



ERIC GARCETTI
MAYOR

November 19, 2013

Honorable Members of the City Council
c/o City Clerk
200 North Spring Street, Room 395
Los Angeles, CA 90012

Re: Fiscal Year (FY) 2013-2014 Gang Reduction and Youth Development (GRYD)
Program Modifications

Honorable Members:

The Mayor's GRYD office seeks to inform the City Council and obtain approval to make changes to funding source for GRYD prevention Contracts C#120896 and C#121399; retroactive notification of Purchase Order with United States Agency for International Development; amendment to C#122554 with the Los Angeles Conservation Corps (LACC) for the provision of Summer Night Lights 2013; changes in scope, term, and funding amount for contract C-121352 with Harder + Company; authority to accept payment in the amount of \$80,332.16 from the Los Angeles Conservation Corps and to re-appropriate it to FY 13-14 for the purposes of supporting the SNL extension from August 16-September 7, 2013.

Grant # GR11 05 7250, California Gang Reduction, Intervention and Prevention Initiative 2012 (CalGRIP)

In June 2012, The GRYD office accepted \$1,000,000 in state funding CalGrip (grant # GP11 05 7250, CF # 12-0923). The period of the Grant is from January 1, 2012-December 31, 2013. At the time of accepting the award through council, GRYD identified that \$400,000 would go to intervention contractual services with Soledad Enrichment Action (\$200,000) and Public Health Foundation Enterprises/Aztecs Rising (\$200,000) during contract year 2012-2013. GRYD also stated that \$400,000 would go to prevention services for a provider to be identified at a later date. In the most recent report to council (CF#13-0723), GRYD received authority to execute all contracts and/or contract amendments with GRYD prevention and intervention service providers for contract period July 1, 2013 to June 30, 2014. Identification of two prevention contractors who were to receive CalGRIP funding for FY 2013-2014 was not included in previous transmittal. The two contractors that will be receiving \$200,000 each from this funding are People Coordinated Services in the Newton GRYD Zone (C#120896) and P.F. Bresee Foundation in the Rampart/ Pico Union Regional Strategy Area (C#121399). This will be the second amendment for both contracts.



Summer Night Lights Program (SNL)

The GRYD Office received funding to support SNL 2012 in the Mayor's Adopted Budget for FY 12-13 in the amount of \$288,000 from the Department of Cultural Affairs (DCA), and authority to execute a contract amendment with LACC in the amount of \$288,000 (CF#12-0923, Contract#119163). The approved period for the use of these funds was April 1, 2012 through March 31, 2013. Contractor was given a cash advance to support the immediate implementation of the program and was ultimately overpaid in the amount of \$80,332.16. Therefore, the GRYD office requests authority to receive payment from LACC in the amount of \$80,332.16 and to deposit the payment into revenue source 5161. Furthermore, GRYD requests authority once funds are received to appropriate and transfer the funds into FY13/14 Fund 100, Dept. 46, Acct. 003040 contractual services to help support the SNL extension period from August 16- September 7, 2013 through a contract amendment with Los Angeles Conservation Corps (C#122554).

The GRYD Office received funding to support SNL 2013 in the Mayor's Adopted Budget for FY 13-14 in the amount of \$288,000 from the Department of Cultural Affairs (DCA), and authority to execute a contract with the LACC in the amount of \$288,000 (CF#13-0723, Contract#122554). Unfortunately, the authorized term of the contract period from July 1, 2013-June 30, 2014 does not align with the programmatic needs of SNL. The SNL program began on June 26, 2013 in order to align with the Los Angeles Unified School District (LAUSD) calendar better. Therefore, it was necessary for training and other pre-planning activities for SNL to begin as early as April. In regard to the Artist Component, all artists were required to be live scanned prior to beginning their work and that cost was incurred in June. Additionally, the director of the arts programming component began working to establish the arts component in April. It is requested therefore to execute a first amendment with LACC (C#122554) to move the contract period to align with other SNL contracts to a new term of April 1, 2013 – March 31, 2014.

Harder+Company

In 2012-2013, the GRYD office contracted with Harder+Company to provide an online database as well as tri-annual reports and technical assistance relating to data and evaluation. Council File 13-0723 provided GRYD authority to amend C#121352 with Harder+Company in the amount of \$198,000 for a period of July 1, 2013-June 30, 2014. GRYD would like to request authority to increase the contract in the amount of \$147,080, for a total contract amount of \$345,080. This increase represents a shift in their scope of work. Harder + Company will now assume from USC all activities related to the Youth Services Eligibility Tool (YSET) for the initial screening and the retest. The proposed contract amendment is attached (Attachment 1). Harder + Company was working with the YSET Retest in program year 2012-2013 and therefore it makes sense for them to assume responsibility for the Initial YSET as well. Previously, USC had all YSET responsibilities, however, USC's contractual scope of work has been shifted to establish and test the social embeddedness tool for Gang Intervention instead.

As Harder+Company is responsible for programmatic report, it is necessary for their contract period to extend one month beyond June 30th each fiscal year, in order to allow them time to review and analyze the entire programmatic contract period from July 1 - June 30. Therefore, GRYD requests authority to amend C#121352 to reflect a no cost extension to the initial contract period changing it from of July 1, 2012-June 30, 2013 to July 1, 2013-July 31, 2013 and subsequently to allow each amendment a thirteen month term from July 1 – July 31 each year.

United States Agency for International Development (USAID)

GRYD seeks council approval retroactively to enter into a Purchase Order between the GRYD office and USAID to provide technical assistance on the GRYD model of practice in Central America. This Purchase Order is a vehicle for the implementation phase of the Memorandum of Understanding that was signed between USAID and the Mayor's office in October 2012. The agreement is a time and materials Purchase Order in the amount of \$123,073.89 for the period June 1, 2013 – May 31, 2014. The agreement funds the time of GRYD staff members to travel to parts of Central America (i.e. Honduras, El Salvador, Mexico, and Guatemala) and provide technical assistance and training as well as re-imbursement of travel costs. The executed Purchase Order is Attachment 2 to this document.

RECOMMENDATIONS

It is THEREFORE requested that the City Council:

1. **AUTHORIZE** the Mayor, or designee to negotiate and execute contract amendments as follows, subject to approval of the City Attorney, as to form and legality and compliance with City contracting requirements:

Prevention Services				
Period: July 1, 2013 – June 30, 2014				
Agency	GRYD Zone and/or Secondary Area	Amount	Funding Source	Type of Contract
People Coordi Services	Newton GRYD Zone	\$800,000 (\$600,000 – GF; \$200,000 - CalGrip 2012)	General Fund and CalGrip 2012	2 nd Amendment to CO# 120896
P.F.Bresee Foundation	Rampart/Pico Union Regional Strategy Area	\$400,000 (\$200,000 – GF; \$200,000 - CalGrip 2012)	General Fund	2 nd Amendment to CO# 121399

2. **AUTHORIZE** the Mayor, or designee to negotiate and execute a contract amendment with Harder + Company Community Research (C#121532) that adjusts the contract terms for FY 12-13 from July 1, 2012 - June 30, 2013 to July 1, 2012 – July 31, 2013 and from July 1, 2013 - June 30, 2014 to July 1, 2013 – July 31, 2014. Subject to approval of the City Attorney, as to form and legality and compliance with City contracting requirements.
3. **AUTHORIZE** the Mayor, or designee to negotiate and execute a contract amendment with Los Angeles Conservation Corps (C#122554) for the purposes of changing the contract term from July 1, 2013-June 30, 2014 to April 1, 2013-March 31, 2014, subject to City Attorney approval as to form and legality and compliance with City contracting requirements.
4. **AUTHORIZE** the Mayor, or designee to negotiate and execute a contract amendment with Los Angeles Conservation Corps (C#122554) for the purposes of adding \$80,332.16 for the SNL extension period to cover artist related costs subject to City Attorney approval as to form and legality and compliance with City contracting requirements.
5. **AUTHORIZE** the Mayor, or his designee to retroactively approve the Purchase Order with the United States Agency for International Development (USAID) for Program Year One in the amount of \$123,073.89 to provide technical assistance on the Gang Reduction and Youth Development (GRYD) Model of Practice to select countries including Mexico, Guatemala, Honduras and El Salvador, effective for a one-year term from June 1, 2013 through May 31, 2014, subject to the review and approval of the City Attorney as to form and legality;

- a. **AUTHORIZE** the Controller to establish a new fund, administered by the Mayor's Office, entitled United States Agency for International Development (USAID) Technical Assistance Fund and create a receivable in the new Fund in the amount of \$123,073.89; for the USAID;
- b. **AUTHORIZE** the Controller to expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office, in order to reimburse the General Fund for approved USAID expenditures;
- c. **AUTHORIZE** the Mayor to create new appropriation accounts within the new United States Agency for International Development (USAID) Technical Assistance Fund as follows:

<u>Account</u>	<u>Title</u>	<u>Amount</u>
46K146	Mayor	\$ 50,287.58
46K299	Related Costs	\$ 30,504.86
46K213	Travel	<u>\$ 42,281.45</u>
	Total:	\$123,073.89

- d. **AUTHORIZE** the Mayor's Office to reimburse the General Fund up to \$30,504.86, Revenue Source Code 5346, for related costs of Mayor's Office staff from the new USAID Grant Fund, Department 46, Account K299;
- e. Transfer appropriations from United States Agency for International Development (USAID) Technical Assistance Fund No. XXX, Department 46, to the General Fund to reimburse the General Fund for USAID expenditures as follows:

<u>Fund/Dept</u>	<u>Acct. No.</u>	<u>Title</u>	<u>Amount</u>
FROM: XXX/46	46K146	Mayor	\$50,287.58
XXX/46	46K299	Related Costs	<u>\$30,504.86</u>
		Total:	\$80,792.44

<u>Fund/Dept</u>	<u>Acct. No.</u>	<u>Title</u>	<u>Amount</u>
TO: 100/46	1020	Salaries, Grant Reimbursed	\$50,287.58
100/46	5346	Related Costs	\$30,504.86
		Total:	\$80,792.44

- 6. **AUTHORIZE** the Mayor, or designee, to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and instruct the Controller to implement the instructions.

Sincerely,



ERIC GARCETTI
 Mayor

EG: tc

Attachments