

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 26, 2015

CAO File No. 0150-10508-0000

Council File No. 13-0723-S4

Council District:

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: Transmittal from the Mayor dated September 15, 2015; Additional Information provided through October 21, 2015

Subject: **REQUEST AUTHORITY TO AMEND THE CONTRACT WITH ADVANCEMENT PROJECT AND EXECUTE A NEW CONTRACT WITH COMMUNITY PARTNERS/ URBAN PEACE INSTITUTE FOR IMPLEMENTATION OF THE LOS ANGELES VIOLENCE INTERVENTION TRAINING ACADEMY (LAVITA); AUTHORITY TO EXECUTE A NEW CONTRACT WITH COMMUNITY PARTNERS/URBAN PEACE INSTITUTE FOR INTERVENTION SERVICES IN THE SOUTHWEST III GRYD ZONE**

SUMMARY

The Connie Rice Institute for Urban Peace (Urban Peace Institute) is in the process of transitioning from a division within The Advancement Project to an independent non-profit and under the administrative and fiscal sponsorship of Community Partners. As such, the City Attorney advised the Mayor's Office of Gang Reduction and Youth Development (Mayor's GRYD Office) to make changes to contracting authorities involving the Advancement Project, Community Partners and Urban Peace Institute. The Mayor's GRYD Office requests the following contracting authorities to ensure continued implementation of the 2015-16 GRYD Program: 1) Amend the contract with the Advancement Project for the Los Angeles Violence Intervention Training Academy (LAVITA), 2) Negotiate and execute a new contract with Community Partners/Urban Peace Institute to implement LAVITA, and 3) Negotiate and execute a new contract with Community Partners/Urban Peace Institute to provide intervention services in the Southwest III GRYD Zone. This Office recommends approval of the Mayor's requested contracting authorities.

LAVITA Program Contract Changes

In 2010, LAVITA was developed as a learning institute for training Community/Crisis Intervention Workers (CIWs) in core competencies, the creation of a curriculum and certification process to enhance CIW professional development and reinforcement of key components of the City's GRYD Strategy. To date, LAVITA has trained and certified, through the Professional Standards Committee, over 150 CIWs in a core competency curriculum (Basic 101 Course), developed a certification process to professionalize the field of intervention work, and offered advanced and

specialized courses on various topics including mental health issues, domestic violence, substance abuse, capacity building and fundraising. Additionally, on an annual basis, LAVITA also provides supplemental training for Summer Night Lights staff and seasonal workers. LAVITA has more recently focused its trainings to align with the City's GRYD Strategy and intervention model of practice for family case management and crisis response. Since its inception and over the last five years, the Urban Peace Institute has operated as a division of the Advancement Project to design and implement the LAVITA Program.

Pursuant to a formal procurement process that concluded in June 2014, the Advancement Project was selected to continue implementation of LAVITA. A contract (C-125622) was executed with the Advancement Project to implement LAVITA for an amount not to exceed \$200,000, effective for a one-year term from January 1, 2015 through December 31, 2015, with the option to renew for two additional one-year terms, subject to approval by the City Attorney, funding availability and City contracting requirements (C.F. 13-0723-S4). In the spring of 2015, the Advancement Project informed the City that the Urban Peace Institute was in the process of transitioning to an independent nonprofit organization. To support these efforts, the Advancement Project signed documentation to transfer project sponsorship of Urban Peace Institute to Community Partners. Community Partners also entered into a project sponsorship agreement with Urban Peace Institute (Attachment 1). Community Partners is a Los Angeles based public benefit nonprofit organization with specialized expertise in administrative and fiscal management assistance as well as community and capacity-building services.

As a result of these changes, the Mayor's GRYD Office requests authority to execute a First Amendment to the contract with the Advancement Project to terminate contractual rights of the LAVITA Program, modify the performance period end date to July 31, 2015 and decrease the compensation amount to \$75,367.48. Concurrently, the Mayor's GRYD Office also requests authority to negotiate and execute a contract with Community Partners/Urban Peace Institute to implement the LAVITA Program, for an amount not to exceed \$224,632.58, for an 11-month period effective retroactively from August 1, 2015 through June 30, 2016. Funds are available in the Mayor's 2015-16 Adopted Budget. Copies of the proposed amendment and contract are attached to this Report (Attachments 2 and 3).

Southeast III GRYD Zone – Intervention Services

In March 2015, in preparation for the 2015-16 GRYD Program expansion, the Mayor's GRYD Office issued a Request for Proposals (RFP) to identify non-profit, community-based organizations to implement prevention and intervention services with the 23 GRYD Zones across the City. Over 100 proposals to provide gang prevention or intervention services were received. The City was informed of Urban Peace Institute's pending status change to an independent nonprofit when the Advancement Project submitted a proposal on their behalf for the provision of intervention services. The RFP process resulted in the selection of the Advancement Project as a GRYD contractor and authorization for the Mayor's GRYD Office to contract with the Advancement Project to provide intervention services to the Southeast III GRYD Zone (C.F. 15-0758). During this time period the Advancement Project transferred project sponsorship of Urban Peace Institute to Community Partners and Urban Peace Institute entered into a sponsorship

agreement with Community Partners.

As a result of these changes, the Mayor's GRYD Office requests authority to negotiate and execute a contract with Community Partners/Urban Peace Institute to provide intervention services to the Southeast III GRYD Zone for an amount not to exceed \$555,000, for a one-year term effective retroactively from July 1, 2015 through June 30, 2016. Funds are available in the Mayor's 2015-16 Adopted Budget. The proposed contract is attached to this Report (Attachment 4).

The Advancement Project has concluded its sponsorship of Urban Peace Institute and any further involvement in the LAVITA Program. The scope of work for both the LAVITA Program implementation and Southeast III GRYD Zone intervention services will be performed by the Urban Peace Institute. Urban Peace Institute will conduct its activities and operations with the same personnel, resources and facilities as before. Community Partners will serve as the fiscal and administrative agent for Urban Peace Institute. As there will be no additional impact to the General Fund, this Office recommends approval of the contract amendment and proposed contracts for the LAVITA Program and Southeast III GRYD Zone intervention services.

RECOMMENDATIONS

That the City Council:

1. Authorize the Mayor, or designee, to negotiate and execute a First Amendment to the contract with the Advancement Project (C-125622) for the implementation of the Los Angeles Violence Intervention Academy (LAVITA) Program in accordance with the proposed amendment attached to this Report (Attachment 2), for a revised amount of \$75,367.48, a revised performance period end date of July 31, 2015 and a cessation of contractual rights to the LAVITA Program, subject to the availability of funds, compliance with City contracting requirements, and approval of the City Attorney as to form and legality;
2. Authorize the Mayor, or designee, to negotiate and execute a contract with Community Partners/Urban Peace Institute for the implementation of the LAVITA Program for an amount not to exceed \$224,632.58, retroactively effective for an 11-month period from August 1, 2015 through June 30, 2016, with the option to renew for two additional one-year terms in substantial conformance with the proposed contract attached to this Report (Attachment 3), subject to the availability of funds, compliance with City contracting requirements, and approval of the City Attorney as to form and legality;
3. Authorize the Mayor, or designee, to negotiate and execute a contract with Community Partners/Urban Peace Institute for the provision of intervention services to the Southeast III GRYD Zone for an amount not to exceed \$555,000, effective retroactively for a one-year term from July 1, 2015 through June 30, 2016, with the option to renew for two additional one-year terms in substantial conformance with the proposed contract attached to this Report (Attachment 4), subject to the availability of funds, compliance with City contracting requirements, and the approval of the City Attorney as to form and legality;

4. Authorize the Mayor, or designee, to prepare Controller instructions and/or make any technical adjustments that may be required to implement the actions approved by the Mayor and Council on these matters, subject to the approval of the City Administrative Officer, and authorize the Controller to implement these instructions.

FISCAL IMPACT STATEMENT

There is no additional impact to the General Fund. Funding for the proposed contract amendment with the Advancement Project and the two proposed contracts with Community Partners/Urban Peace Institute is available in the Mayor's 2015-16 Adopted Budget. The execution of the contract amendment with the Advancement Project will properly conclude the work performed on the LAVITA Program as of July 31, 2015. The execution of new contracts with Community Partners/Urban Peace Institute for implementation of the LAVITA Program and Southeast III GRYD Zone intervention service provision will continue the training of community/crisis intervention workers and implementation of the City's GRYD Strategy. Furthermore, the contracts memorialize the sponsorship relationship between Community Partners and Urban Peace Institute.

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Attachments: 1 Project Sponsorship Agreement – Community Partners and Urban Peace Institute
2 Advancement Project –First Amendment to Contract – LAVITA Program
3 Community Partners/Urban Peace Institute Contract – LAVITA Program
4 Community Partners/Urban Peace Institute Contract – Southeast III GRYD Zone Services