

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: June 12, 2013

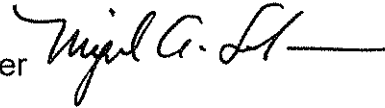
CAO File No. 0220-03695-0143

Council File No. 13-0471

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated April 11, 2013; referred for report April 12, 2013

Subject: **FISCAL YEAR 2012 STATE HOMELAND SECURITY GRANT PROGRAM
ACCEPTANCE**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety requests authority to accept the Fiscal Year 2012 State Homeland Security Grant Program (FY11 SHSGP) award in the amount of \$492,505 from the United States Department of Homeland Security. The grant performance period is from October 12, 2012 to May 31, 2014. There is no matching requirement for this grant.

The United States Department of Homeland Security provided the California Emergency Management Agency (Cal EMA) the 2012 Homeland Security Grant Program. The Cal EMA awarded \$7,541,946 to the County of Los Angeles as its subgrantee, \$492,505 of which the County of Los Angeles then provided to the City of Los Angeles as a subrecipient. The agreement between the County of Los Angeles and the City of Los Angeles is included as Attachment 2 to the Mayor's Office transmittal dated April 11, 2013.

The SHSGP provides funding for planning, organization, equipment, training, and exercises needed to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events. The grant will be used for training and equipment for the Emergency Management Department (EMD), Fire Department (LAFD), and Police Department (LAPD).

Emergency Management Department

The FY12 SHSGP provides a total of \$207,000 to the EMD. Funding in the amount of \$200,000 is provided to the EMD for Type 3 All Hazards Incident Management Team (AHIMT) training. The AHIMT training will focus on Unit Leader and Section Chief training. There will be approximately 100 trainees and will include representatives from fire, law enforcement, and other agencies as appropriate. The training will be conducted by a contractor at the Los Angeles Emergency Operations Center (EOC). Funding in the amount of \$7,000 is provided to the EMD to purchase 70 cases of Shelf Stable Meals Ready to Eat (MREs) to be used by EOC responders during a large scale emergency. Additional information on the training and MREs are included in the Mayor's Office transmittal dated April 11, 2013.

Fire Department

The FY12 SHSGP provides the Fire Department a total of \$85,505. Funding in the amount of \$35,505 is provided to the Fire Department for Hazardous Materials Team and Urban Search and Rescue Team training. This training is needed to maintain Hazardous Materials (HazMat) and Urban Search and Rescue (USAR) teams. The Mayor's Office estimates that funding will provide training for approximately 100 trainees. The training is needed to maintain minimum trained staffing levels required under the National Fire Protection Association (NFPA) Standard 1670. The FY12 SHSGP also provides \$50,000 for the Fire Department to build up to three SMART classrooms to provide two-way interactive web-based video training to Fire Department personnel. Additional information on the training and equipment are included in the Mayor's Office transmittal dated April 11, 2013.

Police Department

The FY12 SHSGP provides a total of \$200,000 to the Police Department to conduct Weapons of Mass Destruction (WMD) and Multi-Assault Counter Terrorism Action Capabilities (MACTAC) training courses to first responders. The Mayor's Office estimates that funding will provide for training for approximately 1,850 WMD trainees and approximately 2,500 MACTAC trainees. Funding is provided to cover overtime salary costs for LAPD personnel to conduct the training courses. Additional information on the training is included in the Mayor's Office transmittal dated April 11, 2013.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Accept, on behalf of the City, the Fiscal Year 2012 State Homeland Security Grant Program (FY12 SHSGP) in the amount of \$492,505 for a grant performance period of October 12, 2012 to May 31, 2014 to fund approved Los Angeles Emergency Management, Fire and Police Departments' projects as outlined in Attachment 3 of the Mayor's transmittal dated April 11, 2013;
 - b. Negotiate and execute an agreement with the County of Los Angeles for a term of up to 14 months for receipt of FY12 SHSGP funds, consistent with the approved grant budget and in accordance with the agreement included as Attachment 3 of the Mayor's transmittal dated April 11, 2013, subject to the approval of the City Attorney as to form and legality;
 - c. Negotiate and execute contract for an amount not to exceed \$200,000 for the implementation of the incident management training courses, for a term of up to 14 months within the applicable performance period, subject to the approval of the City Attorney as to form and legality;
 - d. Submit to the grantor, on behalf of the City, requests for drawdown of funds or reimbursements of City funds expended for eligible grant purposes;

2. Authorize the Controller to:

- a. Establish a receivable within Fund 54J in the amount of \$492,505 for the FY12 SHSGP grant and increase appropriations within Fund 54J, Department 46 as follows:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
54J/46	46J938	LAFD	\$85,505
54J/46	46J170	Police	\$200,000
54J/46	46J392	EMD	\$207,000
Total			\$492,505

- b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office for approved FY12 SHSGP purchases;

3. Instruct the City Clerk to place on the Council calendar on July 1, 2013, the following action relative to the FY12 SHSGP grant program:

- a. That the Council, subject to the approval of the Mayor, authorize the Controller to transfer appropriations in the amount of \$492,505 within the FY12 SHSGP grant Fund 54J on an as-needed basis to reimburse the Departments for grant related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
54J/46	46J938	LAFD	\$85,505
54J/46	46J170	Police	\$200,000
54J/46	46J392	EMD	\$207,000
Total			\$492,505

TRANSFER TO:

<u>Fund/Dept No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/38	001098	Salaries, Variable Staffing	\$85,505
100/70	001092	Overtime, Sworn	\$200,000
392/34	343040	Contractual Services	\$200,000
392/34	346010	Supplies	\$7,000
Total			\$492,505

4. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund. Acceptance of the Fiscal Year 2012 State Homeland Security Grant Program (SHSGP) award in the amount of \$492,505 will provide funding for training and equipment for the Emergency Management Department, Fire Department, and Police Department. Acceptance of the grant and the recommendations in this report are in compliance with the City's Financial Policies in that one-time grant funds will be used for one-time expenditures.

MAS:MBC:04130130