



ERIC GARCETTI
MAYOR

October 3, 2014

Honorable Members of the City Council
c/o City Clerk
200 N. Spring Street, Room 395
Los Angeles, CA 90012

Re: Fiscal Year 2014-15 Gang Reduction and Youth Development ("GRYD") Grant Extensions and Reappropriations

Dear Honorable Members:

The Mayor's Office of Gang Reduction and Youth Development (the "GRYD Office") hereby transmits for City Council consideration the following grant extensions and proposed reappropriations of funds for the Fiscal Year 2014-15 for the: (1) United States Agency for International Development Grant; (2) Payment in Lieu of Taxes funds from the Housing Authority of the City of Los Angeles; (3) the 2012 Community Based Violence Demonstration Program – Proyecto Palabra Grant; and (4) the FY 2013 Second Chance Act Juvenile Re-Entry Program Grant.

United States Agency for International Development ("USAID") Grant

On December 18, 2013, the City Council accepted a grant from USAID for the Second Program Year in the amount of \$123,073.89 to provide for salaries, training, and technical assistance relating to the GRYD Model of Practice in selected countries, including El Salvador, Guatemala, Honduras, and Mexico, with a grant performance period from June 1, 2013 through May 31, 2014 (Council File No. 13-0723-S1). On April 30, 2014, USAID approved a grant extension through May 31, 2015 (See Attachment 1)

Council authority is being requested to approve the grant extension through May 31, 2015.

Payment in Lieu of Taxes (“PILOT”) funding from the Housing Authority of the City of Los Angeles (“HACLA”)

On July 23, 2013, the City Council accepted funds from the PILOT Fund from HACLA in the amount of \$1,300,000 to fund the Watts Regional Strategy, for the period of January 1, 2013 to June 30, 2014, to support such services and activities including but not limited to gang intervention, safe passages, professional training, evaluation, and community education campaigns (Council File No. 13-0723). On October 11, 2013, HACLA agreed to extend the term of its Agreement with the GRYD Office to October 31, 2014 (See Attachment 2).

Council authority is being requested to approve the extension of the Agreement through October 31, 2014.

FY 2013 Second Chance Act Juvenile Re-Entry Program Grant

On June 20, 2014, the City Council accepted a grant from Department of Justice Office of Juvenile Justice and Delinquency Prevention, in support of the FY 2013 Second Chance Act Juvenile Re-Entry Program (the “Re-Entry Grant”) in the amount of \$750,000, with a performance period of October 1, 2013 to September 30, 2014 (Council File No. 13-0723-S2). On July 29, 2014, the Department of Justice agreed to extend the term of the grant to June 30, 2015.

Council authority is being requested to approve the extension of the grant through June 30, 2015.

Community Based Violence Demonstration Program – Proyecto Palabra Grant

On March 27, 2013, the City Council accepted a grant from the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention, in support of the 2012 Community Based Violence Demonstration Program – Proyecto Palabra Grant (“2012 CVPDP Grant”) in the amount of \$1,500,000, with a performance period of October 1, 2012 through September 30, 2015 (Council File No. 13-0136). For Fiscal Year 2014-15, the Mayor’s Office is requesting authority to appropriate funds for staff salaries and fringe benefit costs totaling \$126,594.24.

RECOMMENDATIONS:

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or his designee, to:

- a. Approve the extension of the United States Agency for International Development Grant to May 31, 2015;
- b. Approve the extension of the Housing Authority of the City of Los Angeles PILOT Fund Agreement to October 31, 2014; and
- c. Approve the extension of the FY 2013 Second Chance Act Juvenile Re-Entry Program Grant to June 30, 2015.

2. **Authorize** the Controller to:

- a. Transfer and create new appropriation accounts within Fund 55K, 2012 CVPDP (Council File No. 13-0136), as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55K/46	46J246	Mayor's Reserve	\$126,594.24
Total:			\$126,594.24

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55K/46	46L146	MAYOR	\$126,594.24
Total:			\$126,594.24

- b. Transfer appropriations from Fund 55K, 2012 CVPDP, to the General Fund to reimburse for 2012 CVPDP related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
55K/46	46L146	MAYOR	\$126,594.24
Total:			\$126,594.24

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/46	1020	Salaries, Grant Reimbursed	\$126,594.24
Total:			\$126,594.24

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3. **Authorize** the Mayor's Office of Homeland Security and Public Safety to prepare Controller instructions for any necessary technical adjustments, subject to approval of the CAO, and instruct the Controller to implement the instructions.

Sincerely,

A handwritten signature in black ink, appearing to read "EG" followed by a horizontal line and a small flourish.

ERIC GARCETTI
Mayor

EG: rdw

Attachments

- 1 – USAID Grant Extension
- 2 – HACLA Agreement Extension

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES	
			1	3
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (If applicable)	
1	04/29/2014	REQM-LAC-14-000049		
6. ISSUED BY	CODE	7. ADMINISTERED BY (If other than Item 6)	CODE	
Regional Sustainable Development	LAG/RSD			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x)	9A. AMENDMENT OF SOLICITATION NO.	
LOS ANGELES, CITY OF 200 N SPRING ST STE 224 LOS ANGELES CA 90012-0000				
			9B. DATED (SEE ITEM 11)	
		X	10A. MODIFICATION OF CONTRACT/ORDER NO.	
			AID-OAA-C-13-00085	
			10B. DATED (SEE ITEM 13)	
			06/01/2013	
CODE	FACILITY CODE	11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS		

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 9 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority). THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 The purposes of this modification are to 1) extend the period of performance to May 31, 2015; and 2) update the 752.7005 clause (Development Experience Documents).

See pages 2-3 for specific changes.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
	Georgia Fuller
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED
(Signature of person authorized to sign)	
16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of Contracting Officer)	4/30/2014

1. Page 3, B.2 CONTRACT TYPE AND CONTRACT SERVICES, delete "one (1) one-year Base Period (12 months) for a total of services not to exceed 12 months." and insert "a two-year Base Period not to exceed 24 months."
2. Page 3, B.4 period of performance, delete "1-Year: June 1, 2013 - May 31, 2014" and insert "Two-years: June 1, 2013 - May 31, 2015" in lieu thereof.
3. Page 3, B.5 LEVEL OF EFFORT, delete "1-Year Base Period" and insert "Two Year Base Period" in lieu thereof.
4. B.5.1 CEILING PRICES, delete "May 31, 2014" and insert "May 31, 2015" in lieu thereof.
5. Page 21, I.2 AGENCY FOR INTERNATIONAL DEVELOPMENT ACQUISITION REGULATION, delete reference to "SUBMISSION REQUIREMENTS FOR DEVELOPMENT EXPERIENCE DOCUMENTS (JAN 2004)"
6. Page 23, AIDAR IN FULL TEXT, insert the following:

**"AIDAR 752.7005 SUBMISSION REQUIREMENTS FOR
DEVELOPMENT EXPERIENCE DOCUMENTS (September 2013)**

(Class Deviation OAA-DEV-13-01c)

(a) Contract Reports and Information/Intellectual Products.

(1) Within thirty (30) calendar days of obtaining the Contracting Officer Representative's approval, the contractor must submit to USAID's Development Experience Clearinghouse (DEC) one copy each of reports and information products which describe, communicate or organize program/project development assistance activities, methods, technologies, management, research, results and experience. These reports include: assessments, evaluations, studies, technical and periodic reports, annual and final reports, and development experience documents (defined as documents that (1) describe the planning, design, implementation, evaluation, and results of development assistance; and (2) are generated during the life cycle of development assistance programs or activities.) The Contractor must also submit copies of information products including training materials, publications, databases, computer software programs, videos and other intellectual deliverable materials required under the Contract Schedule. The following information is not to be submitted:

(i) Time-sensitive materials such as newsletters, brochures or bulletins.

(ii) The contractor's information that is incidental to award administration, such as financial, administrative, cost or pricing, or management information.

(2) Within thirty (30) calendar days after completion of the contract, the contractor must submit to the DEC any reports that have not been previously submitted and an index of all reports and information/intellectual products referenced in paragraph (a)(1) of this clause.

(b) Submission requirements. The contractor must review the DEC Web site for the most up-to-date submission instructions, including the DEC address for paper submissions, the document formatting and the types of documents to be submitted. The submission instructions can be found at: <https://dec.usaid.gov>.

(1) Standards.

(i) Material must not include financially sensitive information or personally identifiable information (PII) such as social security numbers, home addresses and dates of birth. Such information must be removed prior to submission.

(ii) All submissions must conform to current USAID branding requirements.

(iii) Contract reports and information/intellectual products can be submitted in either electronic (preferred) or paper form. Electronic documentation must comply with Section 508 of the Rehabilitation Act of 1973.

(iv) The electronic submissions must consist of only one electronic file, which comprises the complete and final equivalent of the paper copy. In the case of databases and computer software the submissions must also include necessary descriptive information, e.g., special backup or data compression routines, software used for storing/retrieving submitted data, or program installation instructions.

(v) Electronic documents must be in one of the National Archives and Records Administration (NARA)-approved formats as described in NARA guidelines related to the transfer of permanent E-records. (See <http://www.archives.gov/records-mgmt/initiatives/transfer-to-nara.html>).

(2) Essential bibliographic information. Descriptive information is required for all Contractor products submitted. The title page of all reports and information products must include the contract number(s), contractor name(s), name of the USAID Contracting Officer's Representative, the publication or issuance date of the document, document title, (if non-English, provide an English translation of the title), author name(s), and development objective or activity title (if non-English, provide a translation) and associated number, and language of the document (if non-English). In addition, all hard copy materials submitted in accordance with this clause must have, attached as a separate cover sheet, the name, organization, address, telephone number, fax number, and Internet address of the submitting party."

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME



HOUSING AUTHORITY OF THE CITY OF LOS ANGELES
AN EQUAL EMPLOYMENT OPPORTUNITY • AFFIRMATIVE ACTION EMPLOYER
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TTY (213) 252-5313

PRESIDENT AND CEO
DOUGLAS GUTHRIE

October 11, 2013

Guillermo Cespedes, Deputy Mayor
Mayor's Office of Gang Reduction and Youth Development
200 North Spring Street, 22nd Floor
Los Angeles, CA 90012

Dear Mr. ^{Guillermo}~~Cespedes~~:

Section 103.B of our Memorandum of Understanding (Agreement) between the Housing Authority of the City of Los Angeles, (HACLA) and the Mayor's Office of Gang and Youth Development (GRYD) program authorizes HACLA, at its discretion, to extend the Agreement and to provide additional funding as may be made available. By provision of this notice, please be informed that HACLA agrees to extend the Agreement from its previous term ending date to October 31, 2014. Furthermore HACLA authorizes an additional \$1.3 million to be added to the agreement. This additional funding was approved by the HACLA Board of Commissioners on 03/22/12 and was subsequently confirmed by the Los Angeles City Council.

We look forward to the continuing success of the GRYD program in resolving gang issues in our South Los Angeles developments. Please call Ken Simmons at (213) 252-1818 should you have any questions regarding the extension or funding.

Sincerely,

A handwritten signature in cursive script that reads "Doug Guthrie".

Douglas Guthrie
President and CEO

Cc: Ken Simmons, Chief Operating Officer