



<b>TRANSMITTAL</b>		0150-09923-0001
TO David H. Wright, General Manager Department of Water and Power	DATE <b>MAR 27 2018</b>	COUNCIL FILE NO. 13-0565
FROM The Mayor	COUNCIL DISTRICT	
<p><b>AMENDMENT 3 TO AGREEMENT 47930 WITH RICOH PRODUCTION PRINT SOLUTIONS, LLC</b></p> <p>Approved and transmitted for further processing including Council consideration. See the City Administrative Officer report attached.</p> <div style="display: flex; justify-content: center; align-items: center;"><span style="margin-left: 20px;">Ana Guerrero</span></div> <p style="text-align: center;">MAYOR</p>		

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: March 23, 2018

CAO File No. 0150-09923-0001

Council File No. 13-0565

Council District:

To: The Mayor

From: Richard H. Llewellyn, Jr., City Administrative Officer 

Reference: Communication from the Department of Water and Power dated February 7, 2018

Subject: **AMENDMENT 3 TO AGREEMENT 47930 WITH RICOH PRODUCTION PRINT SOLUTIONS, LLC**

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### RECOMMENDATIONS

That the Mayor:

1. Approve the proposed resolution authorizing Amendment 3 to Agreement 47930 with Ricoh Production Print Solutions, LLC to (i) extend the contractual term by five years and (ii) increase the expenditure authority by approximately \$7.7 million; and,
2. Return the proposed resolution to the Department for further processing, including City Council consideration.

### SUMMARY

Approval of the proposed resolution authorizes the Department of Water and Power (DWP) to extend a contract with Ricoh Production Print Solutions, LLC (Ricoh) which provides professional support services including hardware and software maintenance, software licenses and upgrades, and equipment upgrades for the existing Ricoh printers utilized to produce customer bill statements.

Specifically, approval will (i) extend the current eight year term by an additional five years resulting in a total duration of approximately 13 years, expiring on June 30, 2023, and (ii) increase the expenditure authority by approximately \$7.7 million, from \$14.97 million to a new expenditure authority not to exceed \$22.67 million. Funding for the proposed amendment is included in the current DWP budget.

DWP states it has spent approximately \$13.19 million of the current \$14.97 million contract amount which results in \$1.78 million remaining unspent. DWP asserts Ricoh has performed satisfactorily under the current agreement.

Council approval is required pursuant to Charter Section 373 and Los Angeles City Administrative Code Section 10.5. The time limit for Council action is 60 days or the contract shall be deemed

approved. The City Attorney has approved the proposed resolution as to form and legality.

**FISCAL IMPACT STATEMENT**

Approval of the proposed resolution will impact the DWP Water Revenue Fund and the DWP Power Revenue Fund. There is no fiscal impact to the City General Fund.

RHL:RR:10180071