acceptance of the grant will have no additional impact on the General Fund and is in compliance with the City's Financial Policies in that grant funds and currently budgeted funds will cover the costs of the program.

MAS:JCY:04130097