

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

0111-31157-0000

Date: August 9, 2013

To: The Council

From: Miguel A. Santana, City Administrative Officer

Subject: **SUBSTITUTE AND IN-LIEU POSITION AUTHORITIES NEEDED IN 2013-14**

Council File 13-0600 instructed the City Administrative Officer to prepare a listing of all substitute and in-lieu position authorities needed to fulfill the intent of the Council action on the 2013-14 Budget.

The Council also adopted a policy where "authorization of substitute positions, other than layoff avoidance, shall require Council approval, effective July 1, 2013." These positions are listed on Attachment 1. Attachment 2 and 3 provide the listing of in-lieu and substitute positions requested by departments and approved by the City Administrative Officer. No Council action is required for the positions listed on Attachment 2 and 3.

**RECOMMENDATION:**

That the Council approve the substitute positions listed in the Attachment 1.

**FISCAL IMPACT:**

There is not fiscal impact on the General Fund.

Attachments

MAS:BC:cmc:01140013c

# SUBSTITUTE POSITION AUTHORITIES 2013-14

## ATTACHMENT 1

Requested Position Authorities		Position Authorities Kept Vacant		Period Requested			
No.	Code	Class Title	No.	Code	Class Title	From	To
<b>Animal Services</b>							
1	4313	Animal Care Technician Supv				07/01/13	06/30/14
1							For sick leave replacement.
<b>Building and Safety</b>							
1	4251	Building Mechanical Inspector				07/01/13	12/31/13
1	1455-2	Systems Programmer II				07/01/13	12/31/13
1	9230	Chief Financial Officer				07/01/13	08/31/13
3							Until a reclassification is adopted on the 2013-14 DPO.
<b>City Administrative Officer</b>							
1	0011	Asst City Administrative Officer				07/01/13	06/30/14
1	1541-2	Senior Administrative Analyst II				07/01/13	06/30/14
2							To meet peak workload. To meet peak workload.
<b>City Planning and Development</b>							
1	1779-2	Oper & Stats Res An II	1	7944	City Planner	07/01/13	06/30/14
1	4251	Building Mechanical Inspector				01/01/14	06/30/14
1	1455-2	Systems Programmer II				01/01/14	06/30/14
3			1				To solve a classification problem that will not be part of the 2013-14 DPO. For sick leave replacement. For sick leave replacement.
<b>Controller</b>							
0.5	1535-1	Admin Intern I	1	1625-1	Internal Audit I	07/01/13	06/30/14
0.5	1535-1	Admin Intern I				07/01/13	06/30/14
1			1				For entry level training. For entry level training.
<b>Convention Center</b>							
1	1201	Principal Clerk	1	3172	Event Attendant	07/01/13	06/30/14
1	1201	Principal Clerk	1	3663	Electrician	07/01/13	06/30/14
1	9631-1	Event Services Coordinator	2	3799	Electrical Craft Helper	07/01/13	06/30/14
3			4				To reduce backlog. To meet peak workload. To meet peak workload.
<b>Cultural Affairs</b>							
1	2477	Community Arts Director	1	2445-3	Arts Manager III	07/01/13	06/30/14
1			1				Until a reclassification is adopted on the 2013-14 DPO.
<b>Finance</b>							
1	1368	Senior Clerk Typist	1	1179-1	Tax Compliance Officer	07/01/13	06/30/14
1	1211-1	Chief Tax Compliance Officer I				07/01/13	06/30/14
2			1				To meet peak workload. For sick leave replacement.

# SUBSTITUTE POSITION AUTHORITIES 2013-14

ATTACHMENT 1

Requested Position Authorities		Position Authorities Kept Vacant		Period Requested			
No.	Code	Class Title	No.	Code	Class Title	From	To
<b>Fire Civilian</b>							
1	1123-1	Accounting Clerk II	1	9184-2	Management Analyst II	07/01/13	06/30/14
1			1				To meet peak workload.
<b>General Services</b>							
3	1223-2	Accounting Clerk II	5	1223/3156	Custodian/Truck Opr.	07/01/13	06/30/14
1	1960-2	Real Estate Officer II	1	3860	Elevator Mechanic Helper	07/01/13	06/30/14
1	1937	Real Estate Trainee	1	3584	Heavy Duty Truck Operator	07/01/13	06/30/14
1	1943	Title Examiner	1	3443	Plumber	07/01/13	06/30/14
1	7926-4	Architectural Assoc IV	2	3734/3711	EquipSpec/EquipMechanic	07/01/13	06/30/14
1	3127-2	Const. & Maint. Supv. II	1	9171-1	Sr. Mgmt Analyst I	07/01/13	06/30/14
1	9184-2	Management Analyst II	1	1214	SMS Payment Clerk	07/01/13	06/30/14
1	1727	Safety Engineer	2	3711-5	Equipment Mechanic	07/01/13	06/30/14
10			14				
<b>Information Technology Agency</b>							
1	1409-2	Info. Systems Manager II	1	1409-1	Info. Systems Manager I	07/01/13	06/30/14
1	1409-2	Info. Systems Mgr II (120-day)	1	1139-2	Sr. Data Proc. Tech. II	07/01/13	06/30/14
2			2				
<b>Neighborhood Empowerment</b>							
2	1537	Project Coordinator	2	1538	Senior Project Coordinator	07/01/13	06/30/13
2			2				
<b>Personnel</b>							
1	0602-2	Special Investigator II				07/01/13	06/30/14
1	1774	Workers' Compensation Analyst				07/01/13	06/30/14
1	1775	Workers' Compensation Claims Asst.				07/01/13	06/30/14
3							
<b>Police (Sworn)</b>							
1	2244-3	Police Captain III	1	9196-1	Police Administrator I	07/01/13	06/30/14
1	2244-3	Police Captain III	2	2214-2	Police Officer II	07/01/13	06/30/14
1	2244-1	Police Captain I	2	2214-2	Police Officer II	07/01/13	06/30/14
3			5				

# SUBSTITUTE POSITION AUTHORITIES 2013-14

ATTACHMENT 1

Requested Position Authorities		Position Authorities Kept Vacant		Period Requested			
No.	Code	Class Title	No.	Code	Class Title	From	To
<b>Police Civilian</b>							
1	1470	Database Architect	1	1157-1	Fingerprint Identification Exp I	07/01/13	06/30/14
							To solve a classification problem that will not be part of the 2013-14 DPO.
1	1326	Hearing Reporter	1	3531	Garage Attendant		
1	1627-4	Police Performance Auditor IV	1	1157-1	Fingerprint Identification Exp I	07/01/13	06/30/14
							To solve a classification problem that will not be part of the 2013-14 DPO.
4	2207-2	Police Service Rep II	1	2236-1	Crime & Intelligence Analyst I	07/01/13	06/30/14
							To solve a classification problem that will not be part of the 2013-14 DPO.
1	9171-2	Senior Management Analyst II	1	3531	Garage Attendant		
							To solve a classification problem that will not be part of the 2013-14 DPO.
			1	2209-1	Sr Police Service Rep I	07/01/13	06/30/14
							To solve a classification problem that will not be part of the 2013-14 DPO.
			1	2209-1	Sr Police Service Rep I	07/01/13	06/30/14
							To solve a classification problem that will not be part of the 2013-14 DPO.
			1	3531	Garage Attendant		
			10				
<b>Bureau of Engineering</b>							
6	7203-4	Student Engineer IV	2	7246-2	CE Assoc II	07/01/13	06/30/14
		(To be hired on a Part-Time basis)	2				To meet peak workload.
<b>Bureau of Sanitation</b>							
1	2496	Community Affairs Advocate	2	3580-2	Refuse Collection Truck Oper	07/01/13	06/30/14
							To meet peak workload.
1	7304-2	Environmental Supv II	1	9171-1	Sr. Management Analyst I	07/01/13	06/30/14
							To meet peak workload.
1	4123-3	Wastewater Trmt Oper III	1	1223-1	Accounting Clerk I		
							Until a reclassification is adopted on the 2013-14 DPO.
			1	4124	Sr Wastewater Trmt Oper	07/01/13	06/30/14
			5				
<b>Bureau of Street Lighting</b>							
1	7527-3	Street Lighting Engng Assoc III	1	7527-2	Street Lighting Engng Assoc II	07/01/13	06/30/14
			0.5	3799	Electrical Craft Helper		To solve a classification problem that will not be part of the 2013-14 DPO.
1	1597-1	Senior Systems Analyst I	1	3811	Street Lighting Electrician	07/01/13	06/30/14
			0.5	3799	Electrical Craft Helper		To solve a classification problem that will not be part of the 2013-14 DPO.
			3				

# SUBSTITUTE POSITION AUTHORITIES 2013-14

ATTACHMENT 1

Requested Position Authorities		Position Authorities Kept Vacant		Period Requested	
No.	Code Class Title	No.	Code Class Title	From	To
<b>Bureau of Street Services</b>					
8	4152-2 Street Services Supervisor II	3	7246-3 Civil Engineering Assoc III	07/01/13	06/30/14
3	3112 Maintenance Laborer	5	4150-1 Street Services Worker I	07/01/13	06/30/14
1	1223-2 Accounting Clerk II	4	3351 Cement Finisher Worker	07/01/13	06/30/14
1	1555-1 Fiscal Systems Specialist I			07/01/13	06/30/14
	13		12		
<b>Zoo</b>					
1	1535-2 Administrative Intern II	1	1785-1 Public Relations Specialist I	07/01/13	06/30/14
1	1535-2 Administrative Intern II	1	9171-1 Senior Management Analyst I	07/01/13	06/30/14
1	1535-2 Administrative Intern II	1	4297 Zoo Curator	07/01/13	06/30/14
3	4304 Animal Keeper	3	4304 Animal Keeper	07/01/13	12/31/13
	6		6		

To solve a classification problem that will not be part of the 2013-14 DPO.  
To meet peak workload.  
To meet peak workload.  
To meet peak workload.

For entry level training.  
For entry level training.  
For entry level training.  
On Workers' Compensation

# IN-LIEU POSITION AUTHORITIES 2013-14

## ATTACHMENT 2

Requested Position Authorities		In-Lieu of these Position Authorities		Period Requested		Reason Needed
No.	Code Class Title	No.	Code Class Title	From	To	
<b>Aging</b>						
1	2501-2 Community Program Assistant II	1	2501-3 Community Program Assistant III	07/01/13	06/30/14	To meet peak workload.
1		1				
<b>Animal Services</b>						
1	1358 Clerk Typist	1	1368 Sr Clerk Typist	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	1358 Clerk Typist	1	1223-1 Accounting Clerk I	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	1539 Management Assistant	1	9184-1 Management Analyst I	07/01/13	06/30/14	To meet peak workload.
1	4316-2 Sr Animal Control Ofcr II	1	4321 Director of Field Operations	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
4		4				
<b>Building and Safety</b>						
1	4254 Chief Inspector	1	4219-2 Asst Dep Sup of Bldg II	07/01/13	12/31/13	To avoid layoffs on July 1, 2013.
1	1129 Personnel Records Supervisor	1	9184-2 Management Analyst II	07/01/13	12/31/13	To avoid layoffs on July 1, 2013.
1	1523-1 Sr Accountant I	1	9184-2 Management Analyst II	07/01/13	12/31/13	To avoid layoffs on July 1, 2013.
3		3				
<b>City Administrative Officer</b>						
1	1599 Systems Aide	1	9184-2 Management Analyst II	07/01/13	06/30/14	To avoid layoffs on July 1, 2013.
1		1				
<b>City Planning and Development</b>						
1	4254 Chief Inspector	1	4219-2 Asst Dep Sup of Bldg II	01/01/14	06/30/14	To avoid layoffs on July 1, 2013.
1	1129 Personnel Records Supervisor	1	9184-2 Management Analyst II	01/01/14	06/30/14	To avoid layoffs on July 1, 2013.
1	1523-1 Sr Accountant I	1	9184-2 Management Analyst II	01/01/14	06/30/14	To avoid layoffs on July 1, 2013.
3		3				
<b>Controller</b>						
1	1539 Management Assistant	1	1625-1 Internal Auditor I	07/01/13	06/30/14	To avoid layoffs on July 1, 2013.
1	9171-2 Sr. Management Analyst II	1	1625-4 Internal Auditor IV	07/01/13	06/30/14	To avoid layoffs on July 1, 2013.
1	1223-2 Accounting Clerk II	1	1630-1 Payroll Analyst I	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
3		3				

# IN-LIEU POSITION AUTHORITIES 2013-14

## ATTACHMENT 2

Requested Position Authorities		In-Lieu of these Position Authorities		Period Requested		Reason Needed
No.	Code	No.	Code	From	To	
<b>Cultural Affairs</b>						
1	1223-2	1	1513-2	07/01/13	06/30/14	To meet peak workload.
1	2447-1	1	2447-2	07/01/13	06/30/14	To meet peak workload.
1	2445-1	1	2445-2	07/01/13	06/30/14	To meet peak workload.
3		3				
<b>Economic Development Department</b>						
1	9207	1	9184-2	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	9207	1	9184-2	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	9207	1	9184-2	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	9207	1	9184-2	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	9208	1	9184-2	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	9208	1	9184-2	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	9208	1	9184-2	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
7		7				
<b>Finance</b>						
1	1356	1	1358	07/01/13	06/30/14	To meet peak workload.
1	9184	1	1555-1	07/01/13	06/30/14	To avoid layoffs on July 1, 2013.
1	1356-2	1	1358	07/01/13	06/30/14	To meet peak workload.
1	1356-3	1	1358	07/01/13	06/30/14	To meet peak workload.
4		4				
<b>Fire (Civilian)</b>						
6	1358-0	6	1123-1	07/01/13	06/30/14	To meet peak workload.
6	1358-0	6	1116-0	07/01/13	06/30/14	To meet peak workload.
2	1368-0	2	1123-2	07/01/13	06/30/14	To meet peak workload.
2	1368-0	2	1116-0	07/01/13	06/30/14	To meet peak workload.
1	9167-1	1	0602-2	07/01/13	06/30/14	To meet peak workload.
1	1508-0	1	9184-2	07/01/13	06/30/14	To meet peak workload.
1	1431-3	1	1431-5	07/01/13	06/30/14	To meet peak workload.
1	1201-0	1	9184-1	07/01/13	06/30/14	To meet peak workload.
1	1253-0	1	9184-2	07/01/13	06/30/14	To meet peak workload.
1	1431-3	1	1597-1	07/01/13	06/30/14	To meet peak workload.
22		22				

# IN-LIEU POSITION AUTHORITIES 2013-14

## ATTACHMENT 2

Requested Position Authorities			In-Lieu of these Position Authorities			Period Requested		Reason Needed
No.	Code	Class Title	No.	Code	Class Title	From	To	
<b>General Services</b>								
1	9171-1	Sr. Mgmt Analyst I	1	7525-4	Electrical Engr. Assoc. IV	07/01/13	06/30/14	To meet peak workload.
1	9184-2	Management Analyst II	1	5925	Sr. BOE	07/01/13	06/30/14	To meet peak workload.
1	9184-2	Management Analyst II	1	3746	Equip. Repair Supv.	07/01/13	06/30/14	To meet peak workload.
1	1358	Clerk Typist	1	9184-1	Management Analyst I	07/01/13	06/30/14	To meet peak workload.
2	3156	Custodian	2	1121-1	Delivery Driver I	07/01/13	06/30/14	To meet peak workload.
1	1513-2	Accountant II	1	9184-2	Management Analyst II	07/01/13	06/30/14	To meet peak workload.
1	1542	Project Assistant	1	1837	Sr. Storekeeper	07/01/13	06/30/14	To meet peak workload.
1	1368	Sr Clerk Typist	1	1835-2	Storekeeper II	07/01/13	06/30/14	To meet peak workload.
1	3583	Truck Operator	1	1835-2	Storekeeper II	07/01/13	06/30/14	To meet peak workload.
			<u>10</u>					
<b>Housing Department</b>								
1	9184-2	Management Analyst II	1	1569-2	Rehab Const. Specialist II	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	1785-1	Public Relations Specialist I	1	1539	Management Assistant	07/01/13	06/30/14	To avoid layoffs on July 1, 2013.
			<u>2</u>					
<b>Information Technology Agency</b>								
1	9375	Director of Systems	1	1409-2	Info. Systems Manager II	07/01/13	06/30/14	To meet peak workload.
1	1597-1	Sr. Systems Analyst I	1	1455-1	Systems Programmer I	07/01/13	06/30/14	To meet peak workload.
1	1428-1	Sr. Computer Operator I	1	1139-1	Sr. Data Proc. Tech. I	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	1427-2	Computer Operator II	1	1139-1	Sr. Data Proc. Tech. I	07/01/13	06/30/14	To meet peak workload.
2	1428-2	Sr. Computer Operator II	2	1139-2	Sr. Data Proc. Tech. II	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
2	1428-1	Sr. Computer Operator I	2	1139-2	Sr. Data Proc. Tech. II	07/01/13	06/30/14	To avoid layoffs on July 1, 2013.
1	7610	Comm. Engineer	1	7607-4	Comm. Eng. Assoc. IV	07/01/13	06/30/14	To meet peak workload.
1	1431-3	Programmer/Analyst III	1	1555-1	Fiscal Systems Spec. I	07/01/13	06/30/14	To meet peak workload.
1	1116	Secretary	1	1117-2	Exec. Admin. Assistant II	07/01/13	06/30/14	To meet peak workload.
			<u>11</u>					



# IN-LIEU POSITION AUTHORITIES 2013-14

## ATTACHMENT 2

Requested Position Authorities		In-Lieu of these Position Authorities		Period Requested		Reason Needed	
No.	Code	Class Title	No.	Code	Class Title		From
<b>Personnel</b>							
1	0602-2	Special Investigator II	1	2380-2	Occupational Psychologist II	07/01/13	06/30/14
1	1358	Clerk Typist	1	2314	Occupational Nurse	07/01/13	06/30/14
1	1368	Sr. Clerk Typist	1	1137-2	Data Control Asst. II	07/01/13	06/30/14
1	1596-2	Systems Analyst II	1	2330	Industrial Hygienist	07/01/13	06/30/14
1	1670-1	Graphics Designer I	1	1368	Sr. Clerk Typist	07/01/13	06/30/14
1	1726-2	Safety Engineering Assoc. II	1	9167-1	Sr. Personnel Analyst I	07/01/13	06/30/14
1	1731-2	Personnel Analyst II	1	9184-2	Management Analyst II	07/01/13	06/30/14
1	1764-3	Background Investigator III	1	9167-1	Sr. Personnel Analyst I	07/01/13	06/30/14
1	2310	Medical Assistant	1	1129	Personnel Rec. Supervisor	07/01/13	06/30/14
1	2315	Supv. Occ. Health Nurse	1	0651	Physician	07/01/13	06/30/14
1	9182	Chief Management Analyst	1	1766-2	Workers' Comp Admin II	07/01/13	06/30/14
			11				
<b>Police (Sworn)</b>							
28	3183	Municipal Police Officer	28	2214-2	Police Officer II	07/01/13	06/30/14
			28				
<b>Police (Civilian)</b>							
1	1627-4	Police Performance Auditor IV	1	2232-2	Lieutenant II	07/01/13	06/30/14
1	1538	Senior Project Coordinator	1	2227-1	Police Sergeant I	07/01/13	06/30/14
1	1538	Senior Project Coordinator	1	2223-3	Police Detective III	07/01/13	06/30/14
			3				
<b>Board of Public Works</b>							
1	1731-2	Personnel Analyst II	1	9184-2	Management Analyst II	07/01/13	06/30/14
			1				
<b>Bureau of Engineering</b>							
1	7554-4	Mechanical Engineering Assoc IV	1	7561-1	Building Mechanical Engineer I	07/01/13	06/30/14
1	1201	Principal Clerk	1	9184-2	Management Analyst II	07/01/13	06/30/14
1	3130	Plumbing & Heating Tech Adv	1	7237	Civil Engineer	07/01/13	06/30/14
2	7957-3	Structural Eng Assoc. III	2	7246-3	CE Assoc III	06/27/13	06/30/14
			5				

# IN-LIEU POSITION AUTHORITIES 2013-14

## ATTACHMENT 2

Requested Position Authorities		In-Lieu of these Position Authorities		Period Requested		Reason Needed
No.	Code	No.	Code	From	To	
<b>Bureau of Sanitation</b>						
Blanket	3112-6	Blanket	4110-1	07/01/13	06/30/14	For entry level training.
2	7310-2	2	7871-2	07/01/13	06/30/14	To meet peak workload.
1	7304-2	1	7872	07/01/13	06/30/14	To meet peak workload.
1	3115-6	1	4110-1	07/01/13	06/30/14	For entry level training.
1	4126-2	1	7875	07/01/13	06/30/14	To meet peak workload.
1	3583	1	4110-2	07/01/13	06/30/14	To meet peak workload.
1	7880	1	7875	07/01/13	06/30/14	To meet peak workload.
1	7856-3	1	7830	07/01/13	06/30/14	To meet peak workload.
1	5853	1	4123-1	07/01/13	06/30/14	To meet peak workload.
1	5856	1	4123-3	07/01/13	06/30/14	To meet peak workload.
		10				
<b>Bureau of Street Lighting</b>						
1	1358	1	1368	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	1539	1	1513-2	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
1	1832	1	3799	07/01/13	06/30/14	To solve a classification problem that will not be part of the 2013-14 DPO.
		3				
<b>Bureau of Street Services</b>						
1	3117-2	1	3160-1	07/01/13	06/30/14	To avoid layoffs on July 1, 2013.
2	1596-2	2	9184-2	07/01/13	06/30/14	To meet peak workload.
2	1576	2	3585	07/01/13	06/30/14	For entry level training.
4	1576	4	3584	07/01/13	06/30/14	For entry level training.
11	1576	11	4150-1	07/01/13	06/30/14	For entry level training.
2	1576	2	3115	07/01/13	06/30/14	For entry level training.
12	1576	12	3525	07/01/13	06/30/14	For entry level training.
3	1576	3	3353	07/01/13	06/30/14	For entry level training.
		37				
<b>Transportation</b>						
1	7320-0	1	9263-0	07/01/13	09/30/13	To avoid layoffs on July 1, 2013.
		1				

# SUBSTITUTE POSITION AUTHORITIES 2013-14

ATTACHMENT 3

Requested Position Authorities			Position Authorities Kept Vacant			Period Requested	
No.	Code	Class Title	No.	Code	Class Title	From	To
<b>City Planning and Development</b>							
1	1129	Personnel Rec Supvrs	1	1117-2	Exec Admin Asst II	07/01/13	06/30/14
1	7205	Senior Cartographer	1	7213	Geog Info Specialist	07/01/13	06/30/14
2			2				
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
<b>Convention Center</b>							
1	1201	Principal Clerk	1	3172	Event Attendant	07/01/13	06/30/14
1	1201	Principal Clerk	1	3663	Electrician	07/01/13	06/30/14
1	9631-1	Event Services Coordinator	2	3799	Electrical Craft Helper	07/01/13	06/30/14
3			4				
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
<b>Finance</b>							
1	1127	Finance Clerk	1	1368	Senior Clerk Typist	07/01/13	06/30/14
1	1127	Finance Clerk	1	1223-1	Accounting Clerk I	07/01/13	06/30/14
1	1117-3	Executive Admin Asst III	1	1117-2	Executive Admin Asst II	07/01/13	06/30/14
3			3				
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
<b>Fire Sworn</b>							
48	2112-3	Firefighter III				07/01/13	06/30/14
8	2121	Apparatus Operator				07/01/13	06/30/14
56							
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
<b>Fire Civilian</b>							
4	1123-2	Clerk Typist	1	1592-2	Systems Analyst II	07/01/12	06/30/13
1	1358-0	Clerk Typist	1	3531	Garage Attendant	07/01/13	06/30/14
2	1358-0	Clerk Typist	1	2322	Emergency Medical Educator	07/01/12	06/30/13
1	1368-0	Sr. Clerk Typist	1	1116-0	Secretary	07/01/12	06/30/13
1	1117-2	Exec Admin Assistant II	1	7213	Geog Info Specialist	07/01/13	06/30/14
1	9171-2	Senior Mgmt Analyst II	1	9171-1	Sr. Management Analyst I	07/01/13	06/30/14
10			6				
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.
							To avoid layoffs on July 1, 2013.

# SUBSTITUTE POSITION AUTHORITIES 2013-14

ATTACHMENT 3

Requested Position Authorities		Position Authorities Kept Vacant		Period Requested			
No.	Code	Class Title	No.	Code	Class Title	From	To
<b>Police Civilian</b>							
44	1358	Clerk Typist	17	3211	Detention Officer	07/01/13	06/30/14
			14	3711-5	Equipment Mechanic		To avoid layoffs on July 1, 2013.
			4	3531	Garage Attendant		
5	1116	Secretary	7	3531	Garage Attendant	07/01/13	06/30/14
37	1368	Senior Clerk Typist	10	3207	Property Officer	07/01/13	06/30/14
			23	3212	Senior Detention Officer		
			1	1835-2	Storekeeper II		
			<u>76</u>				
<b>Bureau of Sanitation</b>							
1	1800-1	Pub Info Director I	1	9184-1	Management Analyst I	07/01/13	06/30/14
			1	1223-1	Accounting Clerk I		To avoid layoffs on July 1, 2013.
1	7242-2	Shift Supt. W/W Treatment II	1	7242-1	Shift Supt. W/W Treatment I	07/01/13	06/30/14
			1	4123-1	W/W Treatment Oper I		To avoid layoffs on July 1, 2013.
1	5856	Sr Electrical Pump Plant Oper	2	4110-2	W/W Collection Worker II	07/01/13	06/30/14
3	1461-2	Comm Info Rep	1	4100	Refuse Crew Field Instr	07/01/13	06/30/14
			2	3580-2	Refuse Collection Truck Oper		To avoid layoffs on July 1, 2013.
			1	1368	Sr Clerk Typist		
			<u>10</u>				
<b>Bureau of Street Services</b>							
2	3117-1	Tree Surgeon Supervisor I	5	4150-2	Street Services Worker II	07/01/13	06/30/14
1	3146	Sr. Park Maintenance Supv	3	3503	Compressor Operator	07/01/13	06/30/14
1	3353	Cement Finisher	4	3114	Tree Surgeon	07/01/13	06/30/14
2	3443	Plumber	2	3584	Heavy Duty Truck Operator	07/01/13	06/30/14
1	4160-2	General Street Services Supt II				07/01/13	06/30/14
			<u>14</u>				
<b>Transportation</b>							
1	1431-1	Programmer Analyst	1	1523-2	Sr Accountant II	07/01/13	06/30/14
2	3353	Cement Finisher	1	3818	Asst Signal System Elec	07/01/13	06/30/14
			1	3819	Signal Systems Elec	07/01/13	06/30/14
1	3839	Signal System Supvr I	1	7280-2	Transp Engr Assc II	07/01/13	06/30/14
1	1597-2	Sr Systems Analyst II	1	1470-1	Data Base Architect	07/01/13	09/30/13
			<u>5</u>				