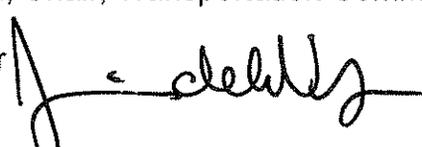


**CITY OF LOS ANGELES  
INTER-DEPARTMENTAL MEMORANDUM**

Date: January 15, 2013

To: The Honorable City Council  
c/o City Clerk, room 395, City Hall  
Attention: Honorable Bill Rosendahl, Chair, Transportation Committee

From: Jaime de la Vega, General Manager  
Department of Transportation 

Subject: **SHELTERCLEAN SERVICES, INC. CONTRACT C-116104  
AMENDMENT**

**SUMMARY**

The Los Angeles Department of Transportation (LADOT) is requesting to amend ShelterCLEAN Services, Inc. Contract C-116104 for maintenance of city bike path facilities.

**RECOMMENDATION**

That the City Council subject to the approval of the Mayor:

Authorize the General Manager of the Department of Transportation to amend the contract C-116104 with ShelterCLEAN Services, Inc. to add the maintenance of the following city's bike paths to the existing scope of work and increase the fixed costs ceiling price of the contract to \$2,048,159.

- Orange Line Extension Bike Path
- Arroyo Seco Bike Path
- Ballona Creek Bike Path
- Brown's Creek Bike Path
- Harbor Park Bike Path
- LA River and LA River West Valley Bike Path
- Culver Blvd. Bike Path
- San Fernando Road Bike Path Phase I & Phase II
- Will Rogers State Beach Bike Path

**DISCUSSION**

On March 1, 2011, the City Council adopted the 2010 Bicycle Plan. Policy 3.3.3 of the Plan requires the city to develop a regular inspection and cleaning program to maintain class I bikeways (bicycle paths) and to provide a safe and well-maintained bicycling environment. The city has a total of eleven distinct bike paths facilities. Until late 2012, The Department of Recreation and Parks (RAP) provided the management and maintenance for the city's bike paths with the exception of the Orange Line and

Chandler Boulevard bike paths. On October 1, 2009 ShelterCLEAN Services, Inc. entered into Contract C-116104 with LADOT to maintain the city's Orange Line and Chandler Boulevard bike paths. The contract has a term of five years which will expire on September 30, 2014. The original contract has a ceiling price of \$1,094,809.99 for fixed costs during the five year contract period.

Departments of Transportation and Recreation and Parks have entered into an agreement that would require RAP to maintain the city's bike paths except Orange Line and Chandler Boulevard bike paths and bill LADOT for the cost of such maintenance work which represented minimal sweeping services, trash collection and little to no landscape maintenance. The invoices where typically between \$160,000 to \$200,000.

RAP staff has recently informed LADOT that they will not be able to renew the maintenance agreement and maintain those bike paths due to lack of staffing and resources at Department of Recreation and Parks. Therefore, LADOT would like to amend the maintenance contract with ShelterCLEAN Services, Inc. to add the recently completed Orange Line bike path extension and those bike paths that have been maintained by RAP to the contract until September 30, 2014 when the contract with ShelterCLEAN Inc. expires. The work of scope includes twice weekly sweeping and trash collection services with the addition of landscape restoration and maintenance at a price of up to \$953,349 for fixed cost items for the remainder of the contract period. This will increase the total fixed cost ceiling price of the contract to \$2,048,159 for the remaining term of the contract. ShelterCLEAN Services, Inc. has been phenomenal in the performance of their current bike path management and maintenance contract.

## **COORDINATION**

City staff has been diligently working with the ShelterCLEAN Services, Inc. to determine how best to prepare for the implementation of the additional bike path maintenance.

## **FISCAL IMPACT**

No impact to the city's general fund is anticipated with the implementation of this program as the cost of bikeways maintenance is funded with transportation development funds (TDA) and local Prop C funds.

JTV: tb