

**TO THE COUNCIL OF THE  
CITY OF LOS ANGELES**

Your **PERSONNEL AND ANIMAL WELFARE COMMITTEE**

**reports as follows:**

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to a proposed amendment to Contract No. C-118002 with MYCA Multimedia and Training Solutions, LLC (MYCA).

Recommendation for Council action:

APPROVE and AUTHORIZE the Personnel Department General Manager to negotiate and execute an amendment to Contract No. C-118002 with MYCA to develop and provide a computer-based training and e-learning tool for a term of four years effective July 1, 2010 through June 30, 2014, with an option to extend for one additional year through June 30, 2015 and total compensation not to exceed \$1,217,984, subject to the approval of the City Attorney.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that funding in the amount of \$249,496 is provided in the Personnel Department Fund 100, Account 3040, Contractual Services for the proposed amendment. There is no additional impact on the General Fund. The recommendation included in this report complies with the Financial Policies of the City in that the City's financial obligation is limited to funds budgeted for this purpose.

Community Impact Statement: None submitted.

Summary:

On January 15, 2013, you Committee considered a January 25, 2013 Personnel and March 15, 2013 CAO reports relative to proposed amendment to Contract No. C-118002 with MYCA to develop and provide a computer-based training and e-learning tool for a term of four years effective July 1, 2010 through June 30, 2014, with an option to extend for one additional year through June 30, 2015 and total compensation not to exceed \$1,217,984. According to the CAO, the Personnel Department requests authority to negotiate and execute an amendment to an existing Agreement (C-118002) between the City and MYCA to develop and provide an online training academy using a computer-based training tool for City staff with the goal of furthering quality public service in a cost effective manner.

The proposed amendment would extend the three-year term of the contract by one year to June 30, 2014 with an option to extend the contract for one additional year through June 30, 2015 and increase the contract compensation by an amount not to exceed \$249,496 from \$968,488 to a total contract compensation amount not to exceed \$1,217,984. The Contractor was selected through a Request for Proposals (RFP) that was released on November 3, 2009. Of the ten vendors that submitted proposals, the Contractor received the highest rating. The Contractor is a for-profit organization with previous experience producing similar computer applications. This type of work is highly specialized, and the Personnel Department has determined that there are no City employees that can perform this work.

The purpose of the Contractor's work under this Agreement is to provide Sharable Content Object

Reference Model (SCORM) and Section 50B-compliant training content (Training Academy), technical support, and a Learning Management System. The Contractor must also provide a classroom version of the training, if needed. As spelled out in the current Agreement, the Contractor may develop additional courses, covering a variety of topics as the City continues to build a comprehensive Training Academy. These courses may be required by the Personnel Department or other City departments.

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the proposed amendment as detailed in the CAO report and detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
ALARCÓN:	YES
ZINE:	YES

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**- Not Official Until Council Acts -**